

**MINUTES**

**Regular Meeting of the Board of Directors of the  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, January 25, 2023**

**9:00 a.m.**

This was an in-person meeting. Notice of the meeting was posted January 20, 2023, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Robert Jenkins and Board Members David Armbrust, Mike Doss, and Heather Gaddes were present.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/01262023-501>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:07 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

No comment was provided.

**Consent Agenda**

2. Approve the minutes from the December 14, 2022 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

**ADOPTED AS: RESOLUTION NO. 23-001**

4. Approve a contract with American Infrastructure Maintenance Management, LLC. for the 183A Small Sign Replacement Maintenance Project.

**ADOPTED AS: RESOLUTION NO. 23-002**

**MOTION:** Approve Item Nos. 2 thru 4.  
**RESULT:** Approved (Unanimous); 4-0  
**MOTION:** Heather Gaddes

**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Doss, Gaddes, Jenkins  
**NAY:** None.

**Regular Items**

5. Accept the financial statements for November 2022 and December 2022.

Presentation by Jose Hernandez, Chief Financial Officer.

**MOTION:** Accept the financial statements for November 2022 and December 2022.  
**RESULT:** Approved (Unanimous); 4-0  
**MOTION:** Heather Gaddes  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton  
**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 23-003**

6. Discuss and consider approving the 2022 Annual Report.

Presentation by Jori Liu, Director of Communications.

**MOTION:** Approve the 2022 Annual Report.  
**RESULT:** Approved (Unanimous); 4-0  
**MOTION:** David Armbrust  
**SECONDED BY:** Heather Gaddes  
**AYE:** Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton  
**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 23-004**

7. Discuss and consider approving Amendment No. 3 to the contract with Cofiroute USA, LLC to adjust compensation for Pay By Mail services.

Presentation by Tracie Brown, Director of Operations.

**MOTION:** Approve Amendment No. 3 to the contract with Cofiroute USA, LLC to adjust compensation for Pay By Mail services.  
**RESULT:** Approved (Unanimous); 4-0  
**MOTION:** Mike Doss  
**SECONDED BY:** Heather Gaddes  
**AYE:** Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 23-005**

8. Discuss and consider approving a request to issue a request for proposals for information technology consulting services.

**MOTION:** Approve a request to issue a request for proposals for information technology consulting services.

**RESULT:** Approved (Unanimous); 4-0

**MOTION:** David Armbrust

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 23-006**

### **Briefings and Reports**

9. Quarterly Project Updates.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

- A. 183A Phase III Project.
- B. 183 North Mobility Project.
- C. MoPac Cemetery Tree Planting Project.
- D. Barton Skyway Ramp Relief Project

10. Executive Director Report.

Presentation by James M. Bass, Executive Director

- A. Mobility Authority office plan.
- B. Agency performance metrics.
  - (i) Roadway performance
  - (ii) Call-Center performance

### **Executive Session**

Chairman Jenkins announced there would be no Executive Session and tabled Item Nos. 11 thru 14.

11. Discuss the sale, transfer, or exchange of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property).
12. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
13. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
14. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

**Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 10:57 a.m.

15. Adjourn Meeting.

Approved 03/29/2023