



**CENTRAL TEXAS
Regional Mobility Authority**

Board of Directors Workshop

9:00 a.m.
Wednesday, November 14, 2012

University of Texas Club
President's Room East, 6th Floor
2108 Robert Dedman Drive
Austin, Texas 78712

AGENDA

No action on the following:

1. Welcome and opening remarks by the Chairman and members of the Board of Directors.
2. Opportunity for Public Comment – See *Notes* at the end of this agenda.

Workshop presentations and discussion with no action on the following:

3. Role of Board of Directors in directing organization: *Sustainability; Innovation.*
4. Funding and budgeting for capital improvement projects: *Regional Mobility; Sustainability.*
5. Briefing regarding the use of public private partnerships for upcoming Mobility Authority projects: *Innovation; Sustainability; Economic Vitality.*
6. Report on operations: *Innovation; Regional Mobility.*

Discuss, consider, and take appropriate action on the following:

7. Authorize procurement of a MoPac Improvement Project community outreach manager: *Innovation; Economic Vitality; Regional Mobility.*

Executive Session

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.

The Board may deliberate the following items in executive session if announced by the Chairman:

8. Discuss legal issues related to *First Baptist Church of Leander, et al v. Texas Department of Transportation, et al*; Cause No. D-1-GN-09-001329 in the 201st District Court of Travis County, Texas, as authorized by §551.071 (Consultation With Attorney).
9. Discuss legal issues relating to the procurement and financing of current and future Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).
10. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Reconvene in Open Session.

11. Adjourn Meeting.

NOTES

Opportunity for Public Comment. At the beginning of the meeting, the Board provides a period of up to one hour for public comment on any matter subject to the Mobility Authority's jurisdiction. Each speaker is allowed a maximum of three minutes. A person who wishes to address the Board should sign the speaker registration sheet before the beginning of the public comment period. If a speaker's topic is not listed on this agenda, the Board may not deliberate the speaker's topic or question the speaker during the open comment period, but may direct staff to investigate the matter or propose that an item be placed on a subsequent agenda for deliberation and possible action by the Board. The Board may not deliberate or act on an item that is not listed on this agenda.

Public Comment on Agenda Items. A member of the public may offer comments on a specific agenda item in open session if he or she signs the speaker registration sheet for that item before the Board takes up consideration of the item. The Chairman may limit the amount of time allowed for each speaker. Public comment unrelated to a specific agenda item must be offered during the open comment period.

Meeting Procedures. The order and numbering of agenda items is for ease of reference only. After the meeting is convened, the Chairman may rearrange the order in which agenda items are considered, and the Board may consider items the listed on the agenda in any order or at any time during the meeting.

Persons with disabilities. If you plan to attend this meeting and may need auxiliary aids or services, such as an interpreter for those who are deaf or hearing impaired, or if you are a reader of large print or Braille, please contact Jennifer Guernica at (512) 996-9778 at least two days before the meeting so that appropriate arrangements can be made.



CENTRAL TEXAS
Regional Mobility Authority

AGENDA ITEM #1 SUMMARY

Welcome, Opening Remarks and Board Member Comments.

Welcome, Opening Remarks and Board Member Comments

Board Action Required: NO



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #2 SUMMARY

Open Comment Period for Public Comment.
Public Comment on Agenda Items.

Open Comment Period for Public Comment - At the beginning of the meeting, the Board provides a period of up to one hour for public comment on any matter subject to CTRMA's jurisdiction. Each speaker is allowed a maximum of three minutes. A person who wishes to address the Board should sign the speaker registration sheet before the beginning of the open comment period. If the speaker's topic is not listed on this agenda, the Board may not deliberate the topic or question the speaker during the open comment period, but may direct staff to investigate the subject further or propose that an item be placed on a subsequent agenda for deliberation and possible action by the Board. The Board may not act on an item that is not listed on this agenda.

Public Comment on Agenda Items - A member of the public may offer comments on a specific agenda item in open session if he or she signs the speaker registration sheet for that item before the Board's consideration of the item. The Chairman may limit the amount of time allowed for each speaker. Public comment unrelated to a specific agenda item must be offered during the open comment period.

Board Action: NO



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Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Role of Board of Directors in directing organization.

Strategic Plan Relevance: Sustainability; Innovation

Department: Executive Director

Associated Costs: None

Funding Source: None

Board Action Required: No

Description of Matter: Workshop discussion on role of Board of Directors in directing organization.

Attached documentation for reference: None

Contact for further information: Mike Heiligenstein, Executive Director



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #4 SUMMARY

Funding and budgeting for capital improvement projects.

