

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 18-021

APPROVING THE BUDGET FOR FISCAL YEAR 2019

WHEREAS, the Central Texas Regional Mobility Authority (“CTRMA”) was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the CTRMA Board of Directors; and

WHEREAS, during the course of the year, CTRMA intends to issue one or more series of revenue bonds for the development of additional projects and to issue refunding bonds as market opportunities arise; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for CTRMA operations for each fiscal year; and

WHEREAS, the Executive Director and staff have developed and recommend that the Board of Directors approve the budget for fiscal year 2018-2019 (“FY 2019”) attached as Exhibit A.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors approves the FY 2019 Budget attached as Exhibit A; and

BE IT FURTHER RESOLVED that the FY 2019 Budget may be amended from time-to-time by approval of the Board of Directors; and

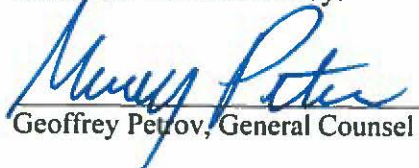
BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized to issue letter agreements committing funds from the Engineering, Operations, and Maintenance Budgets for non-project related general engineering services, provided such commitments do not exceed the amounts set forth in the FY 2019 Budget; and

BE IT FURTHER RESOLVED that the Executive Director is directed to provide a copy of this resolution with the attached FY 2019 Budget to Commissioners Courts for Williamson and Travis Counties; and

BE IT FURTHER RESOLVED that, by copy of this resolution, CTRMA hereby provides notice to the Commissioners Courts of Travis County, Texas and Williamson County, Texas of contemplated revenue bond issuances as required by Section 370.261, Texas Transportation Code.

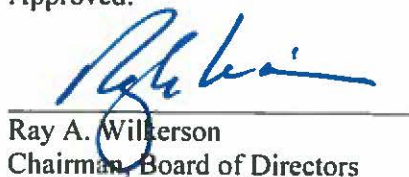
Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 27th day of June 2018.

Submitted and reviewed by:



Geoffrey Petrov, General Counsel

Approved:



Ray A. Willkerson
Chairman, Board of Directors

Exhibit A

FISCAL YEAR 2019

OPERATING BUDGET

ADOPTED JUNE 27, 2018



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

FY 2019 Adopted Operating Budget

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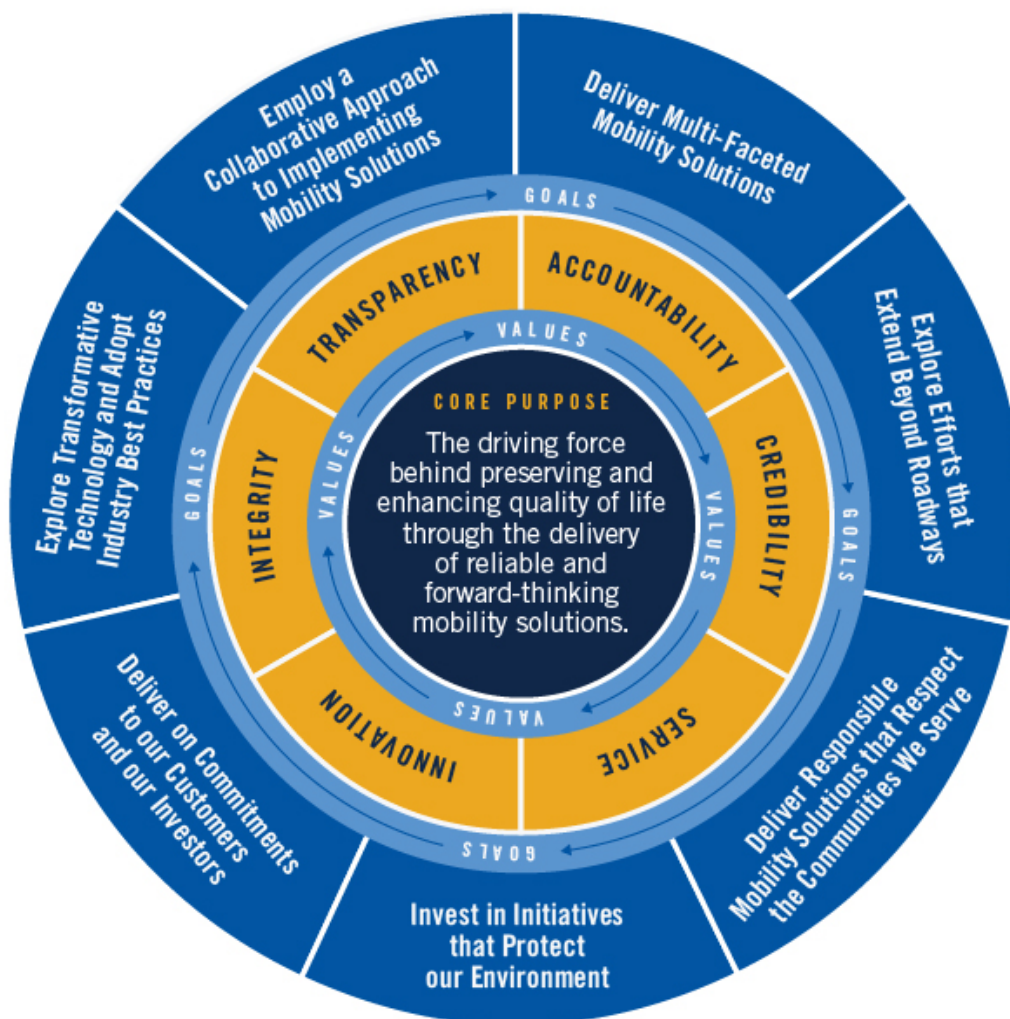
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Adopted Operating Budget Overview

This document contains revenue estimates and departmental spending plans for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The total adopted operating revenues are \$98,050,000. Total estimated operating expenses are \$110,672,888 inclusive of \$35,437,762 in non-cash items such as amortization, depreciation, bond issuance expense and accreted interest. After consideration of all other inflows and outflows, a net positive flow of approximately \$25,699,232 is anticipated in the General Fund at June 30, 2019. In addition, this document includes the Authority's Operating Capital Budget, System Operating Budget and Debt Service Schedule for FY 2019.

As discussed below, this budget is influenced by several factors including the CTRMA Strategic Plan, projects under development, under construction and under operation, the population growth in the region, and maintaining and improving customer service levels.

Strategic Plan



Adopted Operating Budget Overview

The Strategic Plan serves as a guiding document in the operation of the CTRMA and in the development of the adopted FY 2019 budget. The Strategic Plan provides the roadmap to help assure alignment with our mission to “implement innovative, multi-modal transportation solutions that reduce congestion and create transportation choices that enhance quality of life and economic vitality”. The major initiatives anticipated in this budget are to: increase electronic toll tag usage; enhance roadway user information and education; transition to the new *Pay By Mail* Customer Service System; bolster cyber security protections; drive regional transportation legislative initiatives; and deliver asset enhancement programs (new technology/asset management/roadway improvements). For this budget, located in the departmental narrative sections, each department has articulated a Strategic Plan connection between their initiatives and goals for the upcoming year.

Revenues

The revenue estimate for FY 2019 of \$99.0 million is an approximate 19% increase over the FY 2018 budget. In comparing historical results for 183A Toll, 290 Toll, and the 71 Toll Lane, the Authority believes these projections are reasonable. Also included are non-system revenues from MoPac Express of \$12.9 million. (Note: the overall revenue estimate is not reflective of any possible FY 2019 Board approved toll rate increase.)

Expenses

Expense estimates for FY 2019 are adopted at \$110.7 million representing an 22% increase over the FY 2018 budget. Because the Authority reports on an accrual basis, included in the expense estimate is \$35.4 million in non-cash expense items such as amortization, depreciation, bond issuance expense accruals, and accreted interest expense. The increase in year over year expense spans all departments in response to our evolving landscape including protecting against threats to cyber security, expansive outreach to customers and stakeholder, staying abreast of technological advancements and changes, and an increased need to educate legislators on the importance of the role CTRMA plays in mobility solutions for Central Texans.

Operating Capital Budget and Capital Improvement Program

The Capital Improvement Program schedule reflects current and future construction projects. Each of these projects is in various stages of planning, development, or construction, and may have various sources of funding.

The adopted operating Capital Budget includes funding for a replacement vehicle for maintenance, an additional vehicle for the agency, and some office furniture ergonomic upgrades, and electronic message signs. Also listed are items funded through the Revenue and Replacement fund rather than the Operating budget.

Adopted Operating Budget Overview

Future Projections, Cash Flow and Debt Service Coverage

Cash flow is closely monitored as new projects are studied and vetted prior to becoming viable projects. While the projected expenses in the adopted budget exceed estimated revenues, **when non-cash expenses are removed and other funding sources are considered, the current projections result in a net cash inflow of \$25.7 million at the end of FY 2019 - after application of the CTRMA cash operating reserve policy.** The cash flow projections are utilized to anticipate cash flow requirements as well as ensure we remain in compliance with trust indentures, debt service coverage requirements and cash reserve policies. The FY 2019 adopted budget provides for debt service coverage levels above the requirements of the trust indentures.

Unrestricted Cash Reserves

The Board of the Mobility Authority has a policy of maintaining unrestricted cash reserves to cover twelve months of cash expenses. It further allows the Executive Director, without Board approval, to lower the requirement to nine months should he deem it in the best interest of the CTRMA and will not adversely affect the financial stability of the organization. As discussed in previous budget documents, when new projects come on line it may take a few years to build up the reserves to cover a full year of maintenance and operations cash expenses. The adopted FY 2019 budget remains in compliance with the Board policy of maintaining unrestricted cash reserves to cover 12 months of cash expenses.

Consolidated Summary of Revenues and Expenses

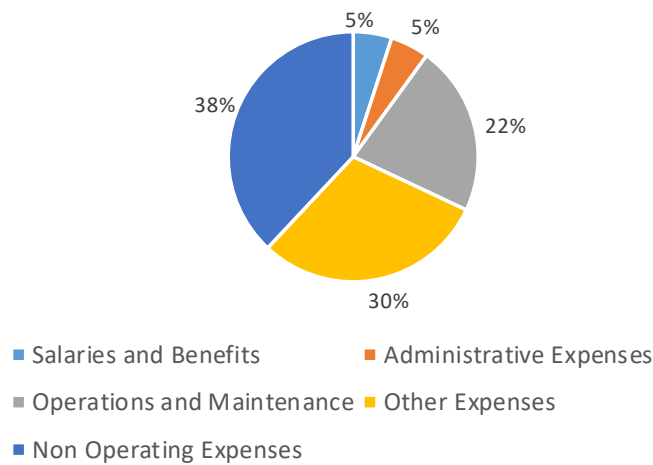
Central Texas Regional Mobility Authority FY 2019 Consolidated System Summary of Revenue, Expenses and Cash Flow

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget
Revenues			
<i>Operating Revenue:</i>			
Toll Revenue	\$ 46,555,037	\$ 61,069,539	\$ 73,700,000
Video Tolls	16,030,043	14,377,753	17,587,500
Fee Revenue	6,876,980	6,022,247	6,762,500
Total Operating Revenue	\$ 69,462,060	\$ 81,469,539	\$ 98,050,000
<i>Other Revenue:</i>			
Interest Income	250,000	950,000	950,000
Grant Revenue	700,000	720,000	-
Reimbursed Expenditures	1,555,396	314,280	-
Miscellaneous Revenue	-	5,500	2,000
Total Other Revenue	\$ 2,505,396	\$ 1,989,780	\$ 952,000
Total Revenue	\$ 71,967,456	\$ 83,459,319	\$ 99,002,000
Expenses			
<i>Administrative, Operating and Financing</i>			
Salaries and Benefits	(4,278,627)	(4,949,180)	(5,607,915)
Administrative Expenses	(3,275,217)	(2,863,575)	(5,102,970)
Operations and Maintenance	(15,143,495)	(15,731,907)	(24,561,126)
Other Expenses	(29,027,984)	(27,372,427)	(33,340,810)
Non Operating Expenses	(43,113,675)	(39,624,354)	(42,060,067)
Total Expenses	\$(94,838,998)	\$(90,541,443)	\$ (110,672,888)
<i>Plus: Non Cash Expenses</i>			
Amortization Expense	1,411,090	1,419,000	487,699
Depreciation Expense	26,386,894	22,439,827	26,491,846
Bond Issuance Expense	200,000	1,450,000	213,508
Amortization Expense - Refund Savings	1,027,860	1,034,000	1,027,860
Project Issuance Cost	-	-	1,200,000
Accreted Interest	4,841,109	4,334,637	6,016,848
Total Non Cash Expenses	\$ 33,866,953	\$ 30,677,464	\$ 35,437,762
<i>Net Operating Cash Inflows</i>			\$ 23,766,874
Cash Inflows(Outflows)			
Operating Capital Budget			(3,268,103)
Debt Service - Principal Due			(7,425,000)
Regional Infrastructure Fund Payment- General Fund			(2,000,000)
Manor Financial Assistance Agreement			5,679,000
Subtotal			(7,014,103)
Net Cash Flow FY 2019			\$ 16,752,771
Operating Cash Balance - June 1, 2018			79,647,674
Estimated Operating Cash Balance - June 30, 2019			96,400,445
Board Operating Cash Reserve Policy FY 2019			(70,701,213)
Designated for Allocation to Future Debt Service/Reserve Policy			\$ 25,699,232

