



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

Regular Meeting of the Board of Directors

9:00 a.m.

Wednesday, June 26, 2024

Lowell H. Lebermann, Jr., Board Room
3300 N. IH-35, Suite 300
Austin, Texas 78705

*A live video stream of this meeting may be viewed on the internet at
www.mobilityauthority.com*

Persons with disabilities. If you plan to attend this meeting and may need auxiliary aids or services, such as an interpreter for those who are deaf or hearing impaired, or if you are a reader of large print or Braille, please contact Laura Bohl at (512) 996-9778 at least two days before the meeting so that appropriate arrangements can be made.

Español. Si desea recibir asistencia gratuita para traducir esta información, llame al (512) 996-9778.

AGENDA

No action on the following:

1. Welcome and opportunity for public comment – See **Notes** at the end of this agenda.

Consent Agenda

*See **Notes** at the end of this agenda.*

2. Approve the minutes from the May 29, 2024 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

Regular Items

Items to discuss, consider, and take appropriate action.

4. Accept the financial statements for May 2024.
5. Discuss and consider awarding contracts to firms qualified to perform traffic and revenue engineering services for the Mobility Authority.
6. Discuss and consider adopting the FY 2025 Five-Year Capital Plan.
7. Discuss and adopt the FY 2025 Operating Budget.
8. Discuss and consider approving an agreement with the Travis County Sheriff's Office for roadside enforcement services in support of the Authority's habitual violator program.
9. Discuss and consider approving an interlocal agreement with the Texas Department of Transportation to co-locate personnel at TxTag customer service centers.
10. Discuss and consider approving a contract with Carahsoft Technology Corporation for video streaming and related software and services for Mobility Authority Board meetings.

Briefings and Reports

Items for briefing and discussion only. No action will be taken by the Board.

11. Project Updates.
 - A. 183A Phase III.
 - B. 183 North.
12. Executive Director Report.
 - A. Recent agency staff activities.
 - B. Agency roadway performance metrics.

Executive Session

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in

executive session will be made only after the Board reconvenes in an open meeting.

The Board may deliberate the following items in executive session if announced by the Chairman:

13. Discuss acquisition of one or more parcels or interests in real property needed for a Mobility Authority headquarters, including facilities for traffic and incident management and other agency functions, pursuant to §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
14. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
15. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
16. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Reconvene in Open Session.

Regular Items

Items to discuss, consider, and take appropriate action.

17. Discuss and consider authorizing the Executive Director to negotiate and execute a Purchase and Sale Agreement for a new headquarters building and to take other related actions with approval from the CTRMA Executive Committee.
18. Discuss and consider amending the Mobility Policy Code § 101.038 authorizing the Executive Director to negotiate and execute certain settlement claims by or against the Mobility Authority.
19. Adjourn meeting.

Notes

Opportunity for Public Comment. At the beginning of the meeting, the Board provides a period of up to one hour for public comment on any matter subject to the Mobility Authority's jurisdiction. Each speaker is allowed a maximum of three minutes. A person who wishes to address the Board must register in advance and provide the speaker's name, address, phone number and email, as well as the agenda item number and whether you wish to speak during the public comment period or during the agenda item. If a speaker's topic is not listed on this agenda, the Board may not deliberate the speaker's topic or question the speaker during the open comment period but may direct staff to investigate the matter or propose that an item be placed on a subsequent agenda for deliberation and possible action by the Board. The Board may not deliberate or act on an item that is not listed on this agenda.

Mobility Authority Board Meeting Agenda
Wednesday, June 26, 2024

Consent Agenda. The Consent Agenda includes routine or recurring items for Board action with a single vote. The Chairman or any Board Member may defer action on a Consent Agenda item for discussion and consideration by the Board with the other Regular Items.

Public Comment on Agenda Items. A member of the public may offer comments on a specific agenda item in open session if he or she signs the speaker registration sheet for that item before the Board takes up consideration of the item. The Chairman may limit the amount of time allowed for each speaker. Public comment unrelated to a specific agenda item must be offered during the open comment period.

Meeting Procedures. The order and numbering of agenda items is for ease of reference only. After the meeting is convened, the Chairman may rearrange the order in which agenda items are considered, and the Board may consider items on the agenda in any order or at any time during the meeting.

Participation by Telephone Conference Call. One or more members of the Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code (*see below*). Under that law, each part of the telephone conference call meeting that by law must be open to the public, shall be audible to the public at the meeting location, and will be tape-recorded or documented by written minutes. On conclusion of the meeting, the tape recording or the written minutes of the meeting will be made available to the public.

TEXAS TRANSPORTATION CODE Sec. 370.262. MEETINGS BY TELEPHONE CONFERENCE CALL.

(a) Chapter 551, Government Code, does not prohibit any open or closed meeting of the board, a committee of the board, or the staff, or any combination of the board or staff, from being held by telephone conference call. The board may hold an open or closed meeting by telephone conference call subject to the requirements of Sections 551.125(c)-(f), Government Code, but is not subject to the requirements of Subsection (b) of that section.

(b) A telephone conference call meeting is subject to the notice requirements applicable to other meetings.

(c) Notice of a telephone conference call meeting that by law must be open to the public must specify the location of the meeting. The location must be a conference room of the authority or other facility in a county of the authority that is accessible to the public.

(d) Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the location specified in the notice and shall be tape-recorded or documented by written minutes. On conclusion of the meeting, the tape recording or the written minutes of the meeting shall be made available to the public.

TEXAS GOVERNMENT CODE Sec. 551.125. OTHER GOVERNMENTAL BODY. (a) Except as otherwise provided by this subchapter, this chapter does not prohibit a governmental body from holding an open or closed meeting by telephone conference call.

~~(b) A meeting held by telephone conference call may be held only if:~~

~~(1) an emergency or public necessity exists within the meaning of Section 551.045 of this chapter; and~~

~~(2) the convening at one location of a quorum of the governmental body is difficult or impossible; or~~

~~(3) the meeting is held by an advisory board.~~

(c) The telephone conference call meeting is subject to the notice requirements applicable to other meetings.

(d) The notice of the telephone conference call meeting must specify as the location of the meeting the location where meetings of the governmental body are usually held.

(e) Each part of the telephone conference call meeting that is required to be open to the public shall be audible to the public at the location specified in the notice of the meeting as the location of the meeting and shall be tape-recorded. The tape recording shall be made available to the public.

(f) The location designated in the notice as the location of the meeting shall provide two-way communication during the entire telephone conference call meeting and the identification of each party to the telephone conference shall be clearly stated prior to speaking.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #1

Welcome and opportunity for public
comment

Welcome and opportunity for public comment.
No Board action required.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #2

Approve the minutes from the
May 29, 2024 Regular Board Meeting

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the May 29, 2024, Regular Board Meeting.

Backup provided: Draft minutes May 29, 2024, Regular Board Meeting.

RESULT: Approved (Unanimous); 7-0
MOTION: David Singleton
SECONDED BY: Ben Thompson
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

Regular Items

5. Accept the financial statements for April 2024.

Presentation by Jose Hernandez, Chief Financial Officer.

ADOPTED AS: **RESOLUTION NO. 24-026**

MOTION: Accept the financial statements for April 2024
RESULT: Approved (Unanimous); 7-0
MOTION: Mike Doss
SECONDED BY: Heather Gaddes
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

6. Discuss and consider approving the Executive Director's recommendation for award of a contract for general engineering consulting services.

Presentation by Mike Sexton, Director of Engineering.

ADOPTED AS: **RESOLUTION NO. 24-027**

MOTION: Approve the Executive Director's recommendation for award of a contract for general engineering consulting services
RESULT: Approved (Unanimous); 7-0
MOTION: Heather Gaddes
SECONDED BY: David Singleton
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

Briefings and Reports

7. 183A Phase III Project Update.

8. 183 North Project Update.

Presentation by Mike Sexton, Director of Engineering.

9. Draft FY 2025 Budget.

Presentation by James Bass, Executive Director.

