



**CENTRAL TEXAS  
Regional Mobility Authority**

June 15, 2016  
AGENDA ITEM #18

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Presentation and discussion on the proposed Memorandum of Agreement with Capital Metro and Capital Area Metropolitan Planning Organization to implement the Park and Ride Initiative.

Strategic Plan Relevance: Regional Mobility  
Department: Engineering  
Contact: Justin Word, P.E., Director of Engineering  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: None; Presentation and Discussion only.

Summary:

A proposed Memorandum of Agreement (MOA) between the Mobility Authority, Capital Metro, and Capital Area Metropolitan Planning Organization has been developed related to the Park and Ride Initiative. The proposed Park and Ride Initiative focuses on identifying and developing a program of Park and Ride facilities that will operate on existing and planned Mobility Authority project corridors. The MOA will identify the roles and responsibilities of each agency in advancing this Initiative.

Backup provided: Draft Memorandum of Agreement;  
Board Presentation

**MEMORANDUM OF AGREEMENT  
PARK AND RIDE INITIATIVE**

**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY,  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY,  
AND CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

THIS MEMORANDUM OF AGREEMENT (the “Agreement”) is made by and between the Central Texas Regional Mobility Authority (the “CTRMA”), the Capital Metropolitan Transportation Authority (“Capital Metro”), and the Capital Area Metropolitan Planning Organization (“CAMPO”). (Collectively referred to as the “Parties”)

The parties hereto agree to the following regarding the planning and development of Park and Ride (P&R) facilities that will benefit transit vehicles exclusively to provide transportation to members of the public using the managed/express lane projects being developed by the CTRMA.

**WITNESSETH**

**WHEREAS**, the CTRMA’s mission is to implement innovative, multi-modal transportation solutions that mitigate congestion and create transportation choices that enhance the quality of life and the economic vitality in the Central Texas metropolitan region (“Central Texas”); and

**WHEREAS**, Capital Metro serves as the largest provider for the Central Texas area’s public transportation, including commuter rail, bus rapid transit, express bus operations, local bus operations, rideshare programs, and paratransit services (collectively referred to as the “Services”); and

**WHEREAS**, CAMPO produces and maintains both the Long-Range Transportation Plan and the Transportation Improvement Program for the 6-County region, including those activities involving Capital Metro and the CTRMA; and

**WHEREAS**, the CTRMA is advancing a program of projects that include managed/express lane elements, that shall provide reliable travel times and travel time savings to users; and

**WHEREAS**, these managed/express lanes are free to use for Capital Metro Services as specified under Section 370.177(a-1), Transportation Code and in Section 301.004, of the CTRMA Policy Code; and

**WHEREAS**, the Parties seek to coordinate the integration of P&R facilities to serve transit vehicles using the managed/express lane projects; and

**WHEREAS**, the Parties desire to cooperate and coordinate with each other to avoid overlap or duplication of efforts, and plan, develop, and construct P&R facilities in an efficient manner in order to minimize costs while maximizing mobility to all Parties and allow the Parties to proceed with projects in a timely and cost efficient manner; and

**WHEREAS**, the agreement proposed by the Parties is more particularly described in the Roles and Responsibilities Section of this Agreement; and the initial listing of potential P&R Projects to be evaluated are identified in Appendices to this Agreement; and

**WHEREAS**, the Parties represent that they have the authority to enter into this Agreement and the Parties intend to comply with the Interlocal Cooperation Act, Texas Government Code Section 791.001, et seq.

**NOW, THEREFORE**, the Parties, in consideration of the mutual covenants and agreements herein contained, do hereby mutually agree as follows:

**I. Purpose**

The purpose of this Agreement is to memorialize the responsibilities of the Parties regarding the planning for and the development of a P&R Initiative throughout Central Texas and to solidify the mutual relationship in developing a P&R Initiative between all Parties.

**II. Description and Background**

The CTRMA, Capital Metro, and CAMPO are major partners in the development of mobility solutions for the people of Austin and the surrounding metropolitan area. All Parties have worked collaboratively over the past several years in coordinating their respective projects and creating opportunities to improve mobility. Over the past two years, the Parties have identified the need to intensify their collaboration efforts and to focus on the strategic implementation of P&R facilities that will be located in optimal locations to access the managed/express lane projects being implemented by the CTRMA, to provide convenient access and travel time savings to Capital Metro customers, and addresses the planning needs of Central Texas identified by CAMPO. The P&R Initiative is a joint effort by all Parties to address mobility solutions in Central Texas. The CTRMA project corridors related to this agreement include the North MoPac Improvement Project, the South MoPac Improvement Project, US 183 North, US 183 South, SH 71 East, the Manor Expressway, and the Oak Hill Parkway. The initial listing of potential P&R project locations to be evaluated under the conditions of this agreement, are included in the Appendix to this agreement.

**III. Roles and Responsibilities**

The parties agree to the following roles and responsibilities regarding the planning and development of P&R facilities that will benefit from the use of managed/express lanes being developed by the CTRMA.