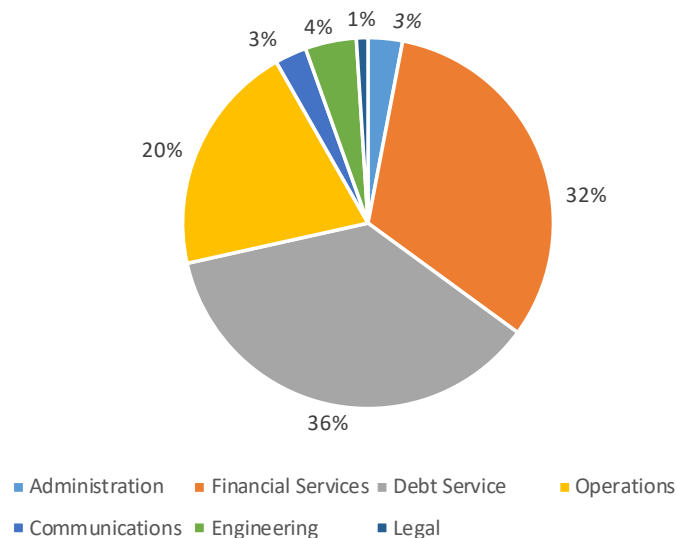
Consolidated Summary of Revenues and Expenses

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 4,278,627	\$ 4,949,180	\$ 5,607,915	13.31%
Administrative Expenses	3,275,217	2,863,575	5,102,970	78.20%
Operations and Maintenance	15,143,495	15,731,907	24,561,126	56.12%
Other Expenses	29,027,984	27,372,427	33,340,810	21.80%
Non Operating Expenses	43,113,675	39,624,354	42,060,067	6.15%
Total Expenses	\$ 94,838,998	\$ 90,541,443	\$ 110,672,888	22.23%

FY 2019 Adopted Expenses by Category



FY 2019 Adopted Expenses by Department



Consolidated Summary of Revenues and Expenses

Total FY 2019 Adopted Expenditures	\$ 110,672,888
Non-cash Expenditures:	
Amortization Expense	(487,699)
Total Depreciation Expense	(26,491,846)
Bond Issuance Expense - Operating	(1,413,508)
Amortization Expense - Refund Savings	(1,027,860)
Accreted Interest	<u>(17,564,864)</u>
Total Non-cash Expenditures	<u>\$ (46,985,778)</u>
Total Cash Expenditures	<u>\$ 63,687,110</u>
Less: Net Cash Outflows	<u>(7,014,103)</u>
Total Operating Expenditures for FY 2019	<u>\$ 70,701,213</u>
Estimated Cash - June 30, 2019	<u><u>\$ 96,400,445</u></u>

Consolidated Summary of Revenues and Expenses

Central Texas Regional Mobility Authority FY 2019 Adopted Revenue and Expense by Line Item All Departments

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Revenue					
Operating Revenue					
Toll Revenue	46,555,037	61,069,539	48,066,976	73,700,000	20.68%
Video Tolls	16,030,043	14,377,753	10,767,849	17,587,500	22.32%
Fee Revenue	6,876,980	6,022,247	3,999,241	6,762,500	12.29%
Total Operating Revenue	69,462,060	81,469,539	62,834,066	98,050,000	20.35%
Other Revenue					
Interest Income	250,000	950,000	1,731,094	950,000	0.00%
Grant Revenue	700,000	720,000	15,684,676	-	-100.00%
Reimbursed Expenditures	1,555,396	314,280	11	-	-100.00%
Miscellaneous	-	5,500	1,339	2,000	-63.64%
Total Other Revenue	2,505,396	1,989,780	17,417,120	952,000	-52.16%
Total Revenue	\$ 71,967,456	\$ 83,459,319	\$ 80,251,186	\$ 99,002,000	18.62%
Expenses					
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	2,967,036	3,520,456	2,675,799	4,138,602	17.56%
Salary Reserve	80,000	80,000	-	80,000	0.00%
Total Salaries	3,047,036	3,600,456	2,675,799	4,218,602	17.17%
Benefits					
TCDRS	415,385	515,648	362,701	579,404	12.36%
FICA	128,873	165,251	113,590	190,793	15.46%
FICA MED	45,627	55,277	38,540	65,881	19.18%
Health Insurance Expense	332,091	396,258	250,973	391,184	-1.28%
Life Insurance Expense	14,167	32,942	6,386	11,164	-66.11%
Auto Allowance Expense	10,200	10,200	7,650	10,200	0.00%
Other Benefits	269,785	153,197	110,580	136,476	-10.91%
Total Benefits	1,216,128	1,328,774	890,419	1,385,102	4.24%
Payroll Taxes					
Unemployment Taxes	15,463	19,950	4,161	4,212	
Total Payroll Taxes	15,463	19,950	4,161	4,212	-78.89%
Total Salaries and Benefits	4,278,627	4,949,180	3,570,379	5,607,915	13.31%

Consolidated Summary of Revenues and Expenses

Central Texas Regional Mobility Authority FY 2019 Adopted Revenue and Expense by Line Item All Departments

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Administrative					
Administrative and Office Expenses					
Accounting	20,000	10,000	6,211	10,000	0.00%
Auditing	74,000	100,000	29,500	125,000	25.00%
Human Resources	30,000	15,000	25,239	35,000	133.33%
IT Services	88,000	103,500	82,570	174,000	68.12%
Internet	1,700	4,125	3,256	4,550	10.30%
Software Licenses	55,725	49,800	23,869	85,700	72.09%
Cell Phones	14,542	18,500	10,944	16,100	-12.97%
Local Telephone Service	12,000	2,000	8,281	12,000	500.00%
Overnight Delivery Services	850	850	59	500	-41.18%
Local Delivery Services	1,050	600	-	600	0.00%
Copy Machine	12,000	17,000	10,670	24,000	41.18%
Repair & Maintenance-General	1,000	2,500	704	15,500	520.00%
Meeting Facilities	1,000	-	-	-	0.00%
Community Meeting/ Events	2,000	2,000	-	15,000	650.00%
Meeting Expense	15,250	15,000	5,790	16,000	6.67%
Public Notices	2,000	100	25	100	0.00%
Toll Tag Expense	1,900	3,150	1,787	3,150	0.00%
Parking	3,600	4,200	531	1,800	-57.14%
Mileage Reimbursement	11,200	11,200	3,428	9,900	-11.61%
Insurance Expense	150,000	150,000	129,954	251,000	67.33%
Rent Expense	558,000	515,000	398,640	650,000	26.21%
Total Legal	525,000	288,000	106,801	396,500	37.67%
Total Administrative and Office Expenses	1,580,817	1,312,525	848,257	1,846,400	40.68%
Office Supplies					
Books & Publications	6,150	6,000	880	5,700	-5.00%
Office Supplies	21,000	19,900	9,315	16,000	-19.60%
Computer Supplies	17,000	46,800	12,060	152,550	225.96%
Copy Supplies	2,500	1,000	964	3,000	200.00%
Other Reports-Printing	10,000	8,000	-	8,000	0.00%
Office Supplies-Printed	2,700	1,000	1,795	2,600	160.00%
Misc Materials & Supplies	3,750	2,750	-	750	-72.73%
Postage Expense	5,850	900	315	800	-11.11%
Total Office Supplies	68,950	86,350	25,329	189,400	119.34%
Communications and Public Relations					
Graphic Design Services	75,000	35,000	15,000	55,000	57.14%
Website Maintenance	140,000	130,000	26,050	100,300	-22.85%
Research Services	105,000	110,000	179,589	450,000	309.09%
Communications and Marketing	469,900	400,000	139,818	800,000	100.00%
Advertising Expense	336,500	330,000	351,260	821,500	148.94%
Direct Mail	10,000	10,000	726	15,800	58.00%
Media Production	55,000	52,500	26,166	346,320	559.66%
Other Public Relations	125,000	20,000	38,448	60,000	200.00%
Promotional Items	10,000	20,000	-	20,000	0.00%
Displays	5,000	5,000	2,124	5,000	0.00%
Annual Report printing	5,000	-	-	5,000	-
Direct Mail Printing	11,300	6,500	-	5,000	-23.08%
Other Communication Expenses	1,000	50,500	52,571	70,000	38.61%
Total Communications and Public Relations	1,348,700	1,170,000	831,753	2,753,920	135.38%

Consolidated Summary of Revenues and Expenses

Central Texas Regional Mobility Authority FY 2019 Adopted Revenue and Expense by Line Item All Departments

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Employee Development					
Subscriptions	3,300	3,200	942	3,050	-4.69%
Agency Memberships	50,750	51,250	35,731	53,500	4.39%
Continuing Education	11,750	10,500	694	15,500	47.62%
Professional Development	6,700	4,000	7,780	19,000	375.00%
Other Licenses	1,250	1,750	248	1,700	-2.86%
Seminars and Conferences	44,000	42,500	12,232	41,000	-3.53%
Travel	88,000	97,000	25,385	70,000	-27.84%
Total Employee Development	205,750	210,200	83,012	203,750	-3.07%
Financing and Banking Fees					
Trustee Fees	15,000	30,000	21,525	45,000	50.00%
Bank Fee Expense	8,000	6,500	3,551	6,500	0.00%
Continuing Disclosure	10,000	10,000	9,812	15,000	50.00%
Arbitrage Rebate Calculation	8,000	8,000	8,355	13,000	62.50%
Rating Agency Expense	30,000	30,000	15,500	30,000	0.00%
Total Financing and Banking Fees	71,000	84,500	58,743	109,500	29.59%
Total Administrative	3,275,217	2,863,575	1,847,094	5,102,970	78.20%
Operations and Maintenance					
Operations and Maintenance Consulting					
GEC-Trust Indenture Support	165,000	-	-	-	0.00%
GEC 1.1 Annual O&M Budget Development	-	30,000	1,471	29,000	-3.33%
GEC 1.2 Annual Facility Inspections	-	125,000	100,910	140,000	12.00%
GEC 1.5 Other Document Review	-	-	3,200	-	0.00%
GEC-Financial Planning Support	10,500	-	-	-	0.00%
GEC 2.1 Program Funding Support	-	50,000	-	51,000	2.00%
GEC-Toll Ops Support	10,000	-	-	-	0.00%
GEC 3.1 Operations Center Support	25,000	10,000	-	50,000	400.00%
GEC 3.2 Toll Operations Safety Support	10,000	10,000	-	199,786	1897.86%
GEC-Roadway Ops Support	231,667	-	-	-	0.00%
GEC 4.1 Driveway and Utility Permitting	-	50,000	38,521	50,000	0.00%
GEC 4.3 Maintenance Contract Support/Oversight	100,000	200,000	159,363	387,978	93.99%
GEC 4.4 Traffic Data Gathering and Analysis	-	150,000	180,983	530,000	253.33%
GEC 4.6 Best Business Practices/Policies Support	-	-	-	150,000	0.00%
GEC 4.7 Warranty	-	10,000	-	12,000	20.00%
GEC-Technology Support	40,000	-	-	-	0.00%
GEC 5.1 Technology Development	-	50,000	1,941	627,428	1154.86%
GEC 5.2 Technology Maintenance	-	10,000	-	230,000	2200.00%
GEC-Public Information Support	30,000	-	-	-	0.00%
GEC 6.1 Outreach - Non Project	-	-	10,597	-	0.00%
GEC 6.2 Public Information - Non Project	-	-	3,514	120,000	0.00%
GEC 6.3 CTRMA Meeting Support	-	-	1,810	-	0.00%
GEC-General Support	1,151,000	-	578	35,568	0.00%
GEC 7.1 Meeting Attendance	-	50,000	228,362	198,000	296.00%
GEC 7.2 Technical Resource Support	25,000	200,000	29,071	40,000	-80.00%
GEC 7.3 Study and Report Review	-	-	21,069	40,000	0.00%
GEC 7.4 Agency Coordination - Non Project	-	50,000	79,368	550,000	1000.00%
GEC 7.5 Other Initiatives - Non Project	-	500,000	161,614	580,000	16.00%
GEC 7.6 Other Initiatives - Project	-	-	19,176	-	0.00%
General System Consultant	70,000	170,000	160,572	500,000	194.12%
Traffic Modeling	-	-	20,962	590,000	0.00%
Traffic and Revenue Consultant	80,000	95,000	67,964	150,000	57.89%
Total Operations and Maintenance Consulting	1,948,167	1,760,000	1,291,045	5,260,760	198.91%

Consolidated Summary of Revenues and Expenses

Central Texas Regional Mobility Authority FY 2019 Adopted Revenue and Expense by Line Item All Departments

