

## **MINUTES**

### **Board of Directors Workshop**

#### **CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Friday, March 4<sup>th</sup>, 2022, 1:00 p.m.**

**Saturday, March 5<sup>th</sup> 8:00 a.m.**

This was an in-person meeting. Notice of the meeting was posted March 1, 2022, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. The Board took no action during the Workshop. Items were presented at the Workshop for briefing and discussion only.

#### **I. Opening Remarks from Chairman Jenkins and Executive Director Bass.**

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 1:10 p.m. on March 4, 2022, with the following Board Members present: David Singleton, Heather Gaddes, David Armbrust, Mike Doss and Nikelle Meade. Jay Blazek Crossley joined the Workshop at 1:17 p.m.

#### **II. Public Comment**

No comments were offered.

#### **III. Discussion Topics**

James Bass, Executive Director, presented the discussion topics. Geoff Petrov, General Counsel; Dee Ann Vickery, Chief of Staff; Jose Hernandez, Chief Financial Officer; Tracie Brown, Director of Operations; Jori Liu, Acting Director of Communications; and Mike Sexton, Acting Director of Engineering, acted as subject matter experts. Matt Kouri, President, Good Works Strategic Advisors, acted as meeting facilitator.

##### **a. CTRMA's Mission**

Board Members discussed regional transportation priorities and agency initiatives.

**b. Agency Finances**

Executive Director Bass and Chief Financial Officer Hernandez, led an in-depth review of the agency's current financial position, future financial forecast, and financial reserve policies.

**c. Capital Improvement Plan**

Board Members discussed the possible development of a Capital Improvement Plan including exercises to identify potential categories of future capital expenditures.

*Chairman Jenkins recessed the meeting at 5:41 p.m. on March 4, 2022. Chairman Jenkins reconvened the meeting at 8:15 a.m. on March 5, 2022, with the following Board Members present: David Singleton, Heather Gaddes, David Armbrust, Mike Doss, Nikelle Meade and Jay Blazek Crossley. After confirming that no members of the public wished to offer comments, Chairman Jenkins resumed the Workshop.*

**d. CTRMA Operations/Policies**

Discussion of Board and staff roles, practices, and procedures.

**e. 2022 Strategic Planning Process**

The next steps in developing the CTRMA Strategic Plan were discussed including the designation of a Strategic Plan Work Group. The proposed Work Group members are: Chairman Jenkins, Vice Chair Meade, Treasurer Singleton, Executive Director Bass, Chief of Staff Vickery and strategic planning consultant Matt Kouri. The Strategic Plan Work Group will meet periodically over the next few months to continue the strategic planning process.

*Chairman Jenkins turned the meeting over to Vice Chair Meade and left the Workshop at 10:02 a.m.*

**IV. Adjourn Meeting**

After confirming there was no public comment, the Vice Chair adjourned the meeting at 10:30a.m.

Approved 03/30/2022