10. Draft Capital Plan.

Presentation by James Bass, Executive Director.

11. Executive Director Report.

Presentation by James Bass, Executive Director.

A. Recent agency staff activities.

B. Board Member requested updates.

i. Hays County SH45 Gap Project

ii. Meeting on possible improvements to Bee Caves and MoPac intersection

C. Agency performance metrics.

i. Roadway Performance

ii. Call-Center Performance

Executive Session

Chairman Jenkins announced in open session at 11:11 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

12. Discuss acquisition of one or more parcels or interests in real property needed for a Mobility Authority headquarters, including facilities for traffic and incident management and other agency functions, pursuant to §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).

13. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

14. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071

(Consultation with Attorney).

15. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Note: David Singleton was not at the dais following Executive Session.

16. Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:22 p.m.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #3

Prohibit the operation of certain
vehicles on Mobility Authority toll
facilities pursuant to the Habitual
Violator Program

Strategic Plan Relevance:	Stewardship & Service
Department:	Operations
Contact:	Tracie Brown, Director of Operations
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on draft resolution

Project Description/Background: The Mobility Authority's habitual violator process prescribes two notices before habitual violator remedies go into effect. A pre-determination letter is sent 60 days before any remedies are enforced advising the customer again of their outstanding balance and providing an opportunity for resolution. Assuming no resolution, a *Notice of Determination* is mailed notifying the customer they've been determined to be a habitual violator and advising of the consequences. The customer is also informed of their right to appeal the decision and the process by which to do so.

If the customer does not contact the Authority to appeal the habitual violator determination or resolve their outstanding balance, a block is placed on the related vehicle's registration preventing renewal. The block remains in effect until all tolls and fees have been paid, a payment plan has been arranged with the Mobility Authority or the customer is determined to no longer be a habitual violator.

Previous Actions & Brief History of the Program/Project: State law provides that persons deemed to be habitual violators may also be prohibited from use of the Mobility Authority's toll facilities by order of the Board of Directors. Habitual violator customers operating a vehicle in violation of a ban are subject to a Class C misdemeanor with a fine up to \$500. A second or subsequent occurrence may result in impoundment of the vehicle. Similar to registration blocks, vehicle bans remain in effect until all

outstanding amounts owed to the Authority have been resolved or the customer is no longer deemed a habitual violator.

Financing: Not applicable.

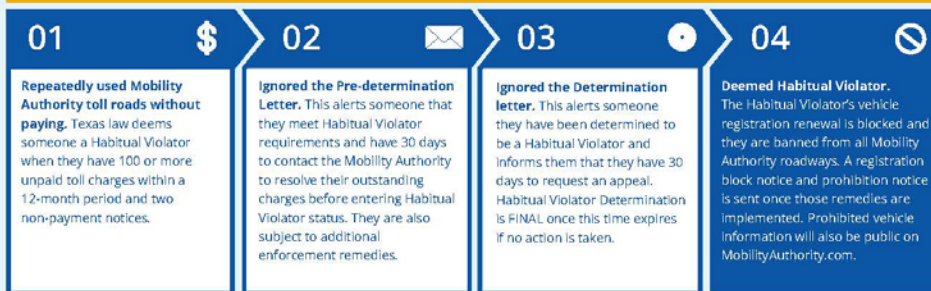
Action requested/Staff Recommendation: Staff affirms that all required steps have been followed and proper notice previously provided to customers determined to be habitual violators. To date, these customers have not appealed this determination or resolved their outstanding balances.

Therefore, staff recommends that the Board of Directors approve the order prohibiting certain vehicles from use of the Authority's toll facilities. Following the Board's approval of this order, a Notice of Prohibition will be mailed by first class mail advising of the ban, consequences if the ban is violated and how the customer may resolve their outstanding balance.

Backup provided: Habitual Violator Vehicle Ban FAQs
Draft Resolution



Habitual Violator Process



Who is a Habitual Violator?

A Habitual Violator is defined in Section 372.106(a) of the Texas Transportation Code as (A) one who was issued at least two written notices of nonpayment that contained in aggregate 100 or more events of nonpayment within a period of one year and, (B) was issued a warning that failure to pay the amounts specified in the notices may result in the toll project entity's exercise of Habitual Violator remedies.

What enforcement remedies is the Mobility Authority implementing for Habitual Violators?

To encourage equitable payment by all customers, legislation allows for enforcement remedies up to and including vehicle registration renewal blocks, prohibiting Habitual Violator's vehicles on Mobility Authority roadways, on-road enforcement of the vehicle ban, as well as posting names to the agency website of those Habitual Violators with banned vehicles. The Mobility Authority will be implementing these remedies beginning November 2019.

How will I know I'm a Habitual Violator subject to enforcement remedies?

Habitual Violators are provided due process protections prior to any enforcement action.

- A registered vehicle owner who the Mobility Authority determines meets the Habitual Violator status is sent a letter advising them that Habitual Violator remedies may be implemented if the customer's outstanding balance is not resolved. This letter is not required by law but is sent as a courtesy to reflect the Mobility Authority's commitment to the customer.
- A registered vehicle owner who the Mobility Authority determines to be a Habitual Violator receives written notice of that determination and an opportunity for a justice of the peace hearing to challenge their Habitual Violator status.
- Habitual Violator Determination is FINAL if no action is taken, prompt in the Mobility Authority to send a Vehicle Registration Block Notice and/or a Vehicle Ban Notice. These notices urge the Habitual Violator yet again to resolve their toll debt with the Mobility Authority.
- Sufficient time is provided to respond to all notifications.

Learn more about the Habitual Violator Enforcement Program at MobilityAuthority.com



How can I resolve my Habitual Violator status and settle my toll bill balance?

You can pay outstanding tolls and administrative fees with cash, money order or credit card (a payment plan may be available) by: calling the Mobility Authority Customer Service Center at 512-410-0562, online at www.paymobilitybill.com, or in person at our walk-up center.

Why is the Mobility Authority pursuing enforcement remedies?

The vehicle registration block and other toll enforcement actions are intended to encourage tollway drivers to pay for services rendered to ensure fairness to the overwhelming majority of drivers who pay for the service, maintenance and safety of the toll roads.

How will a person be notified that he or she is subject to enforcement remedies?

A notification letter announcing that a person has met the criteria of Habitual Violator is sent to the address in the Texas Department of Motor Vehicles (TTC 372.106) database, allowing 30 days to contact to dispute their determination as a Habitual Violator or address the account balance before remedies are applied. If the Habitual Violator does not make arrangements with the Mobility Authority during this period, they will be subject to all enforcement remedies. Additionally, notification of a registration renewal block is mailed.

Can someone dispute a toll bill?

Yes. You may contact the Mobility Authority to review all outstanding tolls and fees, correct any errors and arrange for payment to clear your status as a Habitual Violator and the block on your registration. Habitual Violators are also given an opportunity to request an administrative hearing with a justice of the peace.

How will I know or be notified that I am subject to a vehicle ban?

Habitual violators subject to vehicle ban will receive notification that they have been banned, including when the ban will take effect and instructions for how to remove their status as a Habitual Violator.

Can I dispute my toll bill that subjects me to the vehicle ban?

Yes. You may contact the Mobility Authority to review all outstanding tolls and administrative fees, correct any errors and arrange for payment to clear your status as a Habitual Violator and remove the vehicle ban.

What happens if I am banned, but get caught driving on a Mobility Authority toll road?

A person commits an offense when operating a vehicle in violation of the ban and is subject to a Class C misdemeanor with a fine up to \$500. A second or subsequent occurrence of driving on the tollway in violation of a ban may result in impoundment of the vehicle.

How will the Mobility Authority know if I'm still driving (after being banned)?

Mobility Authority roads are equipped with technology that recognizes vehicle and license plates on our prohibited list. Individuals operating a prohibited vehicle on Mobility Authority roads will be reported to nearby law enforcement patrolling Mobility Authority roads.