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Road Operations and Maintenance					
Roadway Maintenance	4,871,600	5,007,401	2,090,680	4,507,900	-9.98%
Landscape Maintenance	5,000	2,500	-	-	-100.00%
Signal & Illumination Maint	20,000	5,000	12,554	-	-100.00%
Maintenance Supplies-Roadway	45,000	5,500	91,020	117,800	2041.82%
Tools & Equipment Expense	750	1,000	301	1,000	0.00%
Gasoline	6,000	13,700	10,756	18,700	36.50%
Repair & Maintenance-Vehicles	1,500	5,000	3,503	6,500	30.00%
Electricity - Roadways	180,000	200,000	107,347	200,000	0.00%
Total Road Operations and Maintenance	5,129,850	5,240,101	2,316,161	4,851,900	-7.41%
Toll Processing and Collection Expense					
Image Processing	2,300,000	1,563,594	1,289,607	3,200,000	104.66%
Tag Collection Fees	3,240,000	4,100,826	5,037,519	6,633,000	61.75%
Court Enforcement Costs	40,000	40,000	22,875	49,080	22.70%
DMV Lookup Fees	5,000	1,000	325	500	-50.00%
Total Toll Processing and Collections	5,585,000	5,705,420	6,350,326	9,882,580	73.21%
Toll Operations Expense					
Generator Fuel	6,000	5,000	42	2,000	-60.00%
Fire and Burglar Alarm	500	500	247	500	0.00%
Elevator Maintenance	3,000	-	-	-	0.00%
Refuse	1,200	1,700	985	1,500	-11.76%
Pest Control	1,600	-	-	-	0.00%
Custodial	2,500	-	-	-	0.00%
Telecommunications	90,000	120,000	51,856	120,000	0.00%
Water - Irrigation	10,500	22,000	3,633	10,000	-54.55%
Electricity	1,200	2,500	1,011	2,500	0.00%
ETC spare parts expense	1,600	20,000	-	50,000	150.00%
Repair & Maintenance Toll Equip	275,000	5,000	-	5,000	0.00%
Law Enforcement	273,182	275,000	214,737	290,000	5.45%
ETC Maintenance Contract	1,755,098	1,755,098	1,151,687	1,988,386	13.29%
ETC Toll Management Center System Operation	49,098	294,588	1,364	360,000	22.20%
ETC Development	-	500,000	-	1,636,000	227.20%
ETC Testing	10,000	25,000	-	100,000	300.00%
Total Toll Operations	2,480,478	3,026,386	1,425,562	4,565,886	50.87%
Total Operations and Maintenance	15,143,495	15,731,907	11,383,095	24,561,126	56.12%
Other Expenses					
Special Projects and Contingencies					
HERO	700,000	720,000	572,391	148,000	-79.44%
Special Projects	125,000	113,000	-	500,000	342.48%
71 Express Net Revenue Payment	-	2,280,600	2,088,680	3,635,405	59.41%
Technology Task Force	-	-	-	650,000	0.00%
Other Contractual Svcs	105,000	150,000	47,720	150,000	0.00%
Contingency	300,000	250,000	693	250,000	0.00%
Total Special Projects and Contingencies	1,230,000	3,513,600	2,709,483	5,333,405	51.79%

Consolidated Summary of Revenues and Expenses

Central Texas Regional Mobility Authority FY 2019 Adopted Revenue and Expense by Line Item All Departments

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Non Cash Expenses					
Amortization Expense	383,230	385,000	379,753	487,699	26.68%
Amort Expense - Refund Savings	1,027,860	1,034,000	776,892	1,027,860	-0.59%
Dep Exp- Furniture & Fixtures	2,207	2,620	1,960	3,014	15.03%
Dep Expense - Equipment	9,692	16,050	12,757	15,999	-0.32%
Dep Expense - Autos & Trucks	6,406	19,312	14,167	37,437	93.85%
Dep Expense-Buildng & Toll Fac	177,115	177,115	132,653	176,748	-0.21%
Dep Expense-Highways & Bridges	22,012,091	18,048,333	15,695,282	22,541,478	24.90%
Dep Expense-Communic Equip	196,115	196,115	-	-	-100.00%
Dep Expense-Toll Equipment	2,756,238	2,756,238	1,850,725	2,485,026	-9.84%
Dep Expense - Signs	325,893	325,900	244,420	326,893	0.30%
Dep Expense-Land Improvemts	884,934	884,934	663,701	884,934	0.00%
Depreciation Expense-Computers	16,203	13,210	12,954	20,317	53.80%
Total Non Cash	27,797,984	23,858,827	19,785,263	28,007,406	17.39%
Total Other Expenses	29,027,984	27,372,427	22,494,746	33,340,810	21.80%
Non Operating Expenses					
Bond issuance expense	200,000	1,450,000	170,065	1,413,508	-2.52%
Interest Expense	42,813,675	38,074,354	23,886,913	40,371,558	6.03%
Community Initiatives	100,000	100,000	50,000	275,000	175.00%
Total Non Operating Expense	43,113,675	39,624,354	24,106,978	42,060,067	6.15%
Total Expenses	94,838,998	90,541,443	63,402,292	110,672,888	22.23%
Net Income	\$ (22,871,542)	\$ (7,082,125)	\$ 16,848,894	\$ (11,670,888)	

Administration

The primary role of the Administration Department is to provide administrative support for the Board of Directors and to managing the agency, its Departments, programs, and projects in alignment with the Strategic Plan. This budget focuses on continued development of regionally transformative transportation projects from feasibility through construction. It anticipates that the toll road projects in Central Texas receive approval to advance to construction.

Toll and transportation technology is rapidly changing. The addition of SH 45 Southwest and 183 South will substantially increase the size and complexity of CTRMA's roadway toll and technology systems. It is imperative that CTRMA's toll and technology systems have the flexibility and capacity to support the future roadway expansion, technology changes and advancements and to support the needs of our customers through enhance communication. Funding is included for the review of our toll and technology systems to ensure that best practices are used. We continuously research new ways to communicate with our customers to provide them with the information needed to make travel decisions.

CTRMA is implementing and transitioning to a new *Pay By Mail* Customer Service System, and initiating a coordinated campaign to increase electronic toll tag payment usage over this year.

CTRMA staff continues to manage the construction of all agency capital projects from inception through final project acceptance. The funding for these projects is outside the scope of this Operating Budget. Work continues on capital projects as outlined below:

- Projects In Development or Under Construction:
 - 183 South Expressway Project – Continue work on the construction phase, ensure costs remain within budget, and ensure full project open to traffic in 2020.
 - 183 North Mobility Project (Loop 1 to SH 45 / RM 620) – Finalize implementation plan and project delivery approach, secure project funding, and start procurement for design-build contractor.
 - MoPac Improvement Project (Cesar Chavez Street to Parmer Lane) and MoPac Miscellaneous Work Contract – Complete construction and closeout construction contracts.
 - SH 45 Southwest Project (MoPac Expressway to FM 1626) – Continue work on construction, ensure costs remain within budget, and open roadway to traffic in 2019.
 - 290 East, Phase III Improvements (Direct Connectors at SH 130) – Complete design phase, procure contractor, and start construction.

Administration

- Projects Development/Develop Under Study:
 - 183A Toll, Phase III (Hero Way to SH 29) – Complete the environmental phase and start design phase.
 - MoPac South Environmental Study (Slaughter Lane to Cesar Chavez Street) – Continue work on the environmental phase and receive an environmental decision.
 - MoKan Transportation Corridor Feasibility Study (CAMPO) – participate and provide technical support as needed.
 - Travis County Roadway Safety Projects – In design phase, provide turnkey project management, design, construction, and construction management for the Elroy Road and Ross Road projects.

Goals and Initiatives:

- New and Alternative Modes of Transportation.
 - Park and Ride – Continue to work with CAMPO, CapMetro, and other regional partners to develop and implement the Park and Ride system in connection with CTRMA roadway facilities.
 - Mobility Initiatives – Continue partnership with major regional partners (CAMPO, CapMetro, City of Austin, and Capitol Area Council of Governments) in an effort to develop regional mobility solutions using TDM initiatives.
 - New staff position and funding dedicated to research new and alternative modes of travel, current and future. This will provide the resources necessary to participate and support regional efforts to evaluate and prepare for the next generation of innovative technologies and mode choice (i.e. Automated/Connected Vehicles).

Strategic Goals: Explore Efforts that Extend Beyond Roadways, Explore Transformative Technology and Adopt Industry Best Practices

- Toll and Technology Initiatives.
 - New *Pay By Mail* Customer Service System – Implement and transition to a new vendor, provide enhanced customer services through additional access and options for payment.

Administration

- Electronic Toll Tag Campaign – Implement a coordinated campaign to increase the use of electronic toll tags for payment to reduce cost to customers and CTRMA.
- Toll System Assessment – Evaluate existing system and offer solutions to improve performance.
- Toll Interoperability – Continue work on national interoperability to provide a seamless toll experience using one transponder when traveling on toll roads throughout United States.
- Roadway User Information and Technology Plan/Enhancements – Develop and implement a roadway technology plan, implement enhanced roadway user information systems, and implement enhanced cyber security system.

Strategic Goals: Explore Efforts that Extend Beyond Roadways, Explore Transformative Technology and Adopt Industry Best Practices

- Workforce Development – Continue the development of the Workforce program, expand network of collaborating partners, define program performance metrics, and implement job training.

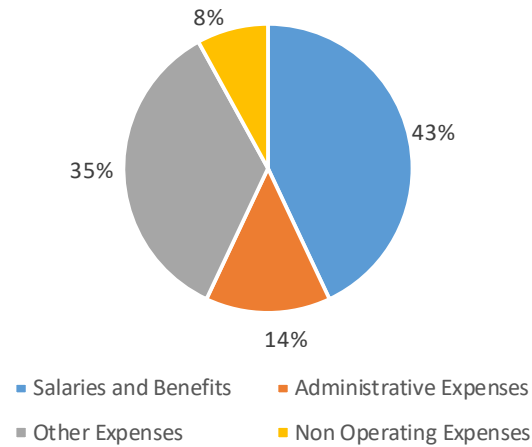
Strategic Goals: Explore Efforts that Extend Beyond Roadways, Deliver Responsible Mobility Solutions that Respect the Communities We Serve

Administration

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 1,019,491	\$ 1,009,186	\$ 1,423,096	41.01%
Administrative Expenses	144,175	126,450	476,850	277.11%
Operations and Maintenance	-	-	-	0.00%
Other Expenses	125,000	150,000	1,150,000	666.67%
Non Operating Expenses	100,000	100,000	275,000	175.00%
Total Expenses	\$ 1,388,666	\$ 1,385,636	\$ 3,324,946	139.96%

FY 2019 Adopted Expenses by Category



Administration

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2019 Administration

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	658,004	723,727	624,301	1,015,682	40.34%
Total Salaries	658,004	723,727	624,301	1,015,682	40.34%
Benefits					
TCDRS	92,121	101,322	77,253	142,196	40.34%
FICA	21,860	23,219	18,188	39,401	69.70%
FICA MED	10,715	11,991	9,037	18,627	55.34%
Health Insurance Expense	53,447	55,228	37,134	80,980	46.63%
Life Insurance Expense	5,369	6,832	3,664	5,707	-16.47%
Auto Allowance Expense	10,200	10,200	7,650	10,200	0.00%
Other Benefits	165,086	73,711	63,345	109,332	48.32%
Total Benefits	358,798	282,504	216,271	406,442	43.87%
Payroll Taxes					
Unemployment Taxes	2,689	2,956	61	972	-67.11%
Total Payroll Taxes	2,689	2,956	61	972	-67.11%
Total Salaries and Benefits	1,019,491	1,009,186	840,633	1,423,096	41.01%
Administrative					
Administrative and Office Expenses					
Accounting	-	-	77	-	0.00%
IT Services	-	500	-	8,000	1500.00%
Software Licenses	25	-	-	-	0.00%
Cell Phones	1,800	3,000	1,517	3,300	10.00%
Overnight Delivery Services	250	250	-	250	0.00%
Local Delivery Services	400	-	-	-	0.00%
Repair & Maintenance-General	1,000	2,500	704	9,500	280.00%
Meeting Facilities	1,000	-	-	-	0.00%
Community Meeting/ Events	-	-	-	5,000	0.00%
Meeting Expense	10,000	10,000	3,171	7,500	-25.00%
Toll Tag Expense	250	-	18	50	0.00%
Parking	2,700	2,700	311	600	-77.78%
Mileage Reimbursement	3,500	3,500	739	1,500	-57.14%
Insurance Expense	-	-	750	1,000	0.00%
Total Legal	-	-	266	500	0.00%
Total Administrative and Office Expenses	20,925	22,450	7,552	37,200	65.70%
Office Supplies					
Books & Publications	-	500	253	500	0.00%
Office Supplies	10,000	10,000	5,310	7,500	-25.00%
Computer Supplies	1,000	500	173	500	0.00%
Other Reports-Printing	5,000	-	-	-	0.00%
Office Supplies-Printed	-	-	980	1,500	0.00%
Misc Materials & Supplies	1,000	-	-	-	0.00%
Postage Expense	750	500	285	500	0.00%
Total Office Supplies	17,750	11,500	7,001	10,500	-8.70%

Administration

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Administration

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Communications and Public Relations					
Research Services	-	-	-	350,000	0.00%
Media Production	-	-	-	1,500	0.00%
Total Communications and Public Relations	-	-	-	351,500	0.00%
Employee Development					
Subscriptions	500	-	23	150	0.00%
Agency Memberships	40,000	42,000	31,907	45,000	7.14%
Continuing Education	5,000	5,000	-	5,000	0.00%
Other Licenses	-	500	-	-	-100.00%
Seminars and Conferences	20,000	10,000	2,855	7,500	-25.00%
Travel	40,000	35,000	7,054	20,000	-42.86%
Total Employee Development	105,500	92,500	41,839	77,650	-16.05%
Total Administrative	144,175	126,450	56,392	476,850	277.11%
Other Expenses					
Special Projects and Contingencies					
Special Projects	-	-	-	350,000	0.00%
Technology Task Force	-	-	-	650,000	0.00%
Other Contractual Svcs	75,000	150,000	44,720	150,000	0.00%
Contingency	50,000	-	-	-	0.00%
Total Special Projects and Contingencies	125,000	150,000	44,720	1,150,000	666.67%
Total Other Expenses	125,000	150,000	44,720	1,150,000	666.67%
Non Operating Expenses					
Community Initiatives	100,000	100,000	50,000	275,000	175.00%
Total Non Operating Expense	100,000	100,000	50,000	275,000	175.00%
Total Expenses	1,388,666	1,385,636	991,745	3,324,946	139.96%

Finance

The primary role of the Finance Department is to provide financial leadership and oversight of the Mobility Authority. Under the direction of the Chief Financial Officer (CFO), the department is responsible for recommending and communicating strategic financial planning to the Executive Director and Board of Directors. The financial services department provides all accounting, financial, budgeting and debt management activities for the Authority. The major functional areas of the Finance Department are:

Financing: Provide direction and leadership on all Mobility Authority project financing. Look for and research opportunities to capitalize on the ability to leverage market conditions for debt restructuring.

