



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

April 26, 2023  
**AGENDA ITEM #3**

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Approve the minutes from the  
March 29, 2023 Regular Board Meeting

Strategic Plan Relevance: Service  
Department: Legal  
Contact: Geoff Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

**Description/Background:** Approve the attached draft minutes for the March 29, 2023, Regular Board Meeting.

**Backup provided:** Draft minutes

**MINUTES**  
**Regular Meeting of the Board of Directors of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, March 29, 2023**  
**9:00 a.m.**

This was an in-person meeting. Notice of the meeting was posted March 24, 2023, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Robert Jenkins and Board Members David Armbrust, Mike Doss, Heather Gaddes, Nikelle Meade, and David Singleton were present.

**An archived copy of the live-streamed audio of this  
meeting is available at:**

<https://mobilityauthority.swagit.com/play/03292023-661>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:09 a.m. and had each Board Member state their name for the record. Chairman announced Jay Blazek Crossley had stepped down from the board and thanked him for his service.

1. Welcome and opportunity for public comment.

No comment was provided.

**Audit Committee Meeting**

David Singleton, Chairman of the Audit Committee called the Audit Committee Meeting to order at 9:10 a.m.

2. Audit Committee Meeting

- A. Audit Committee meeting called to order by Committee Chairman Singleton.

Jose Hernandez, Chief Financial Officer introduced the auditors, Marc Sewell, RSM US LLC, Joel Perez, RSM US LLC and Tino Robledo, RSM US LLC who provided a presentation.

- B. Authorize the engagement of RSM US, LLP to provide independent auditing services.

**MOTION:** Authorize the engagement of a firm to provide independent auditing services.  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** David Armbrust  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 23-007**

C. Adjourn Audit Committee.

David Singleton adjourned the Audit Committee Meeting and Chairman Jenkins reconvened the Board Meeting in open session at 9:22 a.m.

### **Consent Agenda**

3. Approve the minutes from the January 25, 2023 Regular Board Meeting.
4. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

**ADOPTED AS: RESOLUTION NO. 23-008**

**MOTION:** Approve Item Nos. 3 and 4.  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** Nikelle Meade  
**SECONDED BY:** Heather Gaddes  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton  
**NAY:** None.

### **Regular Items**

5. Accept the financial statements for January 2023 and February 2023.

Presentation by Jose Hernandez, Chief Financial Officer.

**MOTION:** Accept the financial statements for January 2023 and February 2023.  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** David Singleton  
**SECONDED BY:** Nikelle Meade  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton  
**NAY:** None.

**ADOPTED AS:                    RESOLUTION NO. 23-009**

Jose Hernandez, Chief Financial Officer introduced Ann Zigmond, Controller.

**Briefings and Reports**

6. Executive Director Report.  
Presentation by James Bass, Executive Director.

A. Agency performance metrics.

- i. Roadway Performance
- ii. Call-Center Performance

Tracie Brown, Director of Operations answered questions.

B. MoPac South update.

Charlotte A. Gilpin, P.E., CFM, Vice President, K Friese + Associates answered questions.

C. FY 2024 budget process.

**Executive Session**

Chairman Jenkins announced in open session at 10:44 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

- 7. Discuss the sale, transfer or exchange of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
- 8. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 9. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 10. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:01 a.m.

**Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 11:02 a.m.

11. Adjourn.