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**PROHIBITING THE OPERATION OF CERTAIN MOTOR VEHICLES
ON MOBILITY AUTHORITY TOLL FACILITIES PURSUANT TO
THE HABITUAL VIOLATOR PROGRAM**

WHEREAS, Transportation Code, Chapter 372, Subchapter C, authorizes toll project entities, including the Central Texas Regional Mobility Authority (Mobility Authority), to exercise various remedies against certain motorists with unpaid toll violations; and

WHEREAS, Transportation Code §372.106 provides that a “habitual violator” is a registered owner of a vehicle who a toll project entity determines:

(1) was issued at least two written notices of nonpayment that contained:

(A) in the aggregate, 100 or more events of nonpayment within a period of one year, not including events of nonpayment for which: (i) the registered owner has provided to the toll project entity information establishing that the vehicle was subject to a lease at the time of nonpayment, as provided by applicable toll project entity law; or (ii) a defense of theft at the time of the nonpayment has been established as provided by applicable toll project entity law; and

(B) a warning that the failure to pay the amounts specified in the notices may result in the toll project entity’s exercise of habitual violator remedies; and

(2) has not paid in full the total amount due for tolls and administrative fees under those notices; and

WHEREAS, the Mobility Authority previously determined that the individuals listed in Exhibit A are habitual violators, and these determinations are now considered final in accordance with Transportation Code, Chapter 372, Subchapter C; and

WHEREAS, Transportation Code §372.109 provides that a final determination that a person is a habitual violator remains in effect until (1) the total amount due for the person’s tolls and administrative fees is paid; or (2) the toll project entity, in its sole discretion, determines that the amount has been otherwise addressed; and

WHEREAS, Transportation Code §372.110 provides that a toll project entity, by order of its governing body, may prohibit the operation of a motor vehicle on a toll project of the entity if:

(1) the registered owner of the vehicle has been finally determined to be a habitual violator; and

(2) the toll project entity has provided notice of the prohibition order to the registered owner; and

WHEREAS, the Executive Director recommends that the Board prohibit the operation of the motor vehicles listed in Exhibit A on the Mobility Authority's toll roads, including (1) 183A Toll; (2) 290 Toll; (3) 71 Toll; (4) MoPac Express Lanes; (5) 45SW Toll; and (6) 183 Toll.

NOW THEREFORE, BE IT RESOLVED that the motor vehicles listed in Exhibit A are prohibited from operation on the Mobility Authority's toll roads, effective June 26, 2024; and

BE IT FURTHER RESOLVED that the Mobility Authority shall provide notice of this resolution to the individuals listed in Exhibit A, as required by Transportation Code §372.110; and

BE IT IS FURTHER RESOLVED that the prohibition shall remain in effect for the motor vehicles listed in Exhibit A until the respective habitual violator determinations are terminated, as provided by Transportation Code §372.110.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

LIST OF PROHIBITED VEHICLES

(To be provided at the Board Meeting)



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #4

Accept the financial statements for
May 2024

Strategic Plan Relevance: Stewardship
Department: Finance
Contact: José Hernández, Chief Financial Officer
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on draft resolution

Project Description/Background: Presentation and acceptance of the financial statements for May 2024.

Previous Actions & Brief History of the Program/Project: N/A

Financing: N/A

Action requested/Staff Recommendation: Accept the financial statements for May 2024.

Backup provided: Draft Resolution
Draft financial statements for May 2024

**MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2024

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) is empowered to procure such goods and services as it deems necessary to assist with its operations and to study and develop potential transportation projects, and is responsible to insure accurate financial records are maintained using sound and acceptable financial practices; and

WHEREAS, close scrutiny of the Mobility Authority's expenditures for goods and services, including those related to project development, as well as close scrutiny of the Mobility Authority's financial condition and records is the responsibility of the Board and its designees through procedures the Board may implement from time to time; and

WHEREAS, the Board has adopted policies and procedures intended to provide strong fiscal oversight and which authorize the Executive Director, working with the Mobility Authority's Chief Financial Officer, to review invoices, approve disbursements, and prepare and maintain accurate financial records and reports; and

WHEREAS, the Executive Director, working with the Chief Financial Officer, reviewed and authorized the disbursements necessary for May 2024 and caused financial statements to be prepared and attached to this resolution as Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors accepts the financial statements for May 2024, attached hereto as Exhibit A.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

Central Texas Regional Mobility Authority
Income Statement
For the Period Ending May 31, 2024

		Budget	Actual Year to	Percent	Actual Prior
		Amount FY	Date	of	Year to Date
		2024		Budget	
REVENUE					
Operating Revenue					
Toll Revenue		153,792,700	149,182,530	97.00%	132,878,889
Video Tolls		64,352,000	56,997,115	88.57%	58,511,565
Fee Revenue		12,962,900	12,226,231	94.32%	11,927,935
	Total Operating Revenue	231,107,600	218,405,876	94.50%	203,318,389
Other Revenue					
Interest Income		24,905,700	43,721,075	175.55%	31,962,539
Grant Revenue		945,500	419,630	44.38%	344,737
Misc Revenue		230,000	13,549	5.89%	19,047
	Total Other Revenue	26,081,200	44,154,254	169.30%	32,326,323
	TOTAL REVENUE	257,188,800	262,560,129	102.09%	235,644,712
EXPENSES					
Salaries and Benefits					
Salary Expense - Regular		4,871,464	3,876,960	79.59%	3,364,327
Salary Reserve		80,000	-	-	-
TCDRS		1,591,401	1,429,104	89.80%	839,802
FICA		249,197	194,145	77.91%	165,665
FICA MED		70,635	55,963	79.23%	48,797
Health Insurance Expense		584,446	429,990	73.57%	392,140
Life Insurance Expense		3,817	2,914	76.34%	3,544
Auto Allowance Expense		10,200	9,095	89.17%	8,713
Other Benefits		166,290	119,350	71.77%	78,734
Unemployment Taxes		5,760	3,393	58.91%	(1,538)
	Total Salaries and Benefits	7,633,210	6,120,915	80.19%	4,900,183
Administrative					
Administrative and Office Expenses					
Accounting		9,500	7,887	83.02%	7,528
Auditing		245,000	136,270	55.62%	152,155
Financial Advisors		162,000	163,800	101.11%	187,200
Human Resources		37,500	1,495	3.99%	49,928
Legal		70,000	19,057	27.22%	31,919
IT Services		365,000	204,889	56.13%	323,683
Internet		150	-	-	-
Software Licenses		1,167,000	1,255,691	107.60%	643,886
Cell Phones		27,800	23,370	84.06%	16,461
Local Telephone Service		2,000	2,142	107.10%	86,299
Overnight Delivery Services		250	-	-	48

Central Texas Regional Mobility Authority
Income Statement
For the Period Ending May 31, 2024

	Budget		Percent	
	Amount FY	Actual Year to	of	Actual Prior
	2024	Date	Budget	Year to Date
Copy Machine	10,000	13,992	139.92%	13,992
Repair & Maintenance-General	10,000	10,339	103.39%	-
Meeting Facilities	2,000	-	-	-
Meeting Expense	13,750	7,277	52.93%	8,629
Toll Tag Expense	3,000	600	20.00%	400
Parking / Local Ride Share	3,550	198	5.59%	559
Mileage Reimbursement	4,350	940	21.60%	885
Insurance Expense	651,000	630,583	96.86%	524,709
Rent Expense	562,540	608,474	108.17%	483,367
Building Parking	3,500	1,293	36.95%	1,337
Total Legal Services	488,000	282,513	57.89%	205,569
Total Administrative and Office Expenses	3,837,890	3,370,810	87.83%	2,738,555
Office Supplies				
Books & Publications	5,090	3,478	68.33%	2,724
Office Supplies	8,250	1,225	14.85%	2,273
Misc Office Equipment	4,500	2,974	66.09%	9,370
Computer Supplies	202,100	83,731	41.43%	207,410
Copy Supplies	1,000	-	-	-
Other Reports - Printing	1,500	43	2.88%	-
Office Supplies - Printed	2,000	2,495	124.73%	1,208
Postage Expense	550	936	170.14%	495
Total Office Supplies	224,990	94,881	42.17%	223,479
Communications and Public Relations				
Graphic Design Services	75,000	-	-	-
Website Maintenance	464,000	362,611	78.15%	41,618
Research Services	150,000	-	-	3,600
Communications and Marketing	400,000	53,170	13.29%	28,608
Advertising Expense	500,000	720,449	144.09%	321,922
Direct Mail	40,000	-	-	-
Video Production	160,000	12,146	7.59%	29,097
Photography	25,000	885	3.54%	12,960
Radio	50,000	-	-	-
Other Public Relations	22,500	5,000	22.22%	1,200
Promotional Items	20,000	11,031	55.15%	14,694
Annual Report printing	1,300	-	-	-
Direct Mail Printing	17,500	949	5.42%	-
Other Communication Expenses	15,000	-	-	(30)
Total Communications and Public Relations	1,940,300	1,166,241	60.11%	453,669