Budget: Develop, propose and manage the Authority's annual budget.

Accounting: Responsible for maintaining all accounting records including processing payroll, accounts payable, reconciling records and monthly and annual financial reporting. Provide all operating and capital project accounting. Assist external auditors with annual financial and compliance audits.

Treasury: Responsible for cash management and investment of all Authority funds. Work closely with Trustee to manage cash flow and invest funds in accordance with the Texas Public Funds Investment Act and the Authority's Investment Policy. Maintain close working relationship with bank providers.

Human Resources: Provide human resources support for Mobility Authority staff. Conduct annual salary survey for the comparison of Mobility Authority staff salaries to the marketplace.

Goals and Initiatives:

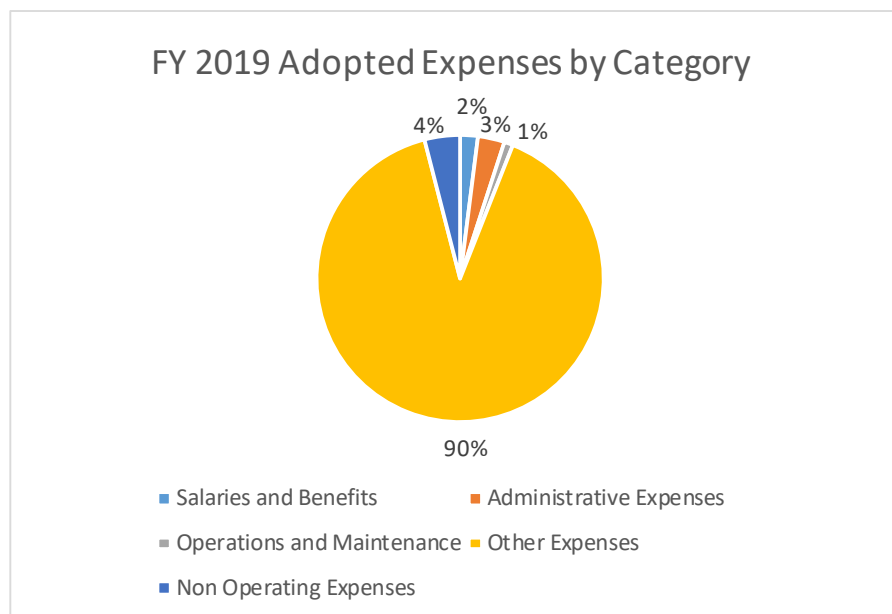
- Evaluate innovative funding mechanisms to for sourcing the Authority's projects.
- Maintain and work to improve rating agencies ratings and reporting transparency and compliance.
- Review financial website and look for ways to improve access to information for customers and investors.
- Maintain Debt Service Coverage requirements.
- Maintain adequate unrestricted cash reserves to meet reserve policies.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

Finance

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 705,197	\$ 710,574	\$ 722,221	1.64%
Administrative Expenses	1,042,250	980,350	1,273,650	29.92%
Operations and Maintenance	81,200	98,000	153,000	56.12%
Other Expenses	28,047,984	26,389,427	31,892,810	20.85%
Non Operating Expenses	200,000	1,450,000	1,413,508	-2.52%
Total Expenses	\$ 30,076,631	\$ 29,628,351	\$ 35,455,189	19.67%



Finance

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2019 Finance

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	467,000	477,840	370,341	506,793	6.06%
Salary Reserve	80,000	80,000	-	80,000	0.00%
Total Salaries	547,000	557,840	370,341	586,793	5.19%
Benefits					
TCDRS	65,380	66,897	51,847	70,951	6.06%
FICA	18,042	19,400	13,320	19,642	1.25%
FICA MED	8,202	7,302	5,330	8,327	14.03%
Health Insurance Expense	37,957	45,810	19,729	30,376	-33.69%
Life Insurance Expense	1,681	3,141	407	939	-70.11%
Other Benefits	24,918	7,967	14,532	4,708	-40.91%
Total Benefits	156,180	150,517	105,166	134,942	-10.35%
Payroll Taxes					
Unemployment Taxes	2,017	2,217	3,837	486	-78.08%
Total Payroll Taxes	2,017	2,217	3,837	486	-78.08%
Total Salaries and Benefits	705,197	710,574	479,344	722,221	1.64%
Administrative					
Administrative and Office Expenses					
Accounting	20,000	10,000	6,134	10,000	0.00%
Auditing	74,000	100,000	29,500	125,000	25.00%
Human Resources	30,000	15,000	25,239	35,000	133.33%
IT Services	25,000	10,000	-	-	-100.00%
Internet	1,700	2,000	-	-	-100.00%
Software Licenses	25,000	27,000	10,481	35,000	29.63%
Cell Phones	1,800	3,000	1,475	2,000	-33.33%
Local Telephone Service	10,000	-	-	-	0.00%
Overnight Delivery Services	500	500	18	100	-80.00%
Local Delivery Services	50	-	-	-	0.00%
Copy Machine	12,000	17,000	10,670	24,000	41.18%
Meeting Expense	750	500	418	500	0.00%
Toll Tag Expense	50	50	-	-	-100.00%
Parking	500	500	83	300	-40.00%
Mileage Reimbursement	500	500	33	200	-60.00%
Insurance Expense	150,000	150,000	129,204	250,000	66.67%
Rent Expense	558,000	515,000	398,640	650,000	26.21%
Total Administrative and Office Expenses	909,850	851,050	611,894	1,132,100	33.02%
Office Supplies					
Books & Publications	1,000	500	-	200	-60.00%
Office Supplies	10,000	5,000	1,848	2,500	-50.00%
Computer Supplies	10,000	5,000	115	-	-100.00%
Copy Supplies	2,500	1,000	916	3,000	200.00%
Office Supplies-Printed	2,200	500	79	500	0.00%
Postage Expense	-	100	-	50	-50.00%
Total Office Supplies	25,700	12,100	2,958	6,250	-48.35%

Finance

Central Texas Regional Mobility Authority

Adopted Operating Budget - FY 2019

Finance

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Communications and Public Relations					
Other Communication Expenses	500	-	-	-	0.00%
Total Communications and Public Relations	500	-	-	-	0.00%
Employee Development					
Subscriptions	2,000	500	394	600	20.00%
Agency Memberships	500	1,000	1,009	1,500	50.00%
Continuing Education	1,000	1,000	694	2,500	150.00%
Professional Development	1,500	-	748	1,000	0.00%
Other Licenses	200	200	76	200	0.00%
Seminars and Conferences	5,000	5,000	1,315	5,000	0.00%
Travel	25,000	25,000	2,578	15,000	-40.00%
Total Employee Development	35,200	32,700	6,814	25,800	-21.10%
Financing and Banking Fees					
Trustee Fees	15,000	30,000	21,525	45,000	50.00%
Bank Fee Expense	8,000	6,500	3,551	6,500	0.00%
Continuing Disclosure	10,000	10,000	9,812	15,000	50.00%
Arbitrage Rebate Calculation	8,000	8,000	8,355	13,000	62.50%
Rating Agency Expense	30,000	30,000	15,500	30,000	0.00%
Total Financing and Banking Fees	71,000	84,500	58,743	109,500	29.59%
Total Administrative	1,042,250	980,350	680,408	1,273,650	29.92%
Operations and Maintenance					
Operations and Maintenance Consulting					
Traffic and Revenue Consultant	80,000	95,000	66,928	150,000	57.89%
Total Operations and Maintenance Consulting	80,000	95,000	66,928	150,000	57.89%
Toll Operations Expense					
Refuse	-	500	240	500	0.00%
Electricity	1,200	2,500	1,011	2,500	0.00%
Total Toll Operations	1,200	3,000	1,251	3,000	0.00%
Total Operations and Maintenance	81,200	98,000	68,179	153,000	56.12%
Other Expenses					
Special Projects and Contingencies					
71E Net Revenue Payment to TxDOT	-	2,280,600	2,088,680	3,635,405	59.41%
Contingency	250,000	250,000	-	250,000	0.00%
Total Special Projects and Contingencies	250,000	2,530,600	2,088,680	3,885,405	53.54%
Non Cash Expenses					
Amortization Expense	383,230	385,000	379,753	487,699	26.68%
Amort Expense - Refund Savings	1,027,860	1,034,000	776,892	1,027,860	-0.59%
Dep Exp- Furniture & Fixtures	2,207	2,620	1,960	3,014	15.03%
Dep Expense - Equipment	9,692	16,050	12,757	15,999	-0.32%
Dep Expense - Autos & Trucks	6,406	19,312	14,167	37,437	93.85%
Dep Expense-Building & Toll Fac	177,115	177,115	132,653	176,748	-0.21%
Dep Expense-Highways & Bridges	22,012,091	18,048,333	15,695,282	22,541,478	24.90%
Dep Expense-Communic Equip	196,115	196,115	-	-	-100.00%
Dep Expense-Toll Equipment	2,756,238	2,756,238	1,850,725	2,485,026	-9.84%
Dep Expense - Signs	325,893	325,900	244,420	326,893	0.30%
Dep Expense-Land Improvemts	884,934	884,934	663,701	884,934	0.00%
Depreciation Expense-Computers	16,203	13,210	12,954	20,317	53.80%
Total Non Cash	27,797,984	23,858,827	19,785,263	28,007,406	17.39%

Finance

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019

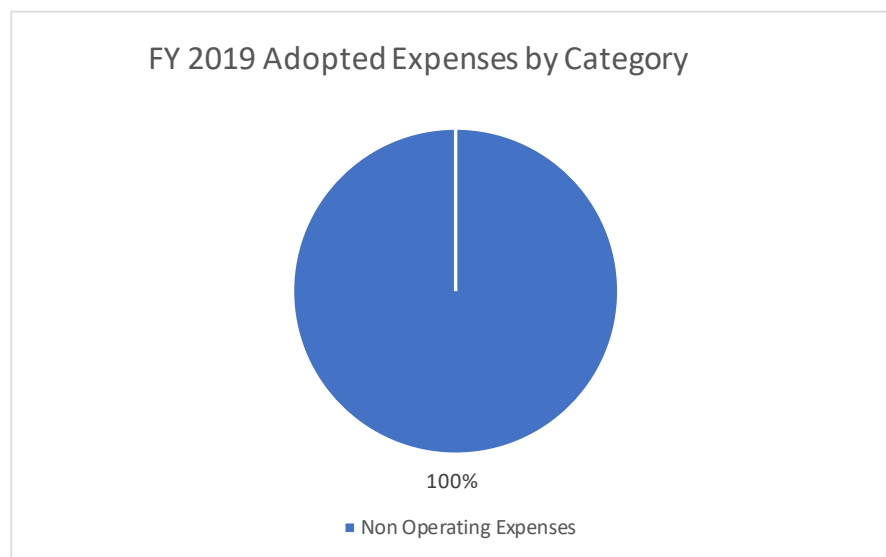
Finance

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Total Other Expenses	28,047,984	26,389,427	21,873,943	31,892,810	20.85%
Non Operating Expenses					
Bond issuance expense	200,000	1,450,000	168,961	1,413,508	-2.52%
Loan Fee Expense	-	-	-	-	
71 Express Net Revenue Payment	-	-	-	-	
Interest Expense	-	-	-	-	
Community Initiatives	-	-	-	-	
Total Non Operating Expense	200,000	1,450,000	168,961	1,413,508	-2.52%
Total Expenses	30,076,631	29,628,351	23,270,835	35,455,189	19.67%

Debt

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ -	\$ -	\$ -	0.00%
Administrative Expenses	-	-	-	0.00%
Operations and Maintenance	-	-	-	0.00%
Other Expenses	-	-	-	0.00%
Non Operating Expenses	42,813,675	38,074,354	40,371,558	6.03%
Total Expenses	\$ 42,813,675	\$ 38,074,354	\$ 40,371,558	6.03%



Debt

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Debt Service

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Non Operating Expenses					
Interest Expense	42,813,675	38,074,354	23,886,913	40,371,558	6.03%
Total Non Operating Expense	42,813,675	38,074,354	23,886,913	40,371,558	6.03%
Total Expenses	42,813,675	38,074,354	23,886,913	40,371,558	6.03%

Operations

The Operations Department's role is to operate and maintain toll collection systems, roadways and facilities, traffic and incident management systems, and information technology. The CTRMA roadway toll system will significantly increase in size and complexity when SH 45 Southwest and 183 South are operational. These additions and the rapid changes in transportation technology require an evaluation of systems, performance metrics, and contract terms to ensure that CTRMA has a good foundation to support the future. Significant work effort will be involved in the new *Pay By Mail* Customer Service System that is scheduled to become operational in 2018. FY 2019 will be critically important to setting a solid foundation for the future. The major functional areas of the Operations Department are:

- Toll Collection and Violation Enforcement: The focus of toll collection and violation enforcement is to manage the daily operation of collecting toll revenue and ensuring a quality experience for CTRMA's customers. *Pay By Mail* Customer Service System, transaction and revenue reconciliation metrics, customer support, violation processing, and relationships with the various justice courts is also managed under this category.
- Toll Systems and Information Technology: The focus of toll systems is to manage the daily operation and maintenance of the electronic toll collection system. In addition, work involves the design, installation, testing, and acceptance of toll collection and roadway information systems for new and existing roadways. Manage new toll collection system installations. This area also manages and maintains the integrity of CTRMA's administrative computer and network system.
- Roadway and Facility Maintenance: The focus of roadway and facility maintenance is to inspect and to manage routine roadway and facility maintenance. The scope of this work includes all aspects of the roadway within the limits of the right-of-way, the Traffic and Incident Management Center (TIM Center) at Park Street and 183A, and maintenance yard. This area is also responsible for vegetative maintenance including mowing, snow and ice operations, incident response, removal of debris and remedial repairs as needed.
- Traffic and Incident Management: The focus of traffic and incident management is to manage, operate, and maintain the TIM Center. This includes managing toll rates and overseeing incident response for the MoPac Express Lanes and oversight and managing incident response for the CTRMA roadway system.

