



**CENTRAL TEXAS  
Regional Mobility Authority**

## AGENDA ITEM #3 SUMMARY

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Approve the minutes for the April 30, 2014  
Regular Board Meeting.

Department: Law  
Associated Costs: None  
Funding Source: None  
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the April 30, 2014 Regular Board Meeting

Attached documentation for reference:

Draft Minutes for the April 30, 2014 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

## MINUTES

### Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, April 30, 2014  
9:00 A.M.

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr., Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted April 25, 2014 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**1. Welcome and Opening Remarks by Chairman Ray Wilkerson.**

Chairman Ray Wilkerson called the meeting to order at 9:05 a.m. and called the roll. Directors present at the time the meeting was called to order were Mr. Jim Mills, Ms. Nikelle Meade, Mr. David Singleton, and Mr. David Armbrust. Mr. Bob Bennett joined the meeting prior to the presentation of item 10. Mr. Charles Heimsath was not present for the meeting.

**2. Open Comment Period.**

No comments were given.

**3. Approve the minutes for the March 26, 2014, Regular Board Meeting.**

Chairman Ray Wilkerson presented for Board consideration the minutes for the March 26, 2014, Regular Board Meeting. Mr. David Singleton moved to approve the minutes as drafted, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 5-0, and the minutes were approved as drafted.

**4. Approve a new work authorization with Telvent USA LLC to provide toll system installation services to the Cameron County Regional Mobility Authority.**

**5. Approve an amendment to the existing work authorization and a new work authorization with Telvent USA LLC to provide toll system maintenance services to the Cameron County Regional Mobility Authority.**

**6. Approve an amendment to the contract with W.P. Engineering Consultants, Inc., for operation of the HERO program.**

**7. Authorize a procurement for engineering services for final design of the SH 45 SW project.**

**8. Exercise the option of the Mobility Authority under state law to develop, finance, construct, and operate the State Highway 45 Southwest Project.**

Chairman Ray Wilkerson presented Items 4, 5, 6, 7 and 8 for Board consideration as the consent agenda.

Mr. David Armbrust moved for approval of the consent agenda, Items 4 through 8, and Mr. Jim Mills seconded the motion. The motion carried unanimously, 5-0, and each resolution for an item passed on the consent agenda was approved as drafted.

**10. Approve an agreement with the City of Leander relating to financing and construction of improvements to the 183/183A intersection.**

Mr. Wes Burford presented this item. The City of Leander is party to a development agreement with Crescent Leander LLC (“Crescent”). Crescent owns and intends to develop approximately 490 acres east of the 183A/183 intersection. In that development agreement, Crescent has agreed to contribute \$1,250,000 towards improvements to the 183A/183 intersection which the Mobility Authority is designing and will build.

The proposed interlocal agreement with the City of Leander establishes the City’s obligation to request the \$1,250,000 from Crescent and pay that amount to the Mobility Authority. The payment must be made before the Mobility Authority publishes its notice of bid solicitation for a contract to build the intersection improvements.

Ms. Nikelle Meade moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

**11. Award a construction contract for the Manor Expressway maintenance yard.**

Mr. Wes Burford presented this item. At the November 20, 2013, Board meeting, the Board gave approval to advertise, release bid documents, and receive bids, consistent with the Mobility Authority Procurement Policy, to construct the Manor Expressway Maintenance Facility and associated site improvements. Mobility Authority staff originally advertised for bids on February 7, 2014, and in response, received one bid on March 19, 2014. At their March 26, 2014 Board meeting, the Mobility Authority Board unanimously approved a motion to reject the bid received and to re-advertise/rebid the project.

The Mobility Authority re-advertised for bids to construct the project on March 28, 2014. Three bids were received and opened at 2:00 PM on April 23, 2014. The apparent low bid has been reviewed by Mobility Authority and GEC staff. Based on that review, the bid was found to be responsive, mathematically correct, and mathematically and materially balanced. The Executive Director therefore recommends to the Board that it award the contract to Forsythe Brothers Infrastructure, LLC. Given approval, a notice of award can be issued to Forsythe Brothers Infrastructure, LLC, and following submittal and review of the contract bond and insurance documents, the contract will be executed and a notice to proceed can be issued.

