



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

September 25, 2024  
**AGENDA ITEM #2**

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Approve the minutes from the  
August 28, 2024 Regular Board  
Meeting

Strategic Plan Relevance: Service  
Department: Legal  
Contact: Geoff Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

**Description/Background:** Approve the attached draft minutes for the August 28, 2024, Regular Board Meeting.

**Backup provided:** Draft minutes August 28, 2024, Regular Board Meeting.

**MINUTES**  
**Regular Meeting of the Board of Directors of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, August 28, 2024**  
**9:00 a.m.**

This was an in-person meeting. Notice of the meeting was posted August 23, 2024, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade, Board Members David Armbrust, Mike Doss, Heather Gaddes, David Singleton, and Ben Thompson were present.

**An archived copy of the live-stream of this  
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/313670>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:05 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

The following persons addressed the board; Dick Kellerman, Austin Sierra Club; Miriam Schoenfield; Bill Bunch, SOS; Bobby Levinski, SOS; Roger Baker, Ashby Johnson, Capital Area Metropolitan Planning Organization; and Scott Moore, Manor City Manager

Following public comment, Chairman Jenkins took up item 17E.

17. Executive Director Report.
  - E. 290E Toll Phase IV.

**Consent Agenda**

2. Approve the minutes from the June 26, 2024 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

**ADOPTED AS:                    RESOLUTION NO. 24-038**

4. Approve an interlocal agreement with the Texas Department of Transportation to co-locate personnel at TxTag customer service centers.

**ADOPTED AS: RESOLUTION NO. 24-039**

5. Approve the annual cybersecurity training compliance report for submittal to the Texas Department of Information Resources as required by Texas Government Code §2054.5191.

**ADOPTED AS: RESOLUTION NO. 24-040**

6. Approve a contract with Nortex Concrete Lift and Stabilization Inc. for concrete slab lifting and stabilization on 290 Toll and 183A Toll.

**ADOPTED AS: RESOLUTION NO. 24-041**

7. Approve the maximum speed limit on SH 71 Toll and corresponding amendments to Mobility Authority Policy Code §301.015.

**ADOPTED AS: RESOLUTION NO. 24-042**

**MOTION:** Approve Item Nos. 2 thru 7.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Singleton

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

### **Regular Items**

8. Accept the unaudited financial statements for June and July 2024.

Presentation by Jose Hernandez, Chief Financial Officer.

**ADOPTED AS: RESOLUTION NO. 24-043**

**MOTION:** Accept the unaudited financial statements for June and July 2024.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Heather Gaddes

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

9. Discuss and consider approving a contract with CDM Smith Inc. for traffic and revenue engineering services.

**ADOPTED AS: RESOLUTION NO. 24-044**

10. Discuss and consider approving a contract with C&M Associates, Inc. for traffic and revenue engineering services.

**ADOPTED AS: RESOLUTION NO. 24-045**

11. Discuss and consider approving a contract with Stantec Consulting Services, Inc. for traffic and revenue engineering services.

Presentation by Jose Hernandez, Chief Financial Officer.

**ADOPTED AS: RESOLUTION NO. 24-046**

**MOTION:** Approve contracts with CDM Smith Inc., C&M Associates, Inc., and Stantec Consulting Services, Inc. for traffic and revenue engineering services.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Armbrust

**SECONDED BY:** Ben Thompson

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

12. Discuss and consider approving an interlocal agreement with the Texas Municipal League for cyber liability and data breach response insurance.

Presentation by Jose Hernandez, Chief Financial Officer.

**ADOPTED AS: RESOLUTION NO. 24-047**

**MOTION:** Approve an interlocal agreement with the Texas Municipal League for cyber liability and data breach response insurance.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Nikelle Meade

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

13. Discuss and consider amending Mobility Authority Policy Code §101.038 to authorize the Executive Director to negotiate and execute certain settlement agreements for claims by or against the Mobility Authority.

Presentation by James Bass, Executive Director.

**ADOPTED AS: RESOLUTION NO. 24-048**

**MOTION:** Amend the Mobility Authority Policy Code §101.038 to authorize the Executive Director to negotiate and execute certain settlement agreements for claims by or against the Mobility Authority.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Mike Doss

**SECONDED BY:** Heather Gaddes

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

14. Discuss and consider approving an agreement with the North Texas Tollway Authority for TollTag™ marketing, promotional services and account enrollment.

Presentation by Tracie Brown, Director of Operations and Jori Liu, Director of Communications answered questions.

**ADOPTED AS: RESOLUTION NO. 24-049**

**MOTION:** Approve an agreement with the North Texas Tollway Authority for TollTag™ marketing, promotional services and account enrollment.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Heather Gaddes

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

15. Discuss and consider approving an interlocal agreement with Travis County to assist with design and construction of the 2023 Travis County Proposition A Road Projects.

Presentation by Mike Sexton, Director of Engineering.

**ADOPTED AS: RESOLUTION NO. 24-050**

**MOTION:** Approve an interlocal agreement with Travis County to assist with design and construction of the 2023 Travis County Proposition A Road Projects.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Armbrust

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

### **Briefings and Reports**

#### 16. Quarterly Updates.

Presentation by Mike Sexton, Director of Engineering.

- A. 183A Phase III
- B. 183 North Mobility Project

#### 17. Executive Director Report.

Presentation by James Bass, Executive Director.

- A. Recent agency staff activities.
- B. Agency roadway performance metrics.
- C. Update on efforts to increase pre-paid account penetration.
- D. Barton Skyway Ramp Relief celebration.

### **Executive Session**

Chairman Jenkins announced in open session at 11:11 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

- 18. Discuss acquisition of one or more parcels or interests in real property needed for a Mobility Authority headquarters, including facilities for traffic and incident management and other agency functions, pursuant to §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
- 19. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

20. Discuss legal issues related to the development of the Mopac South Project, as authorized by §551.071 (Consultation with Attorney).
21. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
22. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

**Regular Items**

23. Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:23 p.m.