Strategic Plan Relevance:	Regional Mobility; Sustainability
Department:	Engineering/Finance
Associated Costs:	None
Funding Source:	None
Board Action Required:	No
Description of Matter:	Presentation and discussion regarding the Mobility Authority's capital program.

Attached documentation for reference: None

Contact for further information: Wes Burford, Director of Engineering
Bill Chapman, CFO
Cindy Demers, Controller



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #5 SUMMARY

Briefing regarding the use of public private partnerships for upcoming Mobility Authority projects.

Strategic Plan Relevance: Innovation; Sustainability; Economic Vitality

Department: Finance

Associated Costs: None

Funding Source: None

Board Action Required: No

Description of Matter: Presentation and discussion regarding evaluating Mobility Authority projects for potential public private partnerships.

Attached documentation for reference: None

Contact for further information: Bill Chapman, CFO
Cindy Demers, Controller



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #6 SUMMARY

Report on operations.

Strategic Plan Relevance: Innovation; Regional Mobility

Department: Operations

Associated Costs: None

Funding Source: None

Board Action Required: No

Description of Matter: Workshop report on operations.

Attached documentation for reference: None

Contact for further information: Tim Reilly, Director of Operations



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #7 SUMMARY

Authorize procurement of a MoPac Improvement Project community outreach manager.

Strategic Plan Relevance: Innovation; Economic Vitality; Regional Mobility

Department: Communications

Associated Costs: Not to exceed \$600,000 during the contract term

Funding Source: MoPac Capital Project

Board Action Required: Yes

Description of Matter: The Communications Department is requesting authority to issue a Request for Proposals to acquire the services of a Community Relations Consultant to oversee the communications and community outreach program during construction of the MoPac Improvement Project.

Reference documentation: Memorandum

Contact for further information: Steve Pustelnyk, Director of Communications

Memo



CENTRAL TEXAS
Regional Mobility Authority

To: Board Members
From: Steve Pustelnyk
Date: November 8, 2012
Re: Request for Proposals to Provide Community Outreach Management for MoPac Improvement Project

The Communications Department is requesting Board approval to issue a Request for Proposals for a Community Outreach Consultant for the MoPac Improvement Project. Staff is seeking a temporary contracted individual with past experience and expertise in managing communications, media relations and public outreach activities during construction of a major infrastructure project similar to the MoPac Improvement Project.

The selected individual/firm will be expected to work full time for the duration of the project's construction. The individual/firm will oversee the design-build team's communication consultant and be the primary liaison between members of the public, the design-build team and the Mobility Authority's communication staff.

Final compensation will be subject to negotiation with the selected individual/firm. The final cost will be brought to the Board when approval to award the contract is requested. At this time staff estimates the cost to total no more than \$600,000 over the three year contract period.

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE CENTRAL TEXAS
REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 12-___

**AUTHORIZING PROCUREMENT OF A MOPAC IMPROVEMENT PROJECT
COMMUNITY OUTREACH MANAGER**

WHEREAS, completion of the MoPac Improvement Project will require significant resources from the Mobility Authority to communicate and engage the various communities who will be affected by construction activities in the MoPac corridor; and

WHEREAS, the existing resources for communication and public engagement by the Mobility Authority during construction will need to be supplemented to provide an appropriate and satisfactory response to issues that will arise; and

WHEREAS, the Executive Director recommends procuring the services of a community relations consultant to oversee and implement a communications and community outreach program during construction of the MoPac Improvement Project.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Executive Director to develop and issue a request for proposals from individuals or firms interested in providing a communications and community outreach consultant during construction of the MoPac Improvement Project; and

BE IT FURTHER RESOLVED, that the Executive Director shall establish a process to review responses to the request for proposals and shall make a recommendation to the board to award a contract to the “best value” proposal based on criteria set forth in the request for proposals.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 14th day of November, 2012.

Submitted and reviewed by:

Approved:

Andrew Martin, General Counsel
Central Texas Regional Mobility Authority

Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number 12-___
Date Passed: 11/14/12



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #8 SUMMARY

EXECUTIVE SESSION

Executive Session:

Discuss legal issues related to *First Baptist Church of Leander, et al v. Texas Department of Transportation, et al*; Cause No. D-1-GN-09-001329 in the 201st District Court of Travis County, Texas, as authorized by §551.071 (Consultation with Attorney; Closed Meeting).



**CENTRAL TEXAS
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AGENDA ITEM #9 SUMMARY

EXECUTIVE SESSION

Executive Session:

Discuss legal issues relating to the procurement and financing of current and future Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #10 SUMMARY

EXECUTIVE SESSION

Executive Session:

Discuss personnel matters as authorized by §551.074 (Personnel Matters).