Mr. Bob Bennett moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

**12. Authorize a procurement for a contract to perform milling and overlay work on 183A.**

Mr. Wes Burford presented this item. Currently there are areas in the asphalt roadway surfaces on the 183A Toll Road that need to be milled and overlaid to prevent damage to the road. The Mobility Authority is requesting authorization to procure services to mill and overlay 183A.

Ms. Nikelle Meade moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

**Briefing and discussion on the following:**

**13. Quarterly Briefing on the Manor Expressway Project.**

Mr. Alastair Miller presented this item. Central Texas Mobility Constructors has completed nearly all of the frontage road construction through Phase II, and has made significant progress on the eastbound and westbound mainlane construction. Utility relocation continues throughout the project. Phase II will be open to traffic after the May 17 grand opening, and final acceptance will occur on September 3, 2014. The project supported 381 jobs during the reporting month of February 2014.

**14. Quarterly Briefing on the MoPac Improvement Project.**

Ms. Heather Reavey presented this item. The MoPac Improvement Project is on schedule. Segments 3 and 4 construction activities began, and CH2M Hill installed project signs and continued with striping removals. Other construction activities included placement of temporary traffic barrier and re-striping along the corridor, installation of erosion control measures for construction, fabrication of pre-cast concrete barrier rail and sound wall panels, installation of sound wall mock-up, and tree removals and stripping topsoil operations began as well as installation of temporary lighting. The project supported 157 jobs during the reporting month of March 2014.

**15. Environmental Process Presentation and Quarterly Briefing on the following projects: Bergstrom Expressway, Oak Hill Parkway, SH 71 Express, MoPac South, MoPac Intersections, 183 North, SH 45 SW.**

Mr. Wes Burford provided a brief explanation of the environmental process. Ms. Melissa Hurst provided information on the recent activities for the projects.

The project development process for the Bergstrom Expressway is currently focusing on environmental assessment, final design schematic, public outreach, final context sensitive solutions, and design-build procurement. The environmental assessment is anticipated to be complete in early 2015.

An environmental impact statement document is currently being prepared for the Oak Hill Parkway. Monthly e-newsletters have been distributed to announce the opportunities for public input and to keep the stakeholders informed of activities and progress. The project is currently

focusing on engaging the public to help identify project constraints and initiation of early concept development through citizen workgroups.

Jacobs continues preparation of the environmental assessment for the MoPac South project. Stakeholder meetings and elected official briefings continue. An e-newsletter was launched on March 31, 2014, and an open house was held on April 29, 2014 at Barton Creek Mall. The environmental process is anticipated to take two to three years.

Jacobs continues data collection, design survey and utility information collection to use in the preparation of the categorical exclusion for the MoPac Intersections project. Stakeholder meetings and elected official briefings continue. An environmental decision is expected in late 2014.

CP&Y continues preparation of environmental documentation, primarily data collection and public involvement activities and schematic efforts of the 183 North project. The environmental classification request and draft purpose and need statement were submitted to TxDOT and FHWA. The first technical workshop meeting was held on January 14, 2014. The environmental process is anticipated to take two to three years. A public hearing is anticipated to occur in August 2015, and completion of the environmental study is projected for early 2016.

The Mobility Authority continues to manage the SH 45 SW project website and Twitter account as well as answer the hotline. CAMPO accepted the request to add the project to the TIP and conducted open houses on the TIP amendments in March and April. It is anticipated that a public hearing on the draft environmental impact statement will be held in summer 2014.

#### **16. Executive Director's report.**

Mr. Mike Heiligenstein reminded the Board about the investor meeting on May 14, 2014, as well as the dates of the IBTTA meeting September 15 through September 18, 2014.

#### **9. Approve the financial statements for March 2014.**

Mr. Bill Chapman presented this item. There was nothing unusual to report for the March financial statements.

Mr. David Singleton moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

#### **17. Adjourn Meeting.**

Chairman Ray Wilkerson declared the meeting adjourned at 10:30 a.m. with unanimous consent.