Central Texas Regional Mobility Authority
Income Statement
For the Period Ending May 31, 2024

	Budget Amount FY 2024	Actual Year to Date	Percent of Budget	Actual Prior Year to Date
Employee Development				
Subscriptions	750	139	18.53%	2,443
Agency Memberships	88,440	54,616	61.75%	46,589
Continuing Education	14,800	1,190	8.04%	1,354
Professional Development	20,150	7,479	37.12%	4,912
Other Licenses	2,500	268	10.72%	577
Seminars and Conferences	104,100	14,142	13.59%	51,462
Travel	110,500	44,703	40.46%	25,737
Total Employee Development	341,240	122,537	35.91%	133,074
Financing and Banking Fees				
Trustee Fees	62,000	53,000	85.48%	53,000
Bank Fee Expense	3,240	6,027	186.02%	1,669
Continuing Disclosure	7,000	9,903	141.46%	11,525
Arbitrage Rebate Calculation	16,300	16,105	98.80%	16,300
Rating Agency Expense	45,000	45,000	100.00%	43,000
Total Financing and Banking Fees	133,540	130,034	97.37%	125,494
Total Administrative	6,477,960	4,884,503	75.40%	3,674,272
Operations and Maintenance				
Operations and Maintenance Consulting				
GEC-Trust Indenture Support	1,131,395	513,023	45.34%	484,479
GEC-Financial Planning Support	275,000	256,589	93.31%	256,988
GEC-Toll Ops Support	1,584,000	882,807	55.73%	870,131
GEC-Roadway Ops Support	1,605,500	1,353,634	84.31%	735,007
GEC-Technology Support	679,526	663,465	97.64%	451,052
GEC-Public Information Support	200,000	198,702	99.35%	149,976
GEC-General Support	1,631,820	984,531	60.33%	752,682
General System Consultant	1,381,000	1,002,149	72.57%	1,051,653
Traffic Modeling	125,000	-	-	-
Traffic and Revenue Consultant	1,010,000	596,157	59.03%	810,265
Total Operations and Maintenance Consulting	9,623,241	6,451,057	67.04%	5,562,232
Roadway Operations and Maintenance				
Roadway Maintenance	3,431,819	3,150,829	91.81%	566,205
Landscape Maintenance	2,789,256	2,610,601	93.59%	2,291,729
Signal & Illumination Maint	25,000	-	-	-
Maintenance Supplies-Roadway	400,000	48,337	12.08%	(34,730)
Tools & Equipment Expense	-	34	-	1,725
Gasoline	30,000	16,049	53.50%	16,180

Central Texas Regional Mobility Authority
Income Statement
For the Period Ending May 31, 2024

	Budget		Percent	
	Amount FY	Actual Year to	of	Actual Prior
	2024	Date	Budget	Year to Date
Repair & Maintenance - Vehicles	10,000	5,150	51.50%	(20,662)
Natural Gas	2,500	13,175	527.02%	5,580
Electricity - Roadways	250,000	269,772	107.91%	263,287
Total Roadway Operations and Maintenance	6,938,575	6,113,947	88.12%	3,089,315
Toll Processing and Collection Expense				
Image Processing	3,000,000	2,646,593	88.22%	3,319,955
Tag Collection Fees	11,500,000	10,265,563	89.27%	8,856,323
Court Enforcement Costs	10,000	-	-	-
ETC Incentive	500,000	-	-	-
Total Processing and Collection Expense	15,010,000	12,912,156	86.02%	12,176,278
Toll Operations Expense				
Generator Fuel	3,000	1,072	35.74%	1,252
Fire & Burglar Alarm	500	452	90.46%	452
Refuse	2,360	1,902	80.61%	1,979
Telecommunications	60,000	124,973	208.29%	3,360
Water - Irrigation	7,500	7,380	98.40%	6,575
Electricity	750	614	81.89%	602
ETC Spare Parts Expense	100,000	253,103	253.10%	-
Repair & Maintenance Toll Equip	50,000	260,106	520.21%	192,085
Law Enforcement	600,000	422,806	70.47%	366,200
ETC Maintenance Contract	6,450,000	4,706,495	72.97%	6,302,259
Transaction Processing Maintenance Contract	2,000,000	1,547,480	77.37%	248,740
ETC Toll Management Center System Operation	2,885,054	683,121	23.68%	581,640
ETC Development	650,000	273,052	42.01%	112,790
ETC Testing	225,000	-	-	41,922
Total Toll Operations Expense	13,034,164	8,282,557	63.54%	7,859,855
Total Operations and Maintenance	44,605,980	33,759,717	75.68%	28,687,681
Other Expenses				
Special Projects and Contingencies				
HERO	200,000	145,040	72.52%	135,510
Special Projects	100,000	-	-	-
71 Express Interest Expense	5,000,000	1,674,130	33.48%	2,256,473
Customer Relations	10,000	6,672	66.72%	-
Technology Initiatives	185,000	-	-	43,784
Other Contractual Svcs	390,000	161,000	41.28%	323,320
Contingency	200,000	-	-	10,000
Total Special Projects and Contingencies	6,085,000	1,986,842	32.65%	2,769,088
TOTAL OPERATING EXPENSE	64,802,150	46,751,977	72.15%	40,031,223

Central Texas Regional Mobility Authority
Income Statement
For the Period Ending May 31, 2024

	Budget		Percent	
	Amount FY	Actual Year to	of	Actual Prior
	2024	Date	Budget	Year to Date
Non Cash Expenses				
Amortization Expense				
Amortization Expense - Intangible Software	-	1,080,325	-	-
Amortization Expense - Software	10,000	8,466	84.66%	1,165,433
Amortization Expense - Right to Use Asset - Leases	350,000	300,272	85.79%	-
Amortization Expense - Refundings	6,400,000	5,815,202	90.86%	5,097,312
Subtotal Amortization Expense	6,760,000	7,204,265	106.57%	6,262,745
Depreciation Expense				
Dep Expense - Furniture & Fixtures	-	-	-	2,178
Dep Expense - Equipment	650,000	-	-	-
Dep Expense - Autos & Trucks	31,000	27,875	89.92%	43,962
Dep Expense - Buildng & Toll Fac	180,000	162,019	90.01%	162,019
Dep Expense - Highways & Bridges	55,000,000	47,441,664	86.26%	46,403,082
Dep Expense - Toll Equipment	3,100,000	4,179,586	134.83%	3,243,248
Dep Expense - Signs	1,225,000	1,159,017	94.61%	931,857
Dep Expense - Land Improvements	570,000	524,712	92.05%	811,190
Depreciation Expense - Computers	-	-	-	64,158
Undevelopable Projects	-	1,420,674	-	-
Subtotal Depreciation Expense	60,756,000	54,915,547	90.39%	51,661,692
Total Non Cash Expenses	67,516,000	62,119,812	92.01%	57,924,437
Non Operating Expenses				
Bond Issuance Expense	1,250,000	-	-	484,271
Loan Fee Expense	40,000	-	-	32,000
Interest Expense - Debt Obligations	95,964,098	73,035,876	76.11%	71,488,602
Interest Expense - Right to Use Assets	-	-	-	-
CAMPO RIF Payment	6,000,000	6,000,000	100.00%	5,000,000
Community Initiatives	645,000	35,000	5.43%	42,696
Total Non Operating Expenses	103,899,098	79,070,876	76.10%	77,047,569
TOTAL EXPENSES	236,217,248	187,942,665	79.56%	175,003,229
Net Income	20,971,552	74,617,464		60,641,483

