



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

August 28, 2024  
**AGENDA ITEM #5**

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Approve the annual cyber security training compliance report for submittal to the Texas Department of Information Resources as required by Texas Government Code §2054.5191

Strategic Plan Relevance:	Stewardship
Department:	Information Technology
Contact:	Greg Mack, Director of IT and Toll Systems
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on draft resolution

**Project Description/Background:**

The Mobility Authority is required by state statute to complete the Texas Certified Cybersecurity Training Program prior to August 31<sup>st</sup> each year and certify the completion to the Texas Department of Information Resources (DIR). The Mobility Authority utilizes a certified training program to ensure employees and board members comply with training requirements.

Texas Government Code Section 2054.5191(b) states that a cybersecurity training program must: Focus on forming information security habits and procedures that protect information resources and teach best practices for detecting, assessing, reporting, and addressing information security threats.

Government entities must complete the training requirements every year by August 31<sup>st</sup>. Additionally per the state statute, the governing board of the entity must certify the completion annually using the DIR [Cybersecurity Training Certification for State and Local Governments](#) portal.

This agenda item is requesting the board certify compliance with the cybersecurity training statutory requirement. Approval of this item would also designate the Executive Director, Chief Financial Officer or Director of Information Technology (IT) as

staff authorized to report cybersecurity training compliance to the appropriate DIR entity.

**Financing:** N/A

**Action requested/Staff Recommendation:** Staff recommends board approval for the Executive Director, Chief Financial Officer or Director of IT positions as staff authorized to report required cybersecurity training compliance to the appropriate DIR entity. Staff further recommends the board certify to DIR compliance with the annual cybersecurity required training as prescribed by state statute.

**Backup provided:** Draft resolution  
Cybersecurity Training Completion Report

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 24-0XX**

**APPROVING THE ANNUAL CYBER SECURITY TRAINING COMPLIANCE REPORT  
FOR SUBMITTAL TO THE TEXAS DEPARTMENT OF INFORMATION RESOURCES**

WHEREAS, pursuant to Texas Government Code §2054.5191 (Tex. Gov't §2054.5191) the Central Texas Regional Mobility Authority (Mobility Authority) is required to complete the Texas Certified Cybersecurity Training Program prior to August 31<sup>st</sup> each year; and

WHEREAS, in addition to completing the Texas Certified Cybersecurity Training, Tex. Gov't §2054.5191 requires the Mobility Authority to certify training completion report prior to filing the Texas Department of Information Resources (DIR); and

WHEREAS, the Executive Director recommends designating the Chief Financial Officer and the Director of Information Technology as staff authorized to report cybersecurity training compliance to the appropriate DIR entity; and

WHEREAS, the Executive Director has prepared a training completion report in the form required by and in compliance with Tex. Gov't §2054.5191 which is attached hereto as Exhibit A; and

WHEREAS, the training completion report must be approved by the Board prior to submission to DIR; and

WHEREAS, the Executive Director certifies to the Board that the information contained in the training completion report attached hereto as Exhibit A is true and correct.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the training completion report in the form attached hereto as Exhibit A and designates the Chief Financial Officer and the Director of Information Technology as staff authorized to report cybersecurity training compliance to the appropriate DIR entity; and

BE IT FURTHER RESOLVED, that the Board directs the Executive Director or designees to perform all actions necessary to submit the training completion report to the Texas Department of Information Resources in accordance with Tex. Gov't §2054.5191.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 28<sup>th</sup> day of August 2024.

Submitted and reviewed by:

Approved:

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James M. Bass  
Executive Director

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Robert W. Jenkins, Jr.  
Chairman, Board of Directors

**Exhibit A**

## Campaign Content

Texas Cybersecurity Awareness Training from KnowBe4

100% Completed

User Progress

### Report Type

Display by Complete Assignments



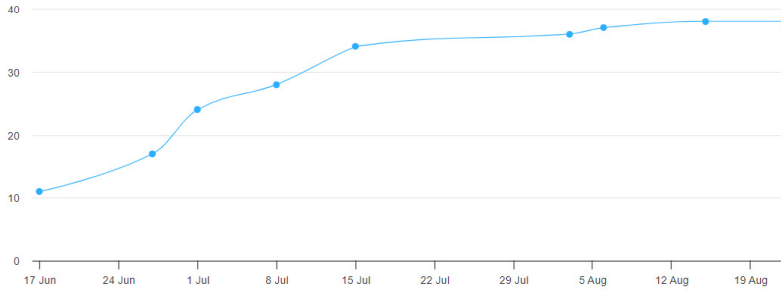
### User Status

Active Users



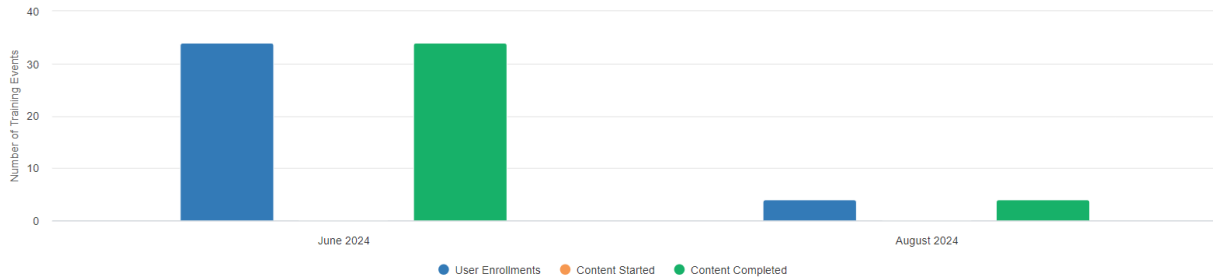
### User Activity

Number of Users who have completed their assignments



### All Training Activity

This report displays a count of training events, grouped by month.



## Campaign Summary



Status	In Progress
Start Date	06/17/2024, 9:00 AM
Relative Duration	1 month
Users	38
Auto-Enroll	No
Scheduled Notifications	<ul style="list-style-type: none"> <li>Remind users 5 days after enrollment and every 5 days thereafter</li> <li>Send completion notification to users</li> <li>Send welcome notification to users on enrollment</li> </ul>

## Report Details

**Date Range:** Last 90 Days ( 05/24/2024 - 08/22/2024 )

**User Groups:** All Users

**Exclude User Groups:** All Users

**Training Campaigns:** All Training Campaigns

**Training Campaigns Additional Criteria:** Campaign Training

**Content Types:** All Content Types

**Training Statuses:** All Training Statuses

**Training Statuses Additional Criteria:** All Training Statuses

**User Status:** Active

**Sort by:** Email Ascending

*Selections without relevant data will not appear on this report.*