



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

April 28, 2021  
**AGENDA ITEM #4**

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Approve the minutes from the March  
31, 2021 Regular Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoff Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

**Description/Background:** Approve the attached draft minutes for the March 31, 2021 Regular Board Meeting.

**Backup provided:** Draft minutes

## **MINUTES**

### **Regular Meeting of the Board of**

### **Directors of the**

### **CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, March 31, 2021**

**9:00 a.m.**

This was a video conference meeting. Notice of the meeting was posted March 26, 2021 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present on the video conference meeting as were Vice Chair Meade\*, Board Members David Armbrust, Heather Gaddes, John Langmore, Mike Doss and David Singleton.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/03312021-526>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

2. Welcome newly appointed Board Member and administer the oath of office.

Chairman Jenkins introduced Heather Gaddes, the new Board Member appointed by Williamson County to replace Mark Ayotte, and administered the oath office.

3. 290E Phase III Project and 183 South Project virtual grand opening ceremony.

Chairman Jenkins provided a brief introduction of the virtual grand opening and thanks all stake holders involved, and some board members provided comments regarding the projects. Video of the projects was presented and at the conclusion Chairman Jenkins and Board Members virtually and collectively participated in the ribbon cutting.

\*NOTE: Vice Chair Nikelle Meade joined the meeting virtually at 9:17 a.m.

### **Audit Committee Meeting**

David Singleton, Chairman of the Audit Committee called the Audit Committee Meeting to order at 9:21 a.m.

#### **4. Audit Committee Meeting**

A. Audit Committee Meeting called to order by Committee Chairman Singleton.

Mary Temple, Controller presented this item.

B. Authorize the engagement of a firm to provide independent auditing services.

<b>MOTION:</b>	Authorize the engagement of a firm to provide independent auditing services.
<b>RESULT:</b>	Approved (Unanimous); 7-0
<b>MOTION:</b>	Mike Doss
<b>SECONDED BY:</b>	John Langmore
<b>AYE:</b>	Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton
<b>NAY:</b>	None.
<b>ADOPTED AS:</b>	<b>RESOLUTION NO. 21-014</b>

Mary Temple, Controller introduced the auditors, Joel Perez, RSM US LLC and Tino Robledo, RSM US LLC who provided presentation.

C. Adjourn Audit Committee.

David Singleton adjourned the Audit Committee Meeting and Chairman Jenkins reconvened the Board Meeting in open session at 9:33 a.m.

### **Consent Agenda**

Chairman Jenkins announced Item No. 6 of the consent agenda was pulled.

5. Approve the minutes from the February 8, 2021 Special Called Board Meeting and the February 28, 2021 Regular Board Meeting.

<b>MOTION:</b>	Approve Item No. 5 under the consent agenda
<b>RESULT:</b>	Approved 7-0
<b>MOTION:</b>	David Singleton
<b>SECONDED BY:</b>	Mike Doss

**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**Regular Items**

7. Discuss and consider the election of a Secretary.

Chairman Jenkins sought nominations for the position of Secretary. John Langmore nominated Mike Doss for the position of Secretary and the motion was put to a vote.

**MOTION:** Appoint Michael Doss as Secretary of the CTRMA Board.  
**RESULT:** Approved (Unanimous); 7-0  
**MOTION:** David Singleton  
**SECONDED BY:** John Langmore  
**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.  
**ADOPTED AS: RESOLUTION NO. 21-015**

8. Accept the financial statements through February 2021 and consider the monthly budget update.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer, Robert Goode, Deputy Executive Director and Mary Temple, Controller.

**MOTION:** Accept the financial statements through February 2021.  
**RESULT:** Approved (Unanimous); 7-0  
**MOTION:** David Singleton  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.  
**ADOPTED AS: RESOLUTION NO. 21-016**

9. Discuss and consider authorizing the application for and negotiation of a loan agreement with the United States Department of Transportation relating to the financing of the 183 North Mobility Project.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer.

**MOTION:** Authorize the application for and negotiation of a loan agreement with the United States Department of Transportation relating to the financing of the 183 North Mobility Project.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Singleton

**SECONDED BY:** David Armbrust

**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 21-017**

10. Discuss and consider approving a contract with Deloitte Consulting LLP through the Texas Department of Information Resources Cooperative Contracts Program for the development of a data platform and associated transaction routing and system interfaces to support toll transaction management.

Presentation by Greg Mack, Assistant Director of IT and Toll Systems and Tracie Brown, Director of Operations.

**MOTION:** Approve a contract with Deloitte Consulting LLP through the Texas Department of Information Resources Cooperative Contracts Program for the development of a data platform and associated transaction routing and system interfaces to support toll transaction management.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** John Langmore

**SECONDED BY:** David Singleton

**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 21-018**

11. Discuss and consider approving the purchase of a Google Enterprise Agreement subscription from Carahsoft Technology Corporation through the Texas Department of Information Resources Cooperative Contracts Program in support of the Mobility Authority's data platform host project.

Presentation by Greg Mack, Assistant Director of IT and Toll Systems.

**MOTION:** Approve the purchase of a Google Enterprise Agreement subscription from Carahsoft Technology Corporation through the Texas Department of Information Resources Cooperative Contracts Program in support of the Mobility Authority's data platform host project.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Mike Doss

**SECONDED BY:** David Singleton

**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 21-019**

- 12.** Discuss and consider authorizing the Executive Director to issue work authorizations to WSP USA Inc. and Atkins North America, Inc. for general engineering consulting and oversight services for the 183 North Mobility Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

**MOTION:** Authorize the Executive Director to issue work authorizations to WSP USA Inc. and Atkins North America, Inc. for general engineering consulting and oversight services for the 183 North Mobility Project.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Armbrust

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Gaddes, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 21-020**

### **Briefings and Reports**

- 13.** Traffic & Revenue overview for the 183 North Mobility Project.

Presentation by Bill Ihlo, Principal, Stantec Consulting Services Inc., Tiffany Cummings, Transportation Engineer, Stantec Consulting Services Inc., and Michael Bomba, PhD.

- 14.** Executive Director Report.

Presentation by Bill Chapman, Interim Executive Director and Chief Financial Officer.

- A. Draft FY 2022 Operating Budget
- B. Sale of 183 North Mobility Bonds

### **Executive Session**

Chairman Jenkins announced in open session at 11:55 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following item:

- 15.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 16.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 17.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 12:54 p.m.

### **Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:56 p.m.

- 18.** Adjourn Meeting.