

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 13-078

**APPROVING AN AMENDMENT TO THE POLICY CODE
RELATING TO GATEWAY MONUMENTS ON MOBILITY
AUTHORITY RIGHT-OF-WAY.**

WHEREAS, the use of Mobility Authority right-of-way is primarily reserved for the development and operation of safe, efficient, transportation projects to benefit residents and travelers in the Central Texas region; and

WHEREAS, the installation of gateway monuments on Mobility Authority right-of-way can be useful to travelers by identifying a city, county, or other political subdivision within which Mobility Authority right-of-way is located; and

WHEREAS, gateway monuments on Mobility Authority should be designed and maintained to ensure the safety of the traveling public and to be consistent with the Mobility Authority's landscaping and design for the travel corridor;

WHEREAS, the Executive Director recommends amending the Policy Code to establish a process for the review and approval of proposed gateway monuments to meet these goals.

NOW THEREFORE BE IT RESOLVED, that the Board hereby amends the Policy Code to add a new Article 5 (Monuments on Authority Right-of-way) to Chapter 3 (Operations) of the Policy Code, to read as set forth in Exhibit 1 to this resolution.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 18th day of December, 2013.

Submitted and reviewed by:



Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:



Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number 13-078
Date Passed 12/18/13

EXHIBIT 1 TO RESOLUTION 13-078

[on the following 2 pages]

MOBILITY AUTHORITY POLICY CODE

Article 5. MONUMENTS ON AUTHORITY RIGHT-OF-WAY

301.035 Definitions

In this article:

- (1) a "monument" is a freestanding sign or structure that identifies a local government;
- (2) a "local government" is a city, county, or other Texas political subdivision whose jurisdiction includes authority right-of-way; and
- (3) "guidelines" are standards promulgated and adopted by the executive director to implement the requirements of this article.

301.036 Requirements

(a) A monument shall:

- (1) be located in right-of-way between the outer limit of the authority's right-of-way and an existing or planned authority frontage road;
- (2) comply with all applicable requirements in the Federal Highway Administration Manual on Uniform Traffic Control Devices, the TxDOT Manual on Uniform Traffic Control Devices, the TxDOT Roadway Design Manual, the AASHTO Roadside Design Guide, and other applicable law;
- (3) display only the local government's name, logo, graphic, seal, slogan associated with the community, or any combination thereof as desired by the local government;
- (4) be designed and maintained to be consistent with the community design context established and maintained by the authority at and near the monument location, including appropriate size, scale, and landscaping;
- (5) be designed and maintained in a manner that does not create a distraction or safety issue for those who operate a vehicle on an authority roadway; and
- (6) be removed by the local government at its expense no later than 60 days after the executive director provides written notice to the local government that the board, after notice to the local government, has determined that the best interests and operational needs of the authority require removal of the monument.

MOBILITY AUTHORITY POLICY CODE

301.037 Application

- (a) A local government that seeks to install a monument shall file an application with the authority that includes the following:
- (1) the name of the local government and the name, title, mailing address, telephone numbers, and email address of the person authorized to file the application on behalf of the local government;
 - (2) an agreement to pay all costs incurred by the authority in its review and processing of the application for board consideration;
 - (3) an agreement to pay all costs related to the design, installation, maintenance, and removal of the monument, as set forth in the license agreement promulgated under Section 301.039; and
 - (4) a detailed description of the proposed monument establishing that the monument, as constructed and maintained as proposed, will comply with the requirements of this article and the guidelines.
- (b) The executive director may adopt and revise guidelines to implement this article, an application form, and other requirements to facilitate processing of an application under this section.

301.038 Board Approval

After considering the recommendation of the executive director, the board may approve an application for a monument if the board, in its sole discretion, determines the proposed monument complies with the requirements established by this article and the guidelines. The Board in its sole discretion may waive compliance with a standard established by the guidelines, and may condition its approval of a proposed monument on a standard or requirement specific to a proposed monument:

301.039 License Agreement and Financial Requirement

- (a) A local government that installs a monument is responsible for all costs related to the design, construction, maintenance, and removal of the monument and associated landscaping.
- (b) Before a local government may begin the installation of an approved monument, the local government shall:
- (1) enter into a license agreement in the form promulgated by the executive director that establishes the respective obligations of the local government and the authority relating to the monument; and
 - (2) pay all costs incurred by the authority to review and process the application.