Operations

Incident response involves significant coordination with partner agencies and private sector companies to detect, respond to, and clear traffic incidents as quickly as possible to reduce the impacts of incidents on safety and congestion.

Goals and Initiatives:

- Pay by Mail Customer Service System – Implement and transition to new *Pay By Mail* Customer Service System vendor. This will provide significant improvements for video toll customers by providing increased accessibility and additional payment options.

Strategic Goals: Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- Electronic Toll Tag Campaign - Develop and implement an electronic toll tag campaign in coordination with all our interoperability partners (NTTA, HCTRA, TXDOT, et al) to increase customer usage and decrease usage of the pay by mail.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- New Toll and Road User Information Systems – Design and install the new tolling systems supporting the SH 45 Southwest and 183 South toll projects.

Strategic Goals: Deliver on Commitments to our Customers and our Investors, Explore Efforts that Extend Beyond Roadways, Explore Transformative Technology and Adopt Industry Best Practices

- Toll Interoperability – Continue work on national interoperability to provide a seamless toll experience using one transponder when traveling on toll roads throughout United States. This involves continued work to implement interoperability in the central and southeastern United States (Oklahoma, Colorado, Florida, Georgia and the Carolinas). In addition, CTRMA will be involved in the start of a new effort to become interoperable with the northeastern United States. These efforts will increase the number of electronic toll tags accepted on CTRMA facilities, increasing the potential for out of state revenue collections.

Operations

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- Roadway User Information and Technology Plan – Develop and implement a roadway technology map in coordination with Central Texas regional partners to improve reliability and safety for customers. The goal is to enhance and increase the accessibility of driver information using intelligent transportation and connected vehicle systems, development of a regional traffic management system, queue and incident detection, and wrong-way driving detection.

Strategic Goals: Explore Transformative Technology and Adopt Industry Best Practices, Deliver Multi-Faceted Mobility Solutions

- Toll System Assessment and Best Practices Review – Perform an operations, system design, and contract provision review, and develop a plan as needed to enhance process procedures and performance requirements. This effort will investigate avenues to lower costs, increase reliability, and lower risk of lost transactions and foregone revenue.

Strategic Goals: Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Explore Transformative Technology and Adopt Industry Best Practices

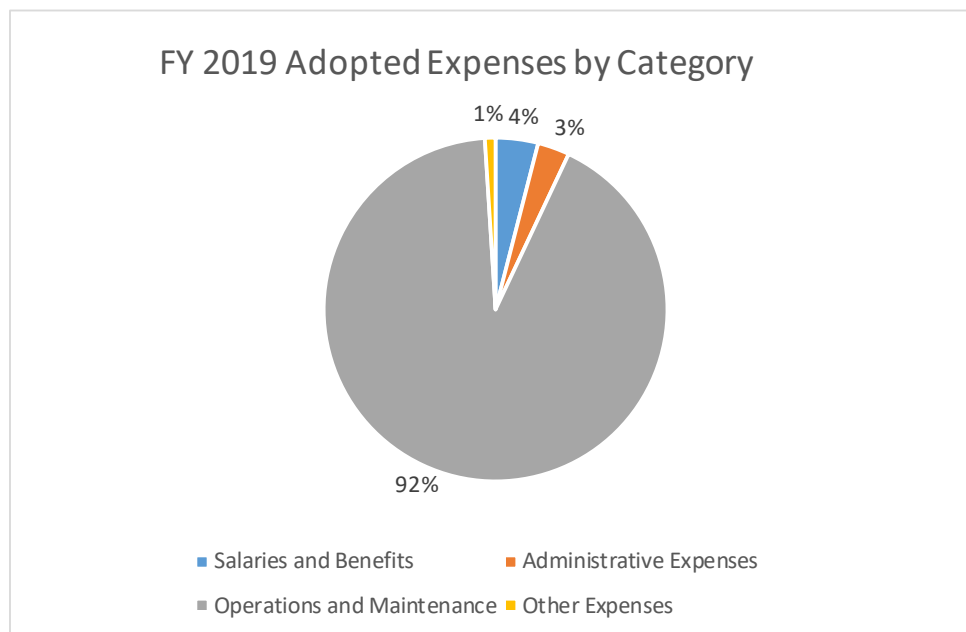
- Cyber Security – Implement enhanced cyber security measures for the administrative computer and network system.

Strategic Goal: Explore Transformative Technology and Adopt Industry Best Practices

Operations

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 985,151	\$ 1,018,349	\$ 945,956	-7.11%
Administrative Expenses	276,192	349,950	584,420	67.00%
Operations and Maintenance	13,320,878	14,239,207	20,571,498	44.47%
Other Expenses	855,000	833,000	298,000	-64.23%
Non Operating Expenses	-	-	-	0.00%
Total Expenses	\$ 15,437,221	\$ 16,440,506	\$ 22,399,874	36.25%



Operations

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2018 Operations

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	689,045	719,728	461,145	697,178	-3.13%
Total Salaries	689,045	719,728	461,145	697,178	-3.13%
Benefits					
TCDRS	96,466	100,762	63,735	97,605	-3.13%
FICA	35,146	31,896	25,642	37,888	18.79%
FICA MED	9,991	10,436	6,613	10,109	-3.13%
Health Insurance Expense	104,853	121,341	69,807	94,017	-22.52%
Life Insurance Expense	2,481	7,110	784	903	-87.30%
Other Benefits	42,463	21,905	2,915	7,769	-64.53%
Total Benefits	291,400	293,449	169,495	248,292	-15.39%
Payroll Taxes					
Unemployment Taxes	4,706	5,172	136	486	-90.60%
Total Payroll Taxes	4,706	5,172	136	486	-90.60%
Total Salaries and Benefits	985,151	1,018,349	630,776	945,956	-7.11%
Administrative					
Administrative and Office Expenses					
IT Services	55,000	85,000	77,215	166,000	95.29%
Internet	-	-	3,160	4,250	0.00%
Software Licenses	30,000	22,000	13,388	50,000	127.27%
Cell Phones	6,142	6,500	3,349	3,000	-53.85%
Local Telephone Service	2,000	2,000	8,281	12,000	500.00%
Overnight Delivery Services	-	-	36	50	0.00%
Repair & Maintenance-General	-	-	-	6,000	0.00%
Community Meeting/ Events	-	-	-	10,000	0.00%
Meeting Expense	1,500	-	797	3,500	0.00%
Toll Tag Expense	500	2,000	1,770	3,000	50.00%
Parking	50	50	-	50	0.00%
Mileage Reimbursement	3,000	4,000	2,450	4,000	0.00%
Total Administrative and Office Expenses	98,192	121,550	110,444	261,850	115.43%
Office Supplies					
Office Supplies	1,000	2,500	1,110	1,800	-28.00%
Computer Supplies	5,000	36,000	11,652	151,800	321.67%
Copy Supplies	-	-	48	-	0.00%
Office Supplies-Printed	-	-	308	-	0.00%
Misc Materials & Supplies	2,500	2,500	-	500	-80.00%
Postage Expense	-	100	5	50	-50.00%
Total Office Supplies	8,500	41,100	13,123	154,150	275.06%
Communications and Public Relations					
Graphic Design Services	-	-	-	20,000	0.00%
Website Maintenance	130,000	130,000	25,750	100,000	-23.08%
Research Services	-	-	112,714	-	0.00%
Advertising Expense	10,400	10,000	-	-	-100.00%
Direct Mail	-	10,000	-	15,000	50.00%
Media Production	-	6,000	8,820	8,820	47.00%
Direct Mail Printing	6,300	6,500	-	-	-100.00%
Other Communication Expenses	500	500	869	-	-100.00%
Total Communications and Public Relations	147,200	163,000	148,152	143,820	-11.77%

Operations

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2018 Operations

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Employee Development					
Subscriptions	-	-	60	100	0.00%
Agency Memberships	5,000	5,000	2,500	3,500	-30.00%
Continuing Education	2,500	2,500	-	1,000	-60.00%
Professional Development	1,500	1,500	-	6,000	300.00%
Other Licenses	300	300	-	-	-100.00%
Seminars and Conferences	4,000	5,000	2,570	6,000	20.00%
Travel	9,000	10,000	4,605	8,000	-20.00%
Total Employee Development	22,300	24,300	9,735	24,600	1.23%
Total Administrative	276,192	349,950	281,455	584,420	67.00%
Operations and Maintenance					
Operations and Maintenance Consulting					
GEC 3.1 Operations Center Support	25,000	10,000	-	50,000	400.00%
GEC 3.2 Toll Operations Safety Support	10,000	10,000	-	199,786	1897.86%
GEC 4.3 Maintenance Contract Support/Oversight	100,000	100,000	154,443	337,978	237.98%
GEC 4.6 Best Business Practices/Policies Support	-	-	-	150,000	0.00%
GEC 6.3 CTRMA Meeting Support	-	-	1,810	-	0.00%
GEC-General Support	-	-	-	35,568	0.00%
GEC 7.5 Other Initiatives - Non Project	-	-	5,025	10,000	0.00%
General System Consultant	70,000	170,000	160,572	500,000	194.12%
Traffic and Revenue Consultant	-	-	1,036	-	0.00%
Total Operations and Maintenance Consulting	205,000	290,000	322,886	1,283,332	342.53%
Road Operations and Maintenance					
Roadway Maintenance	4,871,600	5,007,401	2,090,680	4,507,900	-9.98%
Signal & Illumination Maint	-	-	12,554	-	0.00%
Maintenance Supplies-Roadway	-	500	91,020	117,800	23460.00%
Tools & Equipment Expense	-	500	301	1,000	100.00%
Gasoline	-	10,000	7,504	13,000	30.00%
Repair & Maintenance-Vehicles	-	2,000	1,900	3,000	50.00%
Electricity - Roadways	180,000	200,000	107,347	200,000	0.00%
Total Road Operations and Maintenance	5,051,600	5,220,401	2,311,306	4,842,700	-7.24%
Toll Processing and Collection Expense					
Image Processing	2,300,000	1,563,594	1,289,607	3,200,000	104.66%
Tag Collection Fees	3,240,000	4,100,826	5,037,519	6,633,000	61.75%
Court Enforcement Costs	40,000	40,000	22,875	49,080	22.70%
DMV Lookup Fees	5,000	1,000	325	500	-50.00%
Total Toll Processing and Collections	5,585,000	5,705,420	6,350,326	9,882,580	73.21%

Operations

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2018
Operations

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Toll Operations Expense					
Generator Fuel	6,000	5,000	42	2,000	-60.00%
Fire and Burglar Alarm	500	500	247	500	0.00%
Elevator Maintenance	3,000	-	-	-	0.00%
Refuse	1,200	1,200	745	1,000	-16.67%
Pest Control	1,600	-	-	-	0.00%
Custodial	2,500	-	-	-	0.00%
Telecommunications	90,000	120,000	51,856	120,000	0.00%
Water - Irrigation	10,500	22,000	3,633	10,000	-54.55%
ETC spare parts expense	1,600	20,000	-	50,000	150.00%
Repair & Maintenance Toll Equip	275,000	5,000	-	5,000	0.00%
Law Enforcement	273,182	275,000	214,737	290,000	5.45%
ETC Maintenance Contract	1,755,098	1,755,098	1,151,687	1,988,386	13.29%
ETC Toll Management Center System Operation	49,098	294,588	1,364	360,000	22.20%
ETC Development	-	500,000	-	1,636,000	227.20%
ETC Testing	10,000	25,000	-	100,000	300.00%
Total Toll Operations	2,479,278	3,023,386	1,424,311	4,562,886	50.92%
Total Operations and Maintenance	13,320,878	14,239,207	10,408,830	20,571,498	44.47%
Other Expenses					
Special Projects and Contingencies					
HERO	700,000	720,000	572,391	148,000	-79.44%
Special Projects	125,000	113,000	-	150,000	32.74%
Other Contractual Svcs	30,000	-	-	-	0.00%
Total Special Projects and Contingencies	855,000	833,000	572,391	298,000	-64.23%
Total Other Expenses	855,000	833,000	572,391	298,000	-64.23%
Total Expenses	15,437,221	16,440,506	11,893,452	22,399,874	36.25%

Communications

The role of the Communications Department is to communicate CTRMA's core purpose in being a driving force behind preserving and enhancing quality of life in Central Texas through the delivery of reliable and forward-thinking mobility solutions that address customer service. CTRMA takes a multifaceted approach to communicate, educate, and interact with customers, stakeholders, local and state elected officials, and the media.