- 1) CAMPO roles and responsibilities are agreed as follows:
  - a) Assist with the CTRMA and Capital Metro in the identification, evaluation, selection, and advancement of each P&R project; and
  - b) Include P&R projects identified in this effort in the development of the CAMPO Long-Range Transportation Plan and the Transportation Improvement Program; and amendments as needed; and
  - c) Work collaboratively with the CTRMA and Capital Metro to identify funding opportunities for P&R projects; and
  - d) Building on these efforts and other P&R projects in operation or being developed by Capital Metro and others, within their respective service areas, develop a Regional Park and Ride Plan for the 6-County CAMPO region.
  
- 2) Capital Metro roles and responsibilities are agreed as follows:
  - a) Coordinate with the CTRMA and CAMPO on P&R locations throughout Central Texas where transit services would benefit from the use of managed/express lane projects being undertaken by the CTRMA; and
  - b) Provide staff for project coordination on P&R site location, project development, and approval; and
  - c) Provide operating plans for each P&R location; and
  - d) Develop demand forecasting and service planning for each P&R location; and
  - e) Provide design standards and criteria for P&R facilities; and
  - f) Support public outreach for each P&R site location in conjunction with the CTRMA and CAMPO as appropriate; and
  - g) Serve as the liaison to the Federal Transit Administration as appropriate to maintain compliance with federal law and to retain project eligibility costs for federal funding support; and
  - h) Submit concepts and projects to CAMPO for inclusion in the region's long-range transportation plan and Transportation Improvement Program at the discretion of the Transportation Policy Board in accordance with a 3-C transportation planning process as specified in 23 CFR 450 and 49 CFR 613; and
  - i) Conduct operations and maintenance capacity analysis for each P&R location, and incorporate each approved P&R location into the Capital Metro operations and maintenance budget; and
  - j) Request Capital Metro board approval for all P&R locations as appropriate; and
  - k) Develop the branding logo and related marketing materials for the P&R Initiative; and
  - l) Provide Express Bus Service to each P&R location; and
  - m) Maintain operations and maintenance of each site after completion; and
  - n) Coordinate with CTRMA and CAMPO to develop and build upon this initial agreement by the development of a P&R guidelines document and corresponding policy to clearly link the P&R facility size, the managed/express lane travel time benefits, and the market assessment with a corresponding level of service for transit for these P&R facilities.

- 3) The CTRMA roles and responsibilities are agreed as follows:
  - a) Coordinate with Capital Metro and CAMPO on P&R locations throughout Central Texas where transit services would benefit from the use of managed/express lane projects being undertaken by the CTRMA; and
  - b) Provide staff to lead efforts on P&R site location, project development, and approval; and
  - c) In coordination with local transit operators and/or local governments, provide site narratives, preliminary site assessments, existing conditions analysis, environmental studies, preliminary design, and other planning-level activities necessary to identify, select, and acquire property for each P&R location identified; and
  - d) In coordination with local transit operators and/or local governments, evaluate the proposed and future P&R locations for efficient travel and feasible connectivity between the points of origin and destination in relationship to the managed/express lane projects; and
  - e) Conduct public outreach for each P&R site location in conjunction with Capital Metro and CAMPO; and
  - f) Request CTRMA Board approval for all P&R locations as appropriate; and
  - g) Coordinate with CAMPO and submit concepts and projects for inclusion in the long-range Transportation Plan and Transportation Improvement Program at the discretion of the Transportation Policy Board in accordance with a 3-C transportation planning process as required under 23 CFR 450 and CFR 613; and
  - h) In coordination with local transit operators and/or local governments, lead the efforts to identify potential funding needs and alternative funding sources to advance the P&R initiative.
  
- 4) Responsibilities for property acquisition, detailed design, and construction will be determined at a future time under a separate agreement when more specific information is available. Potential funding options for these efforts shall include, but not be limited to, federal and state grants, agency capital program budgeting, municipal bonding programs, and public private partnerships (P3 programs).

#### **IV. Miscellaneous**

This Agreement represents the entire agreement between the CTRMA, Capital Metro, and CAMPO. Other agencies or municipalities may join into this MOA, as associated with future locations and in particular with the P&R's included in the Appendix to this agreement.

This Agreement supersedes all other agreements, understandings or commitments, written or oral, relative to the intent of this MOA. Unless expressly provided for in this Agreement, this MOA may not be amended or modified except pursuant to a mutual written agreement or supplemental written agreement executed by each member of the Parties.

This MOA shall be governed by and interpreted in accordance with the laws of the State of Texas.

Executed by:

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Mike Heiligenstein  
Title: Executive Director

Approved as to form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Linda Watson  
Title: President/CEO

Approved as to form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Ashby Johnson  
Title: Executive Director

Approved as to form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**Appendix**  
**Initial List of Potential Park and Ride Projects**

1. North Mopac Improvement Project
  - a. Howard Lane
  
2. South Mopac Improvement Project
  - a. Escarpment Drive
  
  - b. South Bay Lane
  
  - c. Slaughter Lane
  
3. US 183 North
  - a. US 183 & 620
  
4. US 183 South
  - a. No P&R projects identified
  
5. SH 71 East
  - a. SH 71 (at SH 130 Toll)
  
6. Manor Expressway
  - a. US290 (at SH 130 Toll)
  
7. Oak Hill Parkway
  - a. Oak Hill P&R (near ACC Pinnacle Campus)

# Map of Potential Park and Ride Projects

