



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

February 28, 2024
AGENDA ITEM #2

Approve the minutes from the
January 31, 2024 Regular Board
Meeting

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the January 31, 2024, Regular Board Meeting.

Backup provided: Draft minutes January 31, 2024, Regular Board Meeting

MINUTES
Regular Meeting of the Board of Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, January 31, 2024
9:00 a.m.

This was an in-person meeting. Notice of the meeting was posted January 26, 2024, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade*, Board Members David Armbrust, Mike Doss, Heather Gaddes, Ben Thompson, and David Singleton were present.

**An archived copy of the live-stream of this
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/296181>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

Scott Moore, City Manager, City of Manor provided comment.

Consent Agenda

2. Approve the minutes from the December 13, 2023 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

ADOPTED AS: RESOLUTION NO. 24-001

4. Approve the annual compliance report for submittal to the Texas Department of Transportation as required by 43 Texas Administrative Code §26.65.

ADOPTED AS: RESOLUTION NO. 24-002

MOTION: Approve Item Nos. 2 through 4.

RESULT: Approved (Unanimous); 6-0

MOTION: Heather Gaddes

SECONDED BY: Ben Thompson

AYE: Armbrust, Doss, Gaddes, Jenkins, Singleton, Thompson

NAY: None.

Regular Items

5. Accept the financial statements for November 2023 and December 2023.

Presentation by Jose Hernandez, Chief Financial Officer.

*Note: Nikelle Meade joined the dais at 9:13 a.m.

ADOPTED AS: **RESOLUTION NO. 24-003**

MOTION: Accept the financial statements for November 2023 and December.

RESULT: Approved (Unanimous); 7-0

MOTION: David Singleton

SECONDED BY: Mike Doss

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

6. Approve and adopt the 2023 Annual Report.

Presentation by Jori Liu, Director of Communication.

ADOPTED AS: **RESOLUTION NO. 24-004**

MOTION: Approve and adopt the 2023 Annual Report.

RESULT: Approved (Unanimous); 7-0

MOTION: David Armbrust

SECONDED BY: David Singleton

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

7. Discuss and consider approving a contract with Freeit Data Solutions, Inc. for information technology services.

Presentation by Cory Bluhm, Assistant Director of IT and Toll Systems.

ADOPTED AS: **RESOLUTION NO. 24-005**

MOTION: Approve a contract with Freeit Data Solutions, Inc. for information technology services.

RESULT: Approved (Unanimous); 7-0
MOTION: David Singleton
SECONDED BY: Nikelle Meade
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

8. Discuss and consider approving a contract with SHI Government Solutions, Inc. for Microsoft Enterprise Software.

ADOPTED AS: **RESOLUTION NO. 24-006**

MOTION: Approve a contract with SHI Government Solutions, Inc. for Microsoft Enterprise Software.
RESULT: Approved (Unanimous); 7-0
MOTION: Heather Gaddes
SECONDED BY: Nikelle Meade
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

Briefings and Reports

9. Quarterly Reports.

Presentation by Mike Sexton, Director of Engineering.

- A. 183A Phase III Project
- B. 183 North Mobility Project
- C. Barton Skyway Ramp Relief Project

10. Executive Director Board Report

Presentation by James M. Bass, Executive Director.

- A. Agency performance metrics.
 - i. Roadway performance
 - ii. Call-Center performance

Executive Session

Chairman Jenkins announced in open session at 10:25 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

11. Discuss the exchange or purchase of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
12. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
13. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
14. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:27 a.m. and Mike Doss and David Singleton did not join the dais following Executive Session.

Regular Items

15. Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 11:28 a.m.