This budget anticipates restarting communication and outreach for moving construction and environmental development projects forward, communications and marketing efforts related to the new Pay by Mail customer service system, increasing toll tag usage, and enhancing focus and frequency of coordination efforts related to outreach and education of local and state elected officials. The major functional areas of the Communications Department are:

- Public Relations and Communications: The focus of public relations and communications is to build mutually beneficial relationships between the CTRMA and its constituents. Constituents include customers, strategic partners, governmental organizations, community and civic groups, citizens as well as the public and the industry. Activities include key message development, media relations, development of communication tools such as publications, presentations, collateral material, videos, websites, and social media to inform and educate customers and stakeholders about the transportation issues in the region and the work of the CTRMA to improve and relieve those.
- Community Development and Outreach: The focus of Community Development and Outreach is to communicate and interact with all stakeholders on projects to achieve public support for projects using the "Bleiker" method. "Bleiker" is an approach to develop informed consent to manage diverse interests through the community outreach process with constituents and key stakeholders in order to achieve project goals. It is through this process that CTRMA maintains working relationships with all stakeholders including government entities, neighborhoods, community organizations and the public.
- Marketing: The focus of marketing is to communicate the benefits and activities of the CTRMA, its operations, and open roadways including 183A Toll, 290 Toll, 71 Toll and the MoPac Express Lane. Activities include the education of the public on the pay-by-mail process as well as the benefits and cost savings of electronic tags. Activities also include educating the public on critical transportation issues such as need and cost of infrastructure, etc. In addition, efforts include the communications support of ongoing projects and activities such as Environmental Studies and projects under construction.

Communications

Goals and Initiatives:

- Projects Under Construction and Development (Environmental Study) – Continue and/or develop and implement communication and public outreach for projects currently under construction (183 South and SH 45 Southwest), entering into the construction phase (183 North and 290 East, Phase III Improvements), and continuing the environmental clearance phase (for 183A Toll, Phase III and MoPac South). Outreach efforts are designed to establish positive relationships with community leaders, customers and stakeholders/residents, resulting in faster and more robust responses.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- “It’s Time” Quality of Life Campaign – Enhance awareness of CTRMA as a thought leader and its commitment to develop and implement transformative transportation/mobility solutions through the “It’s Time” multi-media Quality-Of-Life campaign. This campaign will keep Central Texans informed of the latest in transportation technology and solution by using videos, podcasts, the Day Tripper partnership, radio, the Austin American-Statesman, editorial, and social media.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors, Explore Transformative Technology and adopt Industry Best Practices

- New Pay by Mail Customer Service System Communication and Outreach – Develop and implement customer communication, outreach, and education efforts for the transition to the new platform.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors, Explore Transformative Technology and adopt Industry Best Practices

- Central Texas Electronic Toll Tag Campaign – Develop and implement customer communication, outreach, and education efforts to increase toll tag

Communications

usage in Central Texas and reduce the use of the *Pay by Mail* method of toll collection. This effort will be coordinated with Texas Department of Transportation (TxDOT) and other electronic tag providers within our interoperability partnership, to help provide a seamless and consistent customer experience.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors, Explore Transformative Technology and Adopt Industry Best Practices

- Travel Demand Management (TDM) – As express lanes become a more dominant form of transportation, participate in and support regional programs and coordination efforts to advance Travel Demand Management program to reduce the number of single occupancy vehicles on roadways during peak travel times. In addition, this will include efforts to identify opportunities to enhance driver and customer awareness of roadway congestion, safety, and special events.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Explore Efforts that Extend Beyond Roadways, Explore Transformative Technology and Adopt Industry Best Practices

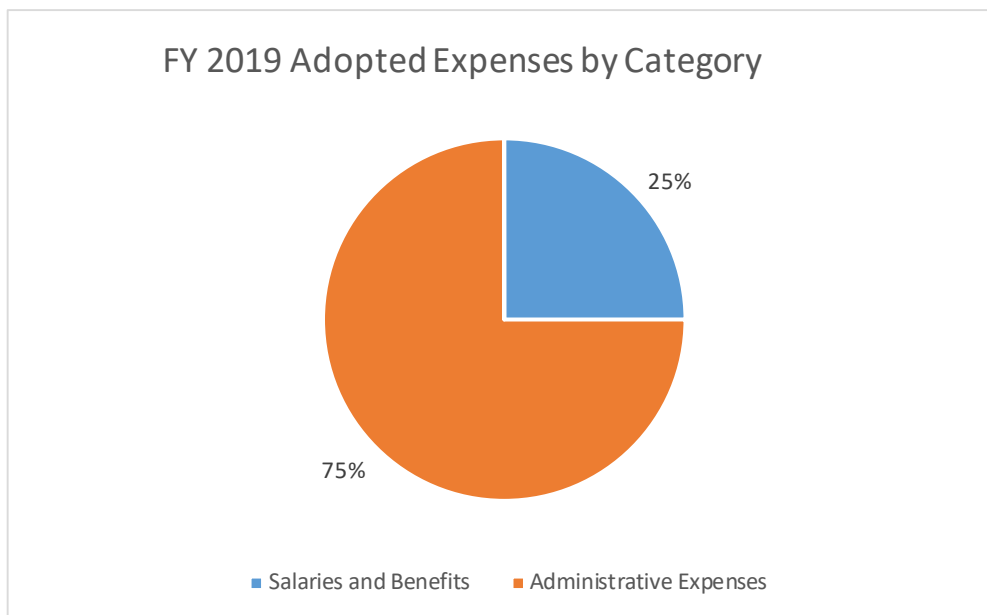
- Regional Transportation Legislative Initiatives – Identify, develop and advance regional transportation legislation initiatives by actively coordinating with local and State elected officials.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve

Communications

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 519,213	\$ 726,269	\$ 765,061	5.34%
Administrative Expenses	1,230,000	1,043,100	2,294,600	119.98%
Operations and Maintenance	-	4,200	4,700	0.00%
Other Expenses	-	-	-	0.00%
Non Operating Expenses	-	-	-	0.00%
Total Expenses	\$ 1,749,213	\$ 1,773,569	\$ 3,064,361	72.78%



Communications

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Communications

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	382,594	543,670	424,638	570,647	4.96%
Total Salaries	382,594	543,670	424,638	570,647	4.96%
Benefits					
TCDRS	53,563	76,114	59,449	79,891	4.96%
FICA	18,612	27,416	20,626	27,982	2.06%
FICA MED	5,548	7,883	6,089	8,274	4.96%
Health Insurance Expense	53,346	54,332	54,606	72,037	32.59%
Life Insurance Expense	1,377	3,788	518	967	-74.48%
Other Benefits	2,156	10,110	9,591	4,615	-54.35%
Total Benefits	134,602	179,643	150,880	193,766	7.86%
Payroll Taxes					
Unemployment Taxes	2,017	2,956	36	648	
Total Payroll Taxes	2,017	2,956	36	648	-78.00%
Total Salaries and Benefits	519,213	726,269	575,554	765,061	5.34%
Administrative					
Administrative and Office Expenses					
Software Licenses	-	100	-	-	-100.00%
Cell Phones	1,800	2,400	1,754	2,400	0.00%
Overnight Delivery Services	-	-	6	-	0.00%
Local Delivery Services	500	500	-	500	0.00%
Community Meeting/ Events	2,000	2,000	-	-	-100.00%
Meeting Expense	500	2,000	1,131	2,000	0.00%
Public Notices	2,000	-	-	-	0.00%
Toll Tag Expense	100	100	-	-	-100.00%
Parking	-	500	69	500	0.00%
Mileage Reimbursement	1,000	1,000	14	1,000	0.00%
Total Administrative and Office Expenses	7,900	8,600	2,974	6,400	-25.58%
Office Supplies					
Books & Publications	150	-	-	-	0.00%
Office Supplies	-	400	886	1,200	200.00%
Computer Supplies	-	300	-	-	-100.00%
Other Reports-Printing	5,000	8,000	-	8,000	0.00%
Office Supplies-Printed	-	-	48	100	0.00%
Postage Expense	5,000	100	25	100	0.00%
Total Office Supplies	10,150	8,800	959	9,400	6.82%

Communications

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Communications

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Communications and Public Relations					
Graphic Design Services	75,000	35,000	15,000	35,000	0.00%
Website Maintenance	10,000	-	300	300	0.00%
Research Services	105,000	110,000	66,875	100,000	-9.09%
Communications and Marketing	469,900	400,000	139,818	800,000	100.00%
Advertising Expense	325,100	320,000	350,149	820,000	156.25%
Direct Mail	10,000	-	726	800	0.00%
Media Production	55,000	45,000	17,346	335,000	644.44%
Other Public Relations	125,000	20,000	38,448	60,000	200.00%
Promotional Items	10,000	20,000	-	20,000	0.00%
Displays	5,000	5,000	2,124	5,000	0.00%
Annual Report printing	5,000	-	-	5,000	0.00%
Direct Mail Printing	5,000	-	-	5,000	0.00%
Other Communication Expenses	-	50,000	51,702	70,000	40.00%
Total Communications and Public Relations	1,200,000	1,005,000	682,490	2,256,100	124.49%
Employee Development					
Subscriptions	500	700	466	700	0.00%
Agency Memberships	1,000	1,000	-	1,000	0.00%
Continuing Education	250	-	-	-	0.00%
Professional Development	200	-	4,000	4,000	0.00%
Seminars and Conferences	5,000	9,500	2,293	7,500	-21.05%
Travel	5,000	9,500	6,768	9,500	0.00%
Total Employee Development	11,950	20,700	13,526	22,700	9.66%
Total Administrative	1,230,000	1,043,100	699,949	2,294,600	119.98%
Operations and Maintenance					
Road Operations and Maintenance					
Gasoline	-	2,700	1,627	2,700	0.00%
Repair & Maintenance-Vehicles	-	1,500	1,288	2,000	33.33%
Total Road Operations and Maintenance	-	4,200	2,915	4,700	11.90%
Total Operations and Maintenance	-	4,200	2,915	4,700	11.90%
Other Expenses					
Special Projects and Contingencies					
Other Contractual Svcs	-	-	3,000	-	0.00%
Contingency	-	-	693	-	0.00%
Total Special Projects and Contingencies	-	-	3,693	-	0.00%
Total Other Expenses	-	-	3,693	-	0.00%
Total Expenses	1,749,213	1,773,569	1,282,111	3,064,361	72.78%

Legal Services

The Legal Department exists to provide trusted legal advice and counsel to support and advance the mission of the Mobility Authority and provide support to Mobility Authority Staff to achieve the goals set forth in the 2018 Strategic Plan. The General Counsel and Legal Assistant work with the Board of Directors, the Executive Director, staff, and consultants to anticipate, identify, consider, and respond to legal issues. The Legal Department provides information, advice, and guidance on compliance with applicable laws and represents the Authority's interests in its relationships with customers, other agencies, consultants, vendors, and the public. The Legal Department coordinates and collaborates with outside counsel to provide resources and expertise to support the Mobility Authority's projects, programs, and operations. The major functional areas of the Legal Department are:

- Identify, research, and advise the Board, Executive Director, and staff on legal issues that arise in connection with Mobility Authority operations and functions.
- Ensure that the Board and management receive timely, sound legal advice concerning compliance with laws and regulations.
- Coordinate, review, and prepare the agenda and Board Resolutions.
- Draft, review, and provide advice regarding documents that implement Mobility Authority programs and operations, including:
 - Resolutions and policy code provisions enacted by the Board;
 - Procurement documents such as bid solicitations, requests for information, requests for qualifications, requests for proposals, and other related documents;
 - Contracts with vendors and interlocal agreements other government agencies;
 - Documents required by open government and ethics laws, including responses to requests for public information and disclosures of conflicts of interest and personal financial information.
- Advise on the implementation, construction, and application of existing agreements and legal issues that may arise under those agreements.
- Collaborate with Mobility Authority staff and court officials in Williamson and Travis Counties to continuously improve toll collection and enforcement practices and strategies.
- Assist in managing Mobility Authority records and document retention systems to ensure compliance with legal requirements and best practices.
- Manage the appropriate, efficient use of resources and expertise for legal services provided by outside counsel.