Central Texas Regional Mobility Authority
Balance Sheet
as of May 31, 2024

as of 05/31/2024 **as of 05/31/2023**

ASSETS

Current Assets

Cash

Regions Operating Account	74,375	101,316
Cash in TexStar	729,038	730,849
Regions Payroll Account	154,151	309,056

Restricted Cash

Goldman Sachs FSGF 465	288,759,670	1,104,145,876
Restricted Cash - TexSTAR	55,671,844	10,559,545
Treasury SLGS	245,192,484	-
Overpayments account	-	290,936

Total Cash and Cash Equivalents	590,581,564	1,116,137,579
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Accounts Receivables

Accounts Receivable - Net	7,685,639	2,770,089
Due From Other Agencies	280,106	95,226
Due From TTA	615,477	510,598
Due From NTTA	1,826,504	1,498,587
Due From HCTRA	5,447,588	2,325,743
Due From TxDOT	8,518,789	7,067,746
Interest Receivable	1,429,325	693,342

Total Receivables	25,803,429	14,961,331
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Short Term Investments

Treasuries	142,724,066	-
Agencies	290,888,182	-

Total Short Term Investments	433,612,248	-
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Total Current Assets	1,049,997,241	1,131,098,910
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Construction in Progress

	461,105,273	340,883,544
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Capital Assets (Net of Depreciation and Amortization)

Depreciable Assets

Computers	-	34,349
Equipment	-	9,624
Autos and Trucks	19,006	49,920
Buildings and Toll Facilities	4,067,942	4,255,000
Highways and Bridges	1,683,077,858	1,671,717,056
Toll Equipment	24,443,008	19,834,903
Signs	11,596,854	12,851,414

Central Texas Regional Mobility Authority
Balance Sheet
as of May 31, 2024

	as of 05/31/2024	as of 05/31/2023
Land Improvements	4,789,623	5,388,079
Right of way	88,149,606	88,149,606
Leasehold Improvements	-	10,582
Intangible Assets		
Intangible Software	6,095,266	-
Computer Software	-	721,593
Right to Use Assets		
Leases	986,609	-
Total Fixed Assets	1,823,225,772	1,803,022,126
Other Assets		
Intangible Assets-Net	162,998,531	170,194,872
2005 Bond Insurance Costs	-	2,949,653
Prepaid Insurance	321,903	196,123
Deferred Outflows (pension related)	2,738,023	675,913
Pension Asset	1,046,634	2,549,818
Total Other Assets	167,105,091	176,566,381
Total Assets	3,501,433,377	3,451,570,961
LIABILITIES		
Current		
Accounts Payable	21,150,555	11,361,119
Construction Payable	7,057,836	4,358,953
Overpayments	-	294,629
Interest Payable	36,499,744	33,389,903
Deferred Compensation Payable	3,520	-
TCDRS Payable	125,328	80,037
Medical Reimbursement Payable	-	(4,527)
Due to other Agencies	8,294	3,719
Due to TTA	706,440	684,916
Due to HCTRA	178,021	159,128
Due to Other Entities	121,493	151,042
71E TxDOT Obligation - ST	567,063	2,080,784
Total Current Liabilities	66,418,294	52,559,701
Long Term Liabilities		
Compensated Absences	222,277	240,954
Right to Use Obligations - Lease	1,286,881	-
Deferred Inflows (pension related)	1,378,935	1,481,361
Long Term Payables	2,888,093	1,722,315

Central Texas Regional Mobility Authority
Balance Sheet
as of May 31, 2024

as of 05/31/2024 as of 05/31/2023

Bonds Payable

Senior Lien Revenue Bonds:

Senior Lien Revenue Bonds 2010	101,074,206	93,809,577
Senior Lien Revenue Bonds 2011	9,746,125	16,119,224
Senior Lien Revenue Bonds 2015	10,000,000	10,000,000
Senior Lien Refunding Revenue Bonds 2016	47,045,000	59,340,000
Senior Lien Revenue Bonds 2018	44,345,000	44,345,000
Senior Lien Revenue Bonds 2020A	50,265,000	50,265,000
Senior Lien Refunding Bonds 2020B	54,305,000	54,970,000
Senior Lien Refunding Bonds 2020C	133,210,000	138,435,000
Senior Lien Revenue Bonds 2020E	167,160,000	167,160,000
Senior Lien Revenue Bonds 2021B	255,075,000	255,075,000
Senior Lien Refunding Bonds 2021D	273,650,000	274,625,000
Senior Lien Refunding Bonds 2021E	329,545,000	332,585,000
Senior Lien Premium 2016 Revenue Bonds	6,188,955	6,266,726
Sn Lien Revenue Bond Premium 2018	2,638,859	2,905,432
Senior Lien Revenue Bond Premium 2020A	10,954,934	11,183,281
Senior Lien Refunding Bond Premium 2020B	10,746,095	11,281,170
Senior Lien Revenue Bonds Premium 2020E	22,568,098	24,283,484
Senior Lien Revenue Bonds Premium 2021B	52,518,990	53,058,633
Senior Lien Refunding Bonds Premium 2021D	43,699,381	43,962,061
Total Senior Lien Revenue Bonds	1,624,735,644	1,649,669,587

Sub Lien Revenue Bonds:

Sub Lien Refunding Bonds 2016	69,055,000	71,435,000
Sub Lien Refunding Bonds 2020D	93,430,000	97,440,000
Subordinated Lien BANs 2020F	110,875,000	110,875,000
Subordinate Lien Refunding Bonds 2020G	61,570,000	61,570,000
Subordinated Lien BANs 2021C	244,185,000	244,185,000
Sub Refunding 2016 Prem/Disc	4,305,611	5,057,658
Subordinated Lien BANs 2020F Premium	2,335,004	6,337,869
Subordinated Lien Refunding Bonds Premium 2020G	6,393,940	6,797,912
Sub Lien BANS 2021C Premium	19,663,500	27,275,177
Total Sub Lien Revenue Bonds	611,813,055	630,973,616

Central Texas Regional Mobility Authority
Balance Sheet
as of May 31, 2024

as of 05/31/2024 as of 05/31/2023

Other Obligations

TIFIA Note 2021	363,368,911	358,400,136
71E TxDOT Obligation - LT	49,167,292	51,918,220
Regions 2022 MoPac Loan	23,765,900	24,690,900

Total Other Obligations	436,302,103	435,009,256
Total Long Term Liabilities	2,675,738,895	2,717,374,774
Total Liabilities	2,742,157,189	2,769,934,475

NET ASSETS

Contributed Capital	121,462,104	121,462,104
Net Assets Beginning	563,196,620	499,532,898
Current Year Operations	74,617,464	60,641,483

Total Net Assets	759,276,188	681,636,485
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Total Liabilities and Net Assets	3,501,433,377	3,451,570,961
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Central Texas Regional Mobility Authority
Statement of Cash Flow
as of May 2024

Cash flows from operating activities:

Receipts from toll revenues	215,615,778
Receipts from other sources	433,179
Payments to vendors	(65,833,193)
Payments to employees	(6,141,510)
Net cash flows provided by (used in) operating activities	144,074,253

Cash flows from capital and related financing activities:

