



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

November 8, 2017
AGENDA ITEM #9

Recommendation for awarding a contract for
General Engineering Consulting services

Strategic Plan Relevance: Regional Mobility
Department: Engineering
Contact: Justin Word, PE
Associated Costs: TBD
Funding Source: Project Funds/General Fund/Operating Fund/Bond Sale Funds
Action Requested: Consider and act on draft resolution

Summary:

The Mobility Authority procured the services of Atkins North America, Inc. as its general engineering consultant (GEC) on August 26, 2009, and entered into a GEC Agreement with Atkins North America, Inc. on January 4, 2010. The termination date of the GEC Agreement was extended until December 31, 2017 by Board action on December 17, 2015. The Board authorized staff to proceed with procurement efforts for general engineering consulting services at the July 2017 Board meeting. A chronology is provided below:

July 26, 2017	Board Authorized Procurement
August 11, 2017	Issued GEC Request for Qualifications (RFQ)
September 11, 2017	RFQ Response Deadline
October 12, 2017	Final Scoring of Responses to the RFQ

The following two firms submitted Statements of Qualifications:

- Atkins North America, Inc.
- JMT, Inc.

Scoring was based upon an evaluation of the statements of qualifications. An overview of the process, scoring, and recommendation will be presented at the Board meeting.

Staff requests Board consideration and approval of a resolution that authorizes staff to negotiate a contract with the recommended GEC.

Backup Provided: Draft Resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 17-0XX

**AWARD A CONTRACT FOR GENERAL
ENGINEERING CONSULTING SERVICES**

WHEREAS, in anticipation of the expiration of the current agreement for general engineering consulting services with Atkins North America, the Board authorized the Executive Director to initiate the procurement of a consultant to provide general engineering services to the Mobility Authority by issuing Resolution No. 17-045, dated July 26, 2017; and

WHEREAS, in accordance with the Board's direction, the Mobility Authority issued a request for qualifications to firms interested in providing general engineering consulting services to the Mobility Authority on August 11, 2017; and

WHEREAS, on September 11, 2017, the Mobility Authority received responses to its request for qualifications from two eligible firms; and

WHEREAS, the responses of both firms were reviewed and evaluated in accordance with the procedures set forth in the request for qualifications and the Mobility Authority Policy Code; and

WHEREAS, based on the results of the evaluation, the Executive Director recommends that the Board select and authorize negotiation of a contract for general engineering consulting services with _____.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the selection of _____ to provide general engineering consulting services to the Mobility Authority; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to negotiate a general engineering consulting services contract with _____. If the Executive Director and _____ cannot agree on the terms of a contract, the Executive Director may elect not to contract with _____, and may enter into negotiations with the next most highly ranked respondent as provided in Section 401.25 of the Mobility Authority Policy Code; and

BE IT FURTHER RESOLVED that once an agreement is reached the Executive Director shall present that proposed contract to the Board for its approval.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 8th day of November 2017.

Submitted and reviewed by:

Approved:

Geoffrey Petrov, General Counsel

Ray A. Wilkerson
Chairman, Board of Directors