

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 10-73

**HNTB Supplemental No. 2 to Work Authorization No. 1
for Community Relations Program**

WHEREAS, the Central Texas Regional Mobility Authority (“CTRMA”) was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.1, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the CTRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the CTRMA utilizes HNTB as a General Engineering Consultant (“GEC”) pursuant to an Agreement for General Consulting Engineering Services dated September 15, 2003 (the “GEC Agreement”); and

WHEREAS, the GEC provides various services to the CTRMA, including construction and inspection services related to the construction on the 183A Phase II Project (“Construction and Inspection Services”); and

WHEREAS, in Resolution No. 09-73, dated December 17, 2009, the CTRMA Board of Directors approved Work Authorization No. 1 for Construction and Inspection Services; and

WHEREAS, Supplement No. 2 to Work Authorization No. 1 to the GEC Agreement, (“Supplement No. 2”) describing the Community Relations Program to be provided to the CTRMA is attached hereto as Attachment “A”; and

WHEREAS, Supplement No. 2 establishes \$239,398.00 as the maximum amount to be paid as compensation for the GEC Community Relations Program; and

WHEREAS, it is necessary that the Board of Directors approve Supplement No. 2 and its execution by the Executive Director.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the CTRMA hereby approves Supplement No. 2 and the related GEC Community Relations Program and compensation therefore as described in Attachment “A”; and

BE IT FURTHER RESOLVED, that Supplement No. 2, in the form or substantially the same form as Attachment “A”, may be finalized and executed by the Executive Director on behalf of the CTRMA.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 28th day of July, 2010.

Submitted and reviewed by:



Andrew Martin
Acting General Counsel for the Central
Texas Regional Mobility Authority

Approved:



Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number 10-73
Date Passed 07/28/10

ATTACHMENT "A"
TO
RESOLUTION NO. 10-73

Supplement No. 2 to HNTB Work Authorization No. 1
For Community Relations Program

APPENDIX D

WORK AUTHORIZATION SUPPLEMENT

WORK AUTHORIZATION NO. 1.0

SUPPLEMENT NO. 2

This Supplement No. 2 to Work Authorization No. 1.0, is made as of this ____ day of _____, 2010, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated as of December 23, 2009 (the "Agreement"), between the Central Texas Regional Mobility Authority ("Authority") and HNTB Corporation ("GEC"). This Supplement is made for the following purpose, consistent with the services defined in the Agreement:

183A Phase II Community Relations Program

The following terms and conditions of Work Authorization No. 1.0 are hereby amended, as follows:

Section A. - Scope of Services

A.1. GEC shall perform the following Additional Services:

See Attachment A: Scope of Work

A.2. The following Services are not included in this Supplement Agreement, but shall be provided as Additional Services if authorized or confirmed in writing by the Authority.

- Grand Opening support and coordination is not included.

A.3. In conjunction with the performance of the foregoing Services, GEC shall provide the following submittals/deliverables (Documents) to the Authority:

Section B. - Schedule

GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule:

N/A

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, the Authority authorizes to the GEC an additional \$239,398.00, based on the Attachment C – Fee Estimate. This will increase the not to exceed amount for Work Authorization No. 1.0 from \$10,485,466.00 to \$10,724,864.00. Compensation shall be in accordance with the Agreement.

The parties agree that GEC shall discontinue Services upon August 23, 2012 or upon reaching the new not to exceed amount (\$10,724,864) specified herein, whichever occurs first. If the new not to exceed amount is reached before August 23, 2012, an additional supplement to Work Authorization No. 1.0 will be required in order for services to continue.

Section D. - Authority's Responsibilities

The Authority shall perform and/or provide the following in a timely manner so as not to delay the Services of the GEC. Unless otherwise provided in this Supplemental Agreement, the Authority shall bear all costs incident to compliance with the following:

N/A

Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Supplemental Agreement:

N/A

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Authority:

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

By: _____

Name: _____

Title: _____

Date: _____

GEC:

HNTB Corporation

By: _____

Name: Richard L. Ridings, P.E.

Title: Vice President

Date: _____

Attachment A: Scope of Work

Attachment C: Fee Estimate

ATTACHMENT A – SCOPE OF WORK

SUPPLEMENT NO. 2 **WORK AUTHORIZATION NO. 1**

SERVICES TO BE PROVIDED BY THE GENERAL ENGINEERING CONSULTANT **(GEC)**

4.4 Database Maintenance

Using the database inputs from the Central Texas Regional Mobility Authority (Authority) and inputs from earlier work, update and maintain the database of stakeholders for project mailings and communications. The database will be updated as new stakeholders are identified and/or as new information becomes available.

4.5 Website

Post traffic reports to the website on an as-needed basis so that stakeholders are informed of road construction activity. Recommend programmatic website changes to the Authority, if needed.

4.6 Construction Team Meetings

Participate in weekly meetings of the construction team for the coordination and information purposes.

**ATTACHMENT C
HNTB FEE ESTIMATE**

**CONTRACT NO. 46837
WORK AUTHORIZATION #1
SUPPLEMENT NO.2**

TASK DESCRIPTION	Project Manager II	Public Involvement Mgr	Sr. Public Involvement Rep.	TOTAL HOURS
4.0 PUBLIC INVOLVEMENT				
4.1 Public Information and Construction Updates	24	420	120	564
4.2 Public Outreach Support	60	240	120	420
4.3 Media Outreach Support	60	120	16	196
4.4 Database Maintenance		16	90	106
4.5 Website		120	16	136
4.6 Construction Team Meetings	8	320		328
SUBTOTAL	152	1236	362	1750
TOTAL HOURS	152	1,236	362	1,750
BASE RATE	\$ 60.25	\$ 42.30	\$ 33.40	
TOTAL LABOR	\$ 9,158	\$ 52,285	\$ 12,091	\$ 73,534
Overhead Rate - Design Office Profit	151.70%	\$ 13,893	\$ 79,317	\$ 111,552
	12.00%	\$ 2,766	\$ 15,792	\$ 22,210
TOTAL	\$ 25,818	\$ 147,394	\$ 34,084	\$ 207,296

EXPENSES	ITEM
MISCELLANEOUS EXPENSES	\$ 32,102
MISCELLANEOUS SUBCONSULTANTS (DBE)	
	\$ 32,102

ALL OF THIS SUPPLEMENTAL FEE IS ANTICIPATED FOR A DBE SUBCONSULTANT

SUBTOTALS BY TASK	TOTAL LOADED FEE
4.0 PUBLIC INVOLVEMENT	\$ 207,296
EXPENSES	\$ 32,102
JOB TOTALS	\$ 239,398