Payment on Intangible assets	(5,815,202)
Interest Expense	(77,349,849)
Issuance Expense	(3,478,621)
Payments on bonds / loans	(43,250,023)
RIF Contribution	(6,000,000)
Acquisition of capital assets - non project	(12,245,743)
Acquisitions of construction in progress	(103,319,246)
Net cash flows provided by (used in) capital and related financing activities	(251,458,684)

Cash flows from investing activities:

Interest income	44,457,058
Purchase of investments	(214,710,692)
Net cash flows provided by (used in) investing activities	(170,253,635)

Net increase (decrease) in cash and cash equivalents	(277,638,066)
Cash and cash equivalents at beginning of period	894,023,058
Cash and cash equivalents at end of period	616,384,993

Reconciliation of change in net assets to net cash provided by operating activities:

Operating income	74,617,464
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation and amortization	62,119,812
Changes in assets and liabilities:	
Decrease in accounts receivable	(2,790,098)
Increase in prepaid expenses and other assets	(174,811)
Decrease in accrued expenses	(19,047,915)
Decrease in Interest expense	73,070,876
Increase in interest receivable	(43,721,075)
Total adjustments	69,456,789
Net cash flows provided by (used in) operating activities	\$ 144,074,253

Reconciliation of cash and cash equivalents:

Unrestricted cash and cash equivalents	271,953,478
Restricted cash and cash equivalents	344,431,514
Total	616,384,993

CTRMA INVESTMENT REPORT
Month Ending May 31, 2024

	Balance 5/1/2024	Accrued Interest	Additions	Cash Transfers	Withdrawals	Balance 5/31/2024	Rate May
Amount in Trustee TexStar							
2011 Sr Lien Financial Assist Fund	16.70	0.04				16.74	5.31%
2013 Sub Lien Debt Service Reserve General Fund	848,031.46	3,822.91				851,854.37	5.31%
Trustee Operating Fund	34,746,377.14	156,636.76				34,903,013.90	5.31%
Renewal and Replacement	14,771,096.06	71,248.34		2,000,000.00		16,842,344.40	5.31%
TxDOT Grant Fund	8.69	0.01				8.70	5.31%
Senior Lien Debt Service Reserve Fund	493,789.52	2,225.99				496,015.51	5.31%
2015B Sr Ln Project	419,692.10	1,891.95				421,584.05	5.31%
2015C Sub TIFIA Project	380,089.33	1,713.46				381,802.79	5.31%
2018 Sr Lien Project	755,107.33	3,404.04				758,511.37	5.31%
	1,012,129.48	4,562.68				1,016,692.16	5.31%
	53,426,337.81	245,506.18	-	2,000,000.00	-	55,671,843.99	

Amount in TexStar Operating Fund	2,782,472.58	6,565.89		2,000,000.00	4,060,000.00	729,038.47	5.31%
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Goldman Sachs

Operating Fund	3,874,358.39	78,229.70	214,672.96	-	19,827.61	4,147,433.44	5.20%
2020A Senior Lien Debt Service	846,375.03	3,199.26		209,437.50		1,059,011.79	5.20%
2020B Senior Lien Debt Service	1,120,365.45	4,235.73		276,837.50		1,401,438.68	5.20%
2020C Senior Lien Debt Service	2,981,166.72	11,275.06		734,488.33		3,726,930.11	5.20%
2020D Sub Lien Debt Service	2,063,308.17	7,804.93		580,855.71		2,651,968.81	5.20%
2020D Sub Debt Service Reserve Fund	879,128.43	3,756.31				882,884.74	5.20%
2020E Sr Lien Project	116,756,502.07	121,151.55			6,031,032.18	110,846,621.44	5.20%
2020E Sr Ln Project Cap Interest	11,876,504.15	50,745.48				11,927,249.63	5.20%
2020F Sub Lien Debt Service	1,735,156.97	6,559.24		580,855.71		2,322,571.92	5.20%
2020G Sub Lien Debt Service	798,946.83	3,020.18		212,716.67		1,014,683.68	5.20%
2020G Sub Debt Service Reserve Fund	1,344,630.20	5,745.28				1,350,375.48	5.20%
2021A Sub Debt Service Reserve Fund	1,425,939.93	6,092.70				1,432,032.63	5.20%
2021A TIFIA Sub Lien Debt Service Acct	3,400,941.93	13,948.93		585,082.17		3,999,973.03	5.20%
2021B Senior Lien Cap I Project Fund	31,410,452.46	134,209.39				31,544,661.85	5.20%
2021B Senior Lien Project	2,806,000.95	267,446.63			1,993.75	3,071,453.83	5.20%
2021B Senior Lien Cap I Debt Service Acct	9,272.17	39.61				9,311.78	5.20%
2021C Sub Lien Cap I Project Fund	1,444.61	6.17				1,450.78	5.20%
2021C Sub Lien Project	5,459,464.92	159,957.58			874,281.89	4,745,140.61	5.20%
2021C Sub Lien Debt Service	3,775,252.76	14,104.44		1,017,437.50		4,806,794.70	5.20%
2021D Senior Lien Debt Service	3,939,346.53	14,891.15		974,500.00		4,928,737.68	5.20%
2021E Senior Lien Debt Service	4,348,903.31	16,442.14		1,074,393.20		5,439,738.65	5.20%
2011 Sr Financial Assistance Fund	141.45	0.60				142.05	5.20%
2010 Senior DSF	3,076,703.13	11,653.44		750,000.00		3,838,356.57	5.20%
2011 Senior Lien Debt Service	2,527,560.43	9,563.29		621,250.00		3,158,373.72	5.20%
2013 Senior Lien Debt Service	43,457.89	185.71				43,643.60	5.20%
2013 Sub Debt Service Reserve Fund	133.28	0.57				133.85	5.20%
2013 Subordinate Debt Service	34,202.74	146.16				34,348.90	5.20%
2015A Sr Lien Debt Service	4,653,370.15	19,636.57		125,000.00		4,798,006.72	5.20%
2015B Project	5,909,322.11	26,928.82			586,452.77	5,349,798.16	5.20%
2015C TIFIA Project	88,122.76	23,153.40				111,276.16	5.20%
2016 Sr Lien Rev Refunding Debt Service	7,370,692.97	28,285.33		1,612,148.96		9,011,127.26	5.20%
2016 Sub Lien Rev Refunding Debt Service	1,691,551.85	6,398.07		490,271.88		2,188,221.80	5.20%
2016 Sub Lien Rev Refunding DSR	948,194.08	4,052.00				952,246.08	5.20%
2018 Sr Lien Debt Service	1,081,267.36	4,086.06		268,104.17		1,353,457.59	5.20%
2018 Sr Lien Project	13,629,253.85	58,234.56			926,717.93	12,760,770.48	5.20%
TxDOT Grant Fund	393,785.45	24,459.62				418,245.07	5.20%
Renewal and Replacement	1.89	5.25		1,314,280.00	1,314,267.19	19.95	5.20%
Revenue Fund	11,271,897.82	44,274.90	18,207,474.03	(20,221,352.99)	113,300.10	9,188,993.66	5.20%
General Fund	6,367,614.37	69,135.10		2,402,541.32	188,779.30	8,650,511.49	5.20%
Senior Lien Debt Service Reserve Fund	460,947.49	14,781.02				475,728.51	5.20%
71E Revenue Fund	3,347,490.00	78,295.46	394,174.60	881,788.16	172,805.71	4,528,942.51	5.20%
MoPac Revenue Fund	-	3,974.64	398,974.10	(402,948.74)		-	5.20%
MoPac General Fund	6,806,103.82	46,597.03		1,342,383.55		8,195,084.40	5.20%
MoPac Operating Fund	2,263,384.26	8,822.18	144,132.00	400,000.00	413,627.04	2,402,711.40	5.20%
MoPac Loan Repayment Fund	1,326,904.82	4,992.22		169,929.40		1,501,826.44	5.20%
	274,145,565.95	1,410,523.46	19,359,427.69	(4,000,000.00)	10,643,085.47	280,272,431.63	