Legal Services

Goals and Initiatives:

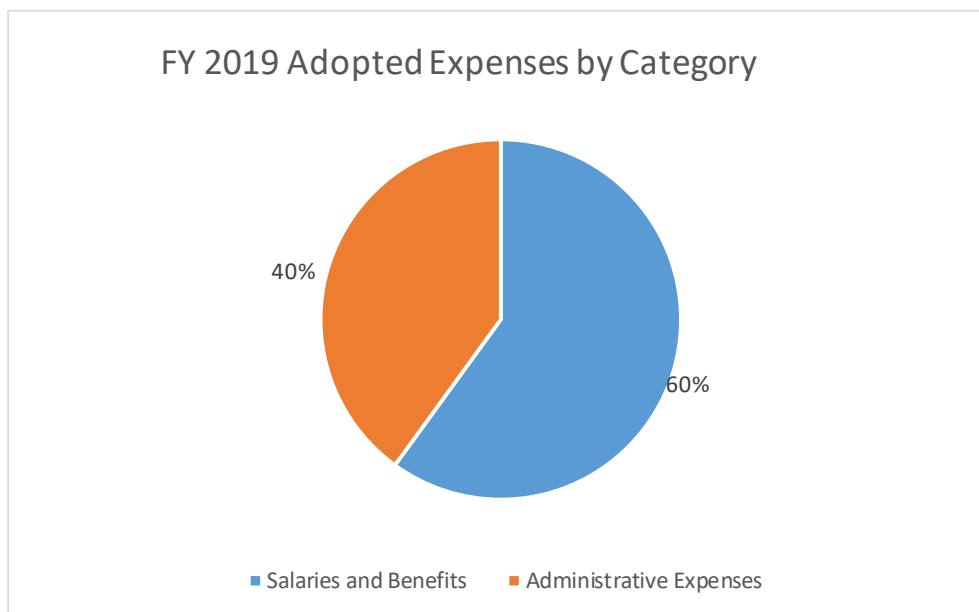
- Support the Executive Director, lobby team, and Mobility Authority staff in identifying legislative priorities, preparing educational materials, and responding to questions and issues raised during the 86th Legislature that could affect the Mobility Authority.
- Provided legal oversight and advice for development of the Mobility Authority projects and managed the related litigation.
- Assist with administration of the Mobility Authority projects including negotiations with third parties, claims resolution and various real estate issues.
- Provide legal support for the implementation of a new Pay-by-Mail program.
- Provide legal support for the development of a new program for Qualified Veterans.
- Continue to create and revise document templates for contracting and agenda preparation processes.
- Provide support and focused strategies and procedures to improve toll collections by implementing creative enforcement strategies and methods authorized by state law, including procedures authorized by newly enacted state legislation.
- Work with staff to ensure compliance with Mobility Authority procurement and record retention policies.
- Facilitate responses to Open Records Requests and oversee compliance with the Texas Public Information Act.
- Continue to manage and provide legal support for Mobility Authority governance, projects, and operations.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

Legal Services

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 320,800	\$ 588,591	\$ 674,498	14.60%
Administrative Expenses	562,700	339,900	443,700	30.54%
Operations and Maintenance	-	-	-	0.00%
Other Expenses	-	-	-	0.00%
Non Operating Expenses	-	-	-	0.00%
Total Expenses	\$ 883,500	\$ 928,491	\$ 1,118,198	20.43%



Legal Services

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Legal

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	242,050	435,665	225,808	525,415	20.60%
Total Salaries	242,050	435,665	225,808	525,415	20.60%
Benefits					
TCDRS	33,887	60,993	31,613	73,558	20.60%
FICA	10,416	23,895	7,695	24,138	1.02%
FICA MED	3,510	6,317	3,266	8,611	36.32%
Health Insurance Expense	15,474	37,464	12,559	37,246	-0.58%
Life Insurance Expense	1,357	2,563	281	1,283	-49.96%
Other Benefits	12,761	19,476	3,578	3,599	-81.52%
Total Benefits	77,405	150,709	58,991	148,435	-1.51%
Payroll Taxes					
Unemployment Taxes	1,345	2,217	18	648	-70.77%
Total Payroll Taxes	1,345	2,217	18	648	-70.77%
Total Salaries and Benefits	320,800	588,591	284,817	674,498	14.60%
Administrative					
Administrative and Office Expenses					
IT Services	8,000	8,000	5,355	-	-100.00%
Internet	-	300	96	300	0.00%
Software Licenses	700	700	-	700	0.00%
Cell Phones	1,200	1,200	500	2,400	100.00%
Overnight Delivery Services	100	100	-	100	0.00%
Local Delivery Services	100	100	-	100	0.00%
Meeting Expense	2,000	2,000	20	2,000	0.00%
Public Notices	-	100	25	100	0.00%
Toll Tag Expense	-	-	-	100	0.00%
Parking	100	100	1	100	0.00%
Mileage Reimbursement	200	200	47	200	0.00%
Legal					
Legal - Agenda	5,000	5,000	4,361	8,000	60.00%
Legal - Environmental	5,000	5,000	-	5,000	0.00%
Legal - Financing	5,000	-	-	-	0.00%
Legal - Human Resources	10,000	10,000	34,084	30,000	200.00%
Legal - Litigation	20,000	20,000	471	20,000	0.00%
Legal - Open Meetings/Public Info Act	20,000	20,000	1,749	20,000	0.00%
Legal - Operation	5,000	5,000	-	15,000	200.00%
Legal - Procurements and Contracts	50,000	50,000	13,649	100,000	100.00%
Legal - Legislative Matters	400,000	150,000	47,590	175,000	16.67%
Legal - Special Projects	2,000	20,000	4,632	20,000	0.00%
Legal - Toll Enforcement	3,000	3,000	-	3,000	0.00%
Total Legal	525,000	288,000	106,535	396,000	37.50%
Total Administrative and Office Expenses	537,400	300,800	112,578	402,100	33.68%

Legal Services

Central Texas Regional Mobility Authority
Adopted Operating Budget - FY 2019
Legal

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Office Supplies					
Books & Publications	5,000	5,000	627	5,000	0.00%
Office Supplies	-	1,000	129	1,000	0.00%
Computer Supplies	1,000	5,000	-	-	-100.00%
Postage Expense	100	100	-	100	0.00%
Total Office Supplies	6,100	11,100	756	6,100	-45.05%
Communications and Public Relations					
Media Production	-	500	-	1,000	
Total Communications and Public Relations	-	500	-	1,000	0.00%
Employee Development					
Subscriptions	200	1,500	-	1,500	0.00%
Agency Memberships	4,000	2,000	-	2,000	0.00%
Continuing Education	3,000	2,000	-	7,000	250.00%
Professional Development	3,000	2,000	-	3,000	50.00%
Other Licenses	-	-	92	1,000	0.00%
Seminars and Conferences	5,000	10,000	-	10,000	0.00%
Travel	4,000	10,000	-	10,000	0.00%
Total Employee Development	19,200	27,500	92	34,500	25.45%
Total Administrative	562,700	339,900	123,884	443,700	30.54%
Operations and Maintenance					
Operations and Maintenance Consulting					
GEC 7.6 Other Initiatives - Project	-	-	11,747	-	0.00%
Total Operations and Maintenance Consulting	-	-	11,747	-	0.00%
Total Operations and Maintenance	-	-	11,747	-	0.00%
Total Expenses	883,500	928,491	420,448	1,118,198	20.43%

Engineering

The role of the Engineering Department is to develop and implement major capital improvement projects, from concept through final construction acceptance. Secondly, the Department provides technical support for on-going operation and maintenance, repair and replacement, and asset preservation of roadway and facilities. Significant work will continue on projects currently under construction (MoPac Improvement Project, 183 South, and SH 45 Southwest). In addition, workload will increase significantly with 290 East, Phase III Improvements and 183 North Mobility Project entering the construction phase, and MoPac South and 183A Phase III continuing the environmental study phase. CTRMA is also providing turnkey project development for Elroy and Ross Roads from design through construction for Travis County. The major functional areas of the Engineering Department are:

- Project Inception and Feasibility: Coordinate with other transportation providers in the region (TxDOT, Capital Area Metropolitan Planning Organization (CAMPO), City of Austin, Travis County, and Williamson County) to assure that mobility needs for the region are included in the Long Range Transportation Plan. Provide feasibility analysis for selected projects to evaluate implementation priority.
- Project Development and Implementation: Develop and program priority projects based upon preliminary designs, appropriate level of environmental study, and input from regional transportation partners. Evaluate and determine the appropriate project delivery method based complexity, stakeholders, and financial considerations. Manage the construction of all agency projects through project final acceptance.
- Projects Under or Entering Construction
 - 183 South Expressway Project – Under construction and planned fully open to traffic in 2020.
 - SH 45 Southwest Project – Under construction and planned open to traffic in 2019.
 - MoPac Improvement Project (Cesar Chavez Street to Parmer Lane) – Under construction, completion and closeout of contract in 2018.
 - MoPac Miscellaneous Work Contract – Under construction, completion and closeout in 2019.
 - 290 East, Phase III Improvements – Procure contractor, start and continue construction, and planned open to traffic in 2021.
 - 183 North Mobility Project (Loop 1 to SH 45 / RM 620) – Finalize implementation plan and project delivery approach, finalize project delivery approvals with TxDOT, and start procurement of design-build contractor.

Engineering

- Projects Under Development (Feasibility, Environmental, or Design Phase)
 - 183A Toll, Phase III – Environmental study phase, complete the environmental phase and start design phase after release.
 - MoPac South Environmental Study – Environmental study phase, continue work on the environmental phase and receive an environmental decision.
 - MoKan Transportation Corridor Feasibility Study (CAMPO) – participate and provide technical support as needed.
 - Travis County Roadway Safety Projects – In design phase, provide turnkey project management, design, construction, and construction management for the Elroy Road and Ross Road projects.
- Roadway Maintenance and Permitting: Provide technical support to the Operations Department for maintenance activities. In addition, develop, design, and manage repair and replacement projects.
- Asset Management Program: Develop, implement, and manage asset management system to project and plan for maintenance, repair and replacement activities. This effort is entering year two of a three-year implementation plan.

Goals and Initiatives:

- Park and Ride – In feasibility phase, provide technical support to CAMPO, CapMetro, and other regional partners to develop, evaluate, and implement the Park and Ride system in connection with CTRMA roadway facilities.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- Enhancing Assets – work with regional partners to perform evaluate potential operational, safety, capacity and access improvements.

Strategic Goals: Employ a Collaborative Approach to Implementing Mobility Solutions, Deliver Responsible Mobility Solutions that Respect the Communities We Serve, Deliver on Commitments to our Customers and our Investors

- Asset Management Program – Continue into second year of three-year implementation plan. This system will be operational in 2020.

Engineering

Strategic Goals: Explore Transformative Technology and Adopt Industry Best Practices, Deliver on Commitments to our Customers and our Investors

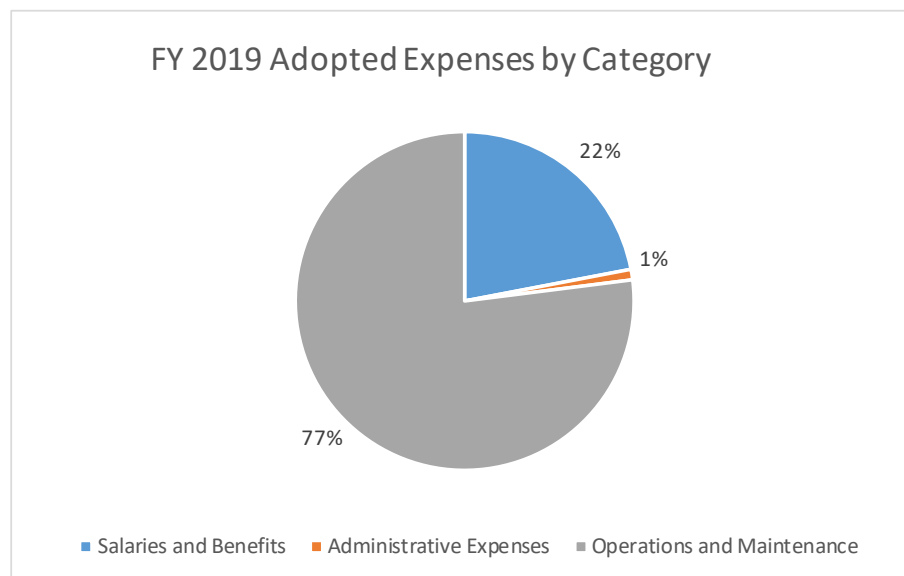
- Lessons Learned and Partnerships – Embrace continuous improvement through a lessons learned process and outreach effort with the contractor community. Identify, review, and implement lesson learned to upgrade and enhance contract terms and oversight of contractors. Participation in quarterly Association of General Contractor (AGC) Task Force meetings, develop and maintain good relationship with the community.

