



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #9 SUMMARY

Approve an expedited change order approval process for use with the MoPac Improvement Project.

Strategic Plan Relevance: Regional Mobility

Department: Engineering

Associated Costs: None

Funding Source: MoPac Improvement Project funds

Board Action Required: Yes

Description of Matter: This item authorizes the Executive Director to approve any change orders, in any amount, to the design/build contract with CH2MHill for development of the MoPac Improvement Project. Under Section 101.038(b)(6), the Board may authorize the Executive Director to execute contract change orders “not exceeding amounts established in [the Resolution]” authorizing that action.

Because of the critical importance of completing the MoPac Improvement Project on schedule, the Executive Director recommends that the Board authorize his approval of a change order to CH2MHill in any amount within contingency reserves without specific prior Board action. The Executive Director must promptly provide to the Board members a written description of each such approved change order and his reason for approving that change order.

Most change orders will continue to be scheduled for Board approval during a regular monthly meeting, but this power will allow the Executive Director to act on behalf of the Mobility Authority if circumstances require approval of a change order in the period between the Board’s monthly meetings.

Reference documentation: Draft Resolution

Contact for further information: Wesley M. Burford, P.E., Director of Engineering

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 14-__

**APPROVING AN EXPEDITED ADMINISTRATIVE CHANGE ORDER APPROVAL
PROCESS FOR USE WITH THE MOPAC IMPROVEMENT PROJECT.**

WHEREAS, completion of the MoPac Improvement Project on schedule is one of the highest priorities of the Mobility Authority; and

WHEREAS, Section 101.038(b)(6) of the Policy Code provides that the Executive Director “may execute ... contract change orders ... not exceeding amounts established in Resolutions of the board;” and

WHEREAS, the Executive Director recommends that the Board authorize his approval of a change order under the design/build contract with CH2MHill, when scheduling the change order for Board approval at a regular monthly meeting could result in a delay in completing the MoPac Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Executive Director to approve a change order to the design/build contract with CH2MHill for the MoPac Improvement Project, in any amount within contingency reserves for that contract, without prior Board consideration or approval of the change order; and

BE IT FURTHER RESOLVED that the Executive Director shall promptly provide a written report to the members of the Board of Directors of each such approved change order and his reason for approving that change order.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 29th day of January, 2014.

Submitted and reviewed by:

Approved:

Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number: 14-__
Date Passed: 01/29/14