Amount in Fed Agencies and Treasuries

Amortized Principal	433,612,248.16	-	-	-	-	433,612,248.16	
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Certificates of Deposit

Total in Pools - TxStar	56,208,810.39	252,072.07	-	4,000,000.00	4,060,000.00	56,400,882.46	
Total in GS FSGF	274,145,565.95	1,410,523.46	19,359,427.69	(4,000,000.00)	10,643,085.47	280,272,431.63	
Total in Treasury SLGS	245,000,000.00	192,484.35	-	-	-	245,192,484.35	
Total in Fed Agencies and Treasuries	433,612,248.16	-	-	-	-	433,612,248.16	
Total Invested	1,008,966,624.50	1,855,079.88	19,359,427.69	-	14,703,085.47	1,015,478,046.60	

All Investments in the portfolio are in compliance with the CTRMA's Investment policy and the relevant provisions of the Public Funds Investment Act Chapter 2256.023

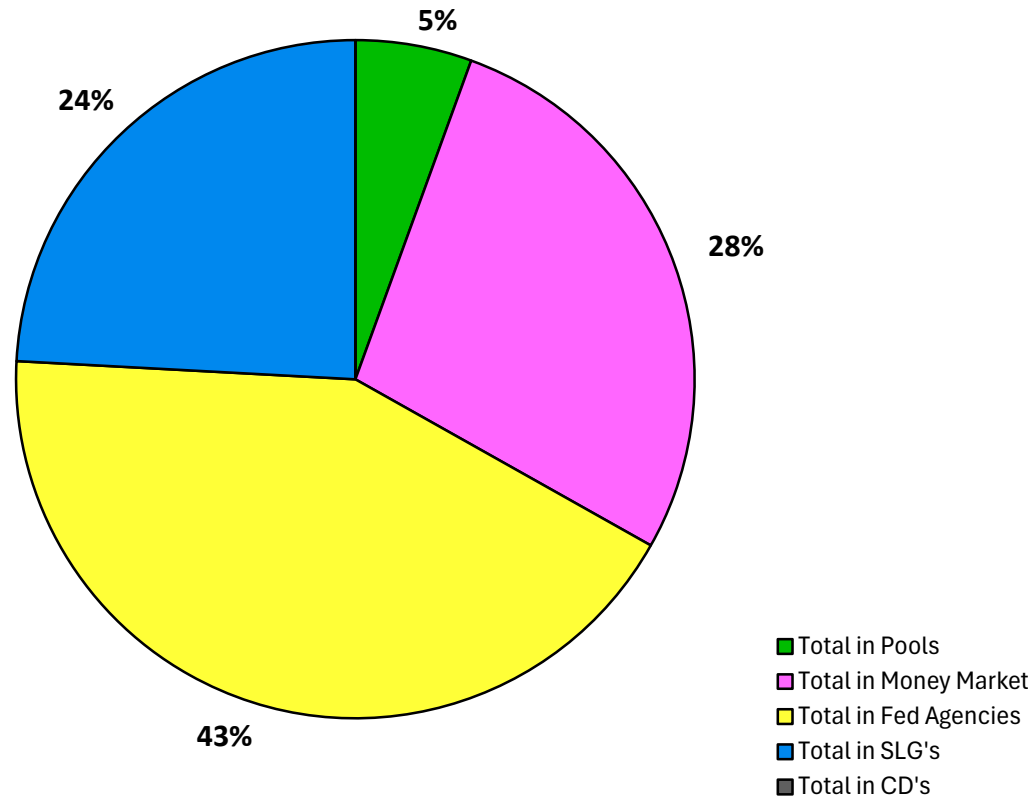
José Hernández, CFO
Ann Zigmund, Controller

Investments by Fund

Fund	TexSTAR	TexSTAR-Trustee	Goldman Sachs	Agencies/ Treasuries	Balance
Renewal and Replacement Fund	8.70		19.95		28.65
Grant Fund	496,015.51		418,245.07	10,000,000.00	10,914,260.58
Senior Debt Service Reserve Fund	421,584.05		475,728.51	114,173,280.18	115,070,592.74
2010 Senior Lien Debt Service			3,838,356.57		3,838,356.57
2011 Sr Debt Service t			3,158,373.72		3,158,373.72
2013 Sr Debt Service t			43,643.60		43,643.60
2013 Sub Debt Service			34,348.90		34,348.90
2013 Sub Debt Service Reserve Fund	851,854.37		133.85		851,988.22
2015 Sr Debt Service			4,798,006.72		4,798,006.72
2016 Sr Lien Rev Refunding Debt Service			9,011,127.26		9,011,127.26
2016 Sub Lien Rev Refunding Debt Service			2,188,221.80		2,188,221.80
2016 Sub Lien Rev Refunding DSR			952,246.08	6,537,152.75	7,489,398.83
Operating Fund	16,842,344.40	729,038.47	4,147,433.44		21,718,816.31
Revenue Fund			9,188,993.66		9,188,993.66
General Fund	34,903,013.90		8,650,511.49	157,934,853.32	201,488,378.71
71E Revenue Fund			4,528,942.51	29,737,726.50	34,266,669.01
MoPac Revenue Fund			-		-
MoPac General Fund			8,195,084.40	9,999,374.37	18,194,458.77
MoPac Operating Fund			2,402,711.40		2,402,711.40
MoPac Loan Repayment Fund			1,501,826.44		1,501,826.44
2015B Project	381,802.79		5,349,798.16		5,731,600.95
2015 TIFIA Project	758,511.37		111,276.16	40,000,000.00	40,869,787.53
2011 Sr Financial Assistance Fund	16.74		142.05		158.79
2018 Sr Lien Debt Service			1,353,457.59		1,353,457.59
2018 Sr Lien Project Cap I			-		-
2018 Sr Lien Project	1,016,692.16		12,760,770.48		13,777,462.64
2020A Senior Lien Debt Service			1,059,011.79		1,059,011.79
2020B Senior Lien Debt Service			1,401,438.68		1,401,438.68
2020C Senior Lien Debt Service			3,726,930.11		3,726,930.11
2020D Sub Lien Debt Service			2,651,968.81		2,651,968.81
2020D Sub Debt Service Reserve Fund			882,884.74	7,805,555.52	8,688,440.26
2020E Senior Lien Project			110,846,621.44		110,846,621.44
2020E Senior Lien Project Cap Interest			11,927,249.63		11,927,249.63
2020F Sub Lien Project			-		-
2020F Sub Lien Deb Service			2,322,571.92		2,322,571.92
2020G Sub Lien Debt Service			1,014,683.68		1,014,683.68
2020G Sub Lien Debt Service Reserve			1,350,375.48	2,927,083.32	4,277,458.80
2021A Sub Lien Debt Service Reserve			1,432,032.63	19,497,222.20	20,929,254.83
2021A Sub Debt Service			3,999,973.03		3,999,973.03
2021B Senior Lien Cap I Project Fund			31,544,661.85		31,544,661.85
2021B Senior Lien Project			3,071,453.83	245,164,986.60	248,236,440.43
2021B Senior Lien Cap I Debt Service Acct			9,311.78		9,311.78
2021C Sub Lien Cap I Project Fund			1,450.78	35,027,497.75	35,028,948.53
2021C Sub Lien Project			4,745,140.61		4,745,140.61
2021C Sub Lien Debt Service			4,806,794.70		4,806,794.70
2021D Senior Lien Debt Service			4,928,737.68		4,928,737.68
2021E Senior Lien Debt Service			5,439,738.65		5,439,738.65
Totals	55,671,843.99	729,038.47	280,272,431.63	678,804,732.51	1,015,478,046.60

