

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

**Wednesday, April 25, 2018**

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted April 19, 2018 at the respective County Court Houses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/04252018-643>

**1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.**

After noting that a quorum of the Board was present, Vice Chair Nikelle Meade called the meeting to order at 9:03 a.m. with the following Board members present: David Singleton, David Armbrust, Mark Ayotte, and Amy Ellsworth.

**2. Opportunity for public comment.**

No comments were offered.

Vice Chair Meade recessed the Board Meeting and reconvened as the Audit Committee.

**Audit Committee Meeting:**

David Singleton, Chairman of the Audit Committee called the Audit Committee Meeting to order at 9:04 a.m.

- A. Mary Temple, Controller introduced auditor Michael O'Brien, Partner, RSM US LLP.

- B. Accept the letter of engagement for annual independent auditing services. Presentation by Michael O'Brien, Partner, RSM US LLP.

Audit Committee Chairman Singleton entertained a motion to accept the letter of engagement and exercise the first option to extend the contract with RSM US LLP.

NOTE: Chairman Wilkerson arrived at the dais at 9:10 a.m.

**MOTION:** Accept the letter of engagement for annual independent auditing services and exercise the first option to extend the contract with RSM US LLP.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Amy Ellsworth

**SECONDED BY:** Nikelle Meade

**AYE:** Wilkerson, Meade, Singleton, Armbrust, Ellsworth, Ayotte

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 18-011**

- C. Adjourn Audit Committee.

After completing the Audit Committee, Chairman Singleton adjourned the Audit Committee meeting at 9:10 a.m. Chairman Wilkerson reconvened in open meeting at 9:10 a.m.

### Regular Board Items

#### **3. Approve the minutes from the March 28, 2018 Regular Board Meeting.**

**MOTION:** Approval for the March 28, 2018, Board Meeting minutes.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Mark Ayotte

**SECONDED BY:** Amy Ellsworth

**AYE:** Wilkerson, Meade, Singleton, Armbrust, Ellsworth, Ayotte

**NAY:** None.

**4. Accept the financial statements for March 2018.**

Presentation by Mary Temple, Controller.

**MOTION:** Accept the March 2018 financial statements.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** David Singleton

**SECONDED BY:** Mark Ayotte

**AYE:** Wilkerson, Meade, Singleton, Armbrust, Ellsworth, Ayotte

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 18-012**

**5. Approve firms for inclusion in the Mobility Authority's pool of underwriters.**

Presentation by Bill Chapman Chief Financial Officer.

**MOTION:** Approve firms for inclusion in the Mobility Authority's pool of underwriters.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Nikelle Meade

**SECONDED BY:** Amy Ellsworth

**AYE:** Wilkerson, Meade, Singleton, Armbrust, Ellsworth, Ayotte

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 18-013**

**6. Approve funding for general engineering consulting services for the Elroy Road Project.**

Presentation by Justin Word, P.E., Director of Engineering.

**MOTION:** Approve funding for general engineering consulting services for the Elroy Road Project.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Nikelle Meade

**SECONDED BY:** David Singleton

**AYE:** Wilkerson, Meade, Singleton, Armbrust, Ellsworth, Ayotte

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 18-014**

## **Briefings and Reports**

### **7. Project reports.**

#### **A. MoPac Improvement Project.**

Presentation by Jeff Dailey, Deputy Executive Director.

#### **B. 183 South Project.**

Presentation by Justin Word, P.E., Director of Engineering, Steve Pustelnyk, Director of Community Relations and Mario Espinoza, Work Force Development Consultant.

#### **C. SH 45 SW Project.**

Presentation by Justin Word, P.E., Director of Engineering.

### **8. Executive Director Board Report.**

#### **A. Discount for qualified veterans.**

Presentation by Tracy Brown, Director of Operations.

#### **B. April 18, 2018 House Transportation Committee Hearing.**

Presentation by Mike Heiligenstein, Executive Director.

#### **C. 2018 Mobility Authority Strategic Plan.**

Presentation by Jeff Dailey, Deputy Executive Director.

#### **D. Mobility Authority Fiscal Year 2019 Operating Budget.**

Presentation by Mary Temple, Controller.

### **9. Recognize and present CTRMA Board Member Amy Ellsworth a resolution commemorating her service to the citizens of Central Texas.**

Presentation by Ray Wilkerson, Chairman and Mike Heiligenstein, Executive Director.

**Executive Session Pursuant to Government Code, Chapter 551**

- 10.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 11.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 12.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Chairman Wilkerson announced that the Board would not meet in Executive Session.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 10:38 a.m.

- 13.** Adjourn meeting.

Approved 05/30/2018