Strategic Goal: Employ a Collaborative Approach to Implementing Mobility Solutions

Engineering

Summary of Expenses:

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget	Increase (Decrease)
Salaries and Benefits	\$ 728,775	\$ 896,212	\$ 1,077,084	20.18%
Administrative Expenses	19,900	22,825	29,750	30.34%
Operations and Maintenance	1,741,417	1,390,500	3,831,928	175.58%
Other Expenses	-	-	-	0.00%
Non Operating Expenses	-	-	-	0.00%
Total Expenses	\$ 2,490,092	\$ 2,309,537	\$ 4,938,762	113.84%



Engineering

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2019 Engineering

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Salaries and Benefits					
Salaries & Wages					
Salary Expense-Regular	528,343	619,826	569,566	822,888	32.76%
Total Salaries	528,343	619,826	569,566	822,888	32.76%
Benefits					
TCDRS	73,968	109,561	78,803	115,204	5.15%
FICA	24,797	39,426	28,118	41,741	5.87%
FICA MED	7,661	11,347	8,204	11,932	5.15%
Health Insurance Expense	67,014	82,083	57,138	76,528	-6.77%
Life Insurance Expense	1,902	9,508	733	1,366	-85.63%
Other Benefits	22,401	20,028	16,620	6,453	-67.78%
Total Benefits	197,743	271,952	189,616	253,224	-6.89%
Payroll Taxes					
Unemployment Taxes	2,689	4,433	72	972	-78.08%
Total Payroll Taxes	2,689	4,433	72	972	-78.08%
Total Salaries and Benefits	728,775	896,212	759,254	1,077,084	20.18%
Administrative					
Administrative and Office Expenses					
Internet	-	1,825	-	-	-100.00%
Cell Phones	1,800	2,400	2,350	3,000	25.00%
Meeting Expense	500	500	253	500	0.00%
Toll Tag Expense	1,000	1,000	-	-	-100.00%
Parking	250	350	67	250	-28.57%
Mileage Reimbursement	3,000	2,000	144	3,000	50.00%
Total Administrative and Office Expenses	6,550	8,075	2,814	6,750	-16.41%
Office Supplies					
Books & Publications	-	-	-	-	
Office Supplies	-	1,000	32	2,000	100.00%
Computer Supplies	-	-	120	250	0.00%
Office Supplies-Printed	500	500	380	500	0.00%
Misc Materials & Supplies	250	250	-	250	0.00%
Total Office Supplies	750	1,750	532	3,000	71.43%
Communications and Public Relations					
Advertising Expense	1,000	-	1,111	1,500	0.00%
Media Production	-	500	-	-	-100.00%
Total Communications and Public Relations	1,000	500	1,111	1,500	200.00%
Employee Development					
Subscriptions	100	500	-	-	-100.00%
Agency Memberships	250	250	315	500	100.00%
Professional Development	500	500	3,032	5,000	900.00%
Other Licenses	750	750	80	500	-33.33%
Seminars and Conferences	5,000	3,000	3,199	5,000	66.67%
Travel	5,000	7,500	4,380	7,500	0.00%
Total Employee Development	11,600	12,500	11,006	18,500	48.00%
Total Administrative	19,900	22,825	15,463	29,750	30.34%

Engineering

Central Texas Regional Mobility Authority Adopted Operating Budget - FY 2019 Engineering

Account Name	Budget Amount FY 2017	Budget Amount FY 2018	FY 2018 Actual as of 3/31/2018	Adopted Budget FY 2019	% Change From Prior Year
Operations and Maintenance					
Operations and Maintenance Consulting					
GEC-Trust Indenture Support	165,000	-	-	-	0.00%
GEC 1.1 Annual O&M Budget Development	-	30,000	1,471	29,000	-3.33%
GEC 1.2 Annual Facility Inspections	-	125,000	100,910	140,000	12.00%
GEC 1.5 Other Document Review	-	-	3,200	-	0.00%
GEC-Financial Planning Support	10,500	-	-	-	0.00%
GEC 2.1 Program Funding Support	-	50,000	-	51,000	2.00%
GEC-Toll Ops Support	10,000	-	-	-	0.00%
GEC-Roadway Ops Support	231,667	-	-	-	0.00%
GEC 4.1 Driveway and Utility Permitting	-	50,000	38,521	50,000	0.00%
GEC 4.3 Maintenance Contract Support/Oversight	-	100,000	4,920	50,000	-50.00%
GEC 4.4 Traffic Data Gathering and Analysis	-	150,000	180,983	530,000	253.33%
GEC 4.7 Warranty	-	10,000	-	12,000	20.00%
GEC-Technology Support	40,000	-	-	-	0.00%
GEC 5.1 Technology Development	-	50,000	1,941	627,428	1154.86%
GEC 5.2 Technology Maintenance	-	10,000	-	230,000	2200.00%
GEC-Public Information Support	30,000	-	-	-	0.00%
GEC 6.1 Outreach - Non Project	-	-	10,597	-	0.00%
GEC 6.2 Public Information - Non Project	-	-	3,514	120,000	0.00%
GEC-General Support	1,151,000	-	578	-	0.00%
GEC 7.1 Meeting Attendance	-	50,000	228,362	198,000	296.00%
GEC 7.2 Technical Resource Support	25,000	200,000	29,071	40,000	-80.00%
GEC 7.3 Study and Report Review	-	-	21,069	40,000	0.00%
GEC 7.4 Agency Coordination - Non Project	-	50,000	79,368	550,000	1000.00%
GEC 7.5 Other Initiatives - Non Project	-	500,000	156,589	570,000	14.00%
GEC 7.6 Other Initiatives - Project	-	-	7,429	-	0.00%
Traffic Modeling	-	-	20,962	590,000	0.00%
Total Operations and Maintenance Consulting	1,663,167	1,375,000	889,484	3,827,428	178.36%
Road Operations and Maintenance					
Roadway Maintenance	-	-	-	-	
Landscape Maintenance	5,000	2,500	-	-	-100.00%
Signal & Illumination Maint	20,000	5,000	-	-	-100.00%
Maintenance Supplies-Roadway	45,000	5,000	-	-	-100.00%
Tools & Equipment Expense	750	500	-	-	-100.00%
Gasoline	6,000	1,000	1,624	3,000	200.00%
Repair & Maintenance-Vehicles	1,500	1,500	315	1,500	0.00%
Total Road Operations and Maintenance	78,250	15,500	1,940	4,500	-70.97%
Total Operations and Maintenance	1,741,417	1,390,500	891,424	3,831,928	175.58%
Total Expenses	2,490,092	2,309,537	1,666,141	4,938,762	113.84%

Consolidated Staffing Schedule

Consolidated Staffing Schedule

Authorized Personnel:		Positions		
		FY 2017 Adopted	FY 2018 Adopted	FY 2019 Adopted
Administration:	Executive Director	1	1	1
	Deputy Executive Director**	1	1	2
	Executive Assistant	1	1	1
	Research/Innovations Manager*	0	0	1
	Receptionist	1	1	1
	Intern*	1	1	1
Financial Services:	CFO	1	1	1
	Controller	1	1	1
	Fiscal Analyst	1	1	1
Operations:	Director of Operations	1	1	1
	Assistant Director IT and Toll Systems	1	1	1
	Toll Operations Manager	1	1	1
	Traffic and Incident Management Manager	1	1	1
	Roadway/Facilities Maintenance Manager	2	1	1
	Roadway/Facilities Maintenance Specialist	0	1	1
	Administrative Assistant III/Toll Specialist	1	1	1
Communications:	Director of External Affairs	1	1	1
	Director Community Relations	1	1	1
	Community Relations Manager	1	1	1
	Communications Specialist	1	1	1
Legal:	Public Involvement Manager	0	0	0
	Legal Counsel	1	1	1
	Legal Assistant/Records Manager	1	1	1
Engineering	TBD*	0	2	2
	Director of Engineering	1	1	1
	Assistant Director of Engineering - Project Development	1	1	1
	Assistant Director of Engineering - Construction Mgmt.	1	1	0
	Senior Project Manager	1	1	3
	Project Manager	0	1	0
	Senior Administrative Assistant	1	1	1
Total Positions		26	29	31

*Currently Unfilled

**One Position Currently Unfilled

Capital Budget

Capital Budget

Replacement Construction Vehicle	\$	40,000
New Vehicle for Office		35,000
Electronic Message Signs		50,000
Hardware/Software for Traveler Notifications/Wrong-Way Driving/Queue Detection		1,128,103
Office Furniture (Stand Up Desks)		15,000
	\$	<u>1,268,103</u>

Renewal and Replacement

183A Camera and ITS Retrofit		1,200,000
Toll Storage Area Network		500,000
Toll Core Network Switches		200,000
TIM Center UPS and Battery Replacement		100,000
	\$	<u>2,000,000</u>

System Operating Budget

FY 2019 Budget

Total Revenues (excluding MoPac) **\$ 86,052,000**

System Operating Costs

Toll Operations	\$ 16,438,624
Finance Department	250,000
Finance Department	45,000
Finance Department	361,110
Finance Department	650,000
Finance Department	384,878
Finance Department	250,200
Legal	269,799
Legal	158,400
Communications	382,530
Communications	1,128,050
Engineering	753,959
Engineering	2,679,200
Administration	569,239

Total System Operating Costs **\$ 24,320,988**

Available Net Revenue per Indenture 61,731,012

		Coverage %
Debt Service Senior Lien Bonds	(27,481,164)	2.25
Debt Service Subordinate Lien Bonds	(11,019,963)	1.60

Maintenance 3,847,200

Available Net Revenue per Indenture after Maintenance 57,883,812

Debt Service Senior Lien Bonds	(27,481,164)	2.11
Debt Service Subordinate Lien Bonds	(11,019,963)	1.50

Debt Service Schedule

	Cash Interest	Principal	Accreted Interest	Capitalized Interest	Other Funding Sources	Capitalized on Balance Sheet	Debt Service Net Cash Payments
2010 Senior Lien Revenue Bonds							
7/1/2018	\$ 245,813.00	\$ -	\$ 2,469,224.00				\$ 245,813.00
1/1/2019	\$ 245,813.00	\$ 1,310,000.00	\$ 2,563,453.00				\$ 1,555,813.00
2011 CABS							
7/1/2018			\$ 484,540.00				
1/1/2019			\$ 499,631.00				
2013A Senior Revenue Bonds							
7/1/2018	\$ 3,497,125.00						\$ 3,497,125.00
1/1/2019	\$ 3,497,125.00	\$ 3,480,000.00					\$ 6,977,125.00
2013 Subordinated revenue Bonds							
7/1/2018	\$ 2,513,250.00						\$ 2,513,250.00
1/1/2019	\$ 2,513,250.00	\$ 2,235,000.00					\$ 4,748,250.00
2015A Senior Revenue Bonds							
7/1/2018				\$ (7,469,750.00)		\$ 7,469,750.00	
1/1/2019				\$ (7,469,750.00)		\$ 7,469,750.00	
2015B Senior Revenue Bonds							
7/1/2018						\$ 1,719,625.00	\$ 1,719,625.00
1/1/2019						\$ 1,719,625.00	\$ 1,719,625.00
2016 Senior Revenue Bonds							
7/1/2018	\$ 8,722,518.75				\$ 2,839,500.00		\$ 5,883,018.75
1/1/2019	\$ 8,722,518.75				\$ 2,839,500.00		\$ 5,883,018.75
2016 Subordinate Revenue Bonds							
7/1/2018	\$ 1,679,081.25						\$ 1,679,081.25
1/1/2019	\$ 1,679,381.25	\$ 400,000.00					\$ 2,079,381.25
TXDOT 183S State Highway Fund							
7/1/2018			\$ 634,492.49			\$ 634,492.49	
1/1/2019			\$ 647,182.34			\$ 647,182.34	
TXDOT 183S State Infrastructure Bank							
7/1/2018			\$ 634,492.49			\$ 634,492.49	
1/1/2019			\$ 647,182.34			\$ 647,182.34	
TIFIA 183S							
7/1/2018			\$ 3,188,699			\$ 3,188,698.98	
1/1/2019			\$ 4,542,288			\$ 4,542,287.53	
45SW State Highway Fund							
7/1/2018			\$ 442,416			\$ 442,416.00	
1/1/2019			\$ 811,264			\$ 811,264.00	
MoPAC Regions Loan							
Annual	\$ 1,038,834.30						
						\$ 29,926,766.17	\$ 38,501,126.00

Capital Improvement Program

Capital Improvement Projects as of July 1, 2018

Project Name	Estimated Total Project Cost	State/Federal Funding	General Fund	Funding Source
Mopac Express Lanes Project - North (to completion)	199,500,000	199,500,000		Category 2, Category 7, and Category 12 Funding and Short-Term Financing
US 183 South (to completion)	743,000,000	147,000,000		Category 2 and Category 12 Funding, Revenue Bonds, TIFIA Loan
Mopac Express Lanes Project - South (to construction)	16,500,000	16,500,000		Proposition 12 Funding
SH 45 SW (to completion)	109,000,000	28,920,000		TXDOT Grant, TXDOT Loan, Hays and Travis Counties
US 183 N Express Lanes (to environmental clearance)	100,000	7,200,000		Category 7 Funding
290E/130 Direct Connectors (to completion)	130,000,000	-		TBD
Special Project Feasibility			500,000	General Fund
Park Street cash lane re-rofit (Cedar Park)			500,000	General Fund
	<u>\$ 1,198,100,000</u>	<u>\$ 399,120,000</u>	<u>\$ 1,000,000</u>	

Funding Sources Descriptions:

- Category 2 - Metropolitan Area Corridor Projects (Federal)
- Category 7 - Statewide Transportation Program - Metropolitan Mobility/Rehabilitation (Federal)
- Category 12 - Commission Strategy Priority (State/Federal)
- Proposition 12 - General Obligation Bond Projects (State)



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