5/31/2024

Allocation of Funds



Bank	Fund	Cost	Cummulative Amortization	Book Value	Maturity Value	Interest Income		
						Accrued Interest	Amortization	Interest Earned
6180005349	2015TIFIAP	30,000,000.00		30,000,000.00	30,000,000.00			682,500.00
6180000120	GENERAL	44,963,937.40		44,963,937.40	47,150,000.00	3,864.75		62,802.25
6180000059	SENLINDSR	45,000,000.00		45,000,000.00	45,000,000.00			1,192,500.00
1001021273	2021BPROJ	35,000,000.00		35,000,000.00	35,000,000.00			-
6180000120	GENERAL	9,960,128.90		9,960,128.90	10,000,000.00	27,777.78		277,777.78
6180000120	GENERAL	9,960,128.90		9,960,128.90	10,000,000.00	27,777.78		277,777.78
6180000059	SENLINDSR	20,000,000.00		20,000,000.00	20,000,000.00	22,222.22		522,222.22
6180000120	GENERAL	20,000,000.00		20,000,000.00	20,000,000.00			477,000.00
6180000059	SENLINDSR	20,000,000.00		20,000,000.00	20,000,000.00			477,000.00
6180000059	SENLINDSR	19,499,657.96		19,499,657.96	20,000,000.00			
1001021543	2021A DSRF	19,497,222.20		19,497,222.20	20,000,000.00			
6180000120	GENERAL	19,494,444.40		19,494,444.40	20,000,000.00			
1001017484	2020D SUB DSRF	7,805,555.52		7,805,555.52	8,000,000.00			
1001021540	2020G SUB DSRF	2,927,083.32		2,927,083.32	3,000,000.00			
6180006366	2016D SUB DSRF	6,537,152.75		6,537,152.75	6,700,000.00			
1001001935	MOPAC GENL	9,999,374.37		9,999,374.37	10,000,000.00			
6180000157	TXDOTGRANT	10,000,000.00		10,000,000.00	10,000,000.00			
6180000120	GENERAL	11,882,736.42		11,882,736.42	12,000,000.00	113,036.99		
6180000120	GENERAL	41,501,020.00		41,501,020.00	43,000,000.00			
6180005349	2015TIFIAP	10,000,000.00		10,000,000.00	10,000,000.00			
6180000059	SENLINDSR	9,651,400.00		9,651,400.00	10,000,000.00			
6146001086	71E REVENU	14,639,926.50		14,639,926.50	14,670,000.00	97,800.00		
6146001086	71E REVENU	15,000,000.00		15,000,000.00	15,000,000.00			
		433,319,768.64	-	433,319,768.64	439,520,000.00	292,479.52	-	3,969,580.03

Goldman Sachs County Road Escrow Funds

	Balance 5/1/2024	Accrued Interest	Additions	Withdrawals	Balance 5/31/2024
Travis County Escrow Fund - Elroy Road	3,086,557.32	13,194.71			3,099,752.03
Travis County Escrow Fund - Ross Road	163,864.27	702.46			164,566.73
Travis County Escrow Fund - Old San Antonio Road	1,874.08	27.64	168,188.00		170,089.72
Travis County Escrow Fund - Old Lockhart Road	134,237.85	574.34	162,914.00		297,726.19
Travis County Escrow Fund - County Line Road	4,039,832.39	19,521.48		51,767.48	4,007,586.39
Travis County Escrow Fund - South Pleasant Valley Road	281,616.98	1,221.83			282,838.81
Travis County Escrow Fund - Thaxton Road	84,821.07	364.40	132,468.00		217,653.47
Travis County Escrow Fund - Pearce Lane Road	245,962.53	1,062.99			247,025.52
	8,038,766.49	36,669.85	463,570.00	51,767.48	8,487,238.86

State and Local Government Series as of 5/31/24

Bank	Fund	Agency	Arbitrage Yield	CUSIP	Yield	Purchased Date	Purchase Value	Beginning	Accrued Interest	Withdrawals	End Value
1001021281	2021CPROJ	State and Local Government Series (SLGS)	1.831%	99SLA1060	4.18%	4/23/2024	35,000,000.00	35,000,000.00	27,497.75	-	35,027,497.75
1001021273	2021BPROJ	State and Local Government Series (SLGS)	1.831%	99SLA1078	4.18%	4/23/2024	210,000,000.00	210,000,000.00	164,986.60	-	210,164,986.60
											-
											-
											-
							245,000,000.00	245,000,000.00	192,484.35	-	245,192,484.35



PERFORMANCE

As of May 31, 2024

Current Invested Balance	\$ 10,946,135,253.27
Weighted Average Maturity (1)	39 Days
Weighted Average Life (2)	69 Days
Net Asset Value	0.999895
Total Number of Participants	1037
Management Fee on Invested Balance	0.06%*
Interest Distributed	\$ 51,346,960.43
Management Fee Collected	\$ 572,406.06
% of Portfolio Invested Beyond 1 Year	4.50%
Standard & Poor's Current Rating	AAAm

May Averages

Average Invested Balance	\$ 11,263,390,382.35
Average Monthly Yield, on a simple basis	5.3078%
Average Weighted Maturity (1)	37 Days
Average Weighted Life (2)	67 Days

Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instruction to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
 (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

Rates reflect historical information and are not an indication of future performance.

NEW PARTICIPANTS

We would like to welcome the following entities who joined the TexSTAR program in May:

- * Atascocita Joint Operations Board
- * City of Godley
- * City of Pineland
- * Presidio County
- * West Sabine Independent School District
- * City of White Settlement

HOLIDAY REMINDER

In observance of **Juneteenth National Independence Day, TexSTAR will be closed on Wednesday, June 19, 2024.** All ACH transactions initiated on Tuesday, June 18th will settle on Thursday, June 20th. Please note that on Tuesday, June 18th, TexSTAR will close at its normal time.

In observance of **Independence Day, TexSTAR will be closed on Thursday, July 4, 2024.** All ACH transactions initiated on Wednesday, July 3rd will settle on Friday, July 5th. Notification of any early transaction deadlines on the business day preceding this holiday will be sent by email to the primary contact on file for all TexSTAR participants.

ECONOMIC COMMENTARY

Market review

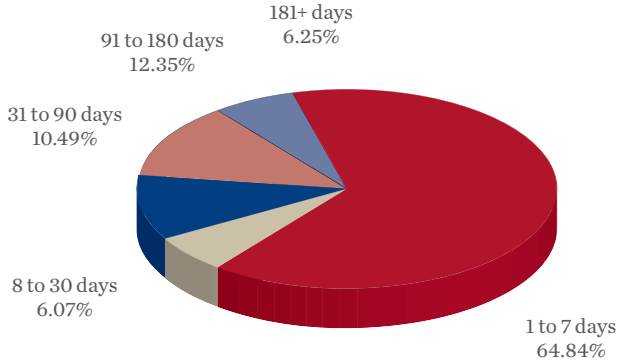
Weaker economic data in May contrasted with the picture of resilient U.S. growth so far this year. Following three consecutive months of unexpectedly hot inflation and strong employment figures, which sparked concerns that the Federal Reserve (Fed) may need to keep interest rates higher for longer, consumption, employment and inflation moderated, providing some much-needed relief in markets. Recent data suggested that growth is comfortably cooling from last year's robust pace. In the second revision, first quarter GDP growth was adjusted downward from an annual rate of 1.6% to 1.3%. Consumer spending rose by a downwardly revised 2.0% as spending on services more than offset a decline in goods spending, while the volatile trade and inventories components detracted from growth. However, real final sales to private domestic purchasers, which exclude these volatile segments, rose by a solid 2.8%. There were some signs that the consumer was losing momentum in April, with a 0.1% month-over-month (m/m) contraction in real personal spending, as personal income declined. The savings rate lingered well below pre-pandemic norms at 3.6% year-over-year (y/y), and consumers increasingly relied on credit cards for spending. Consumer confidence waned as the University of Michigan Consumer Sentiment Index in May declined to its lowest level in six months.

The April Jobs report was milder than expected and provided welcome assurance that the labor market is not adding to inflationary pressures. Nonfarm payrolls increased by 175,000, falling short of the expected 220,000, with a net downward revision of 22,000 for February and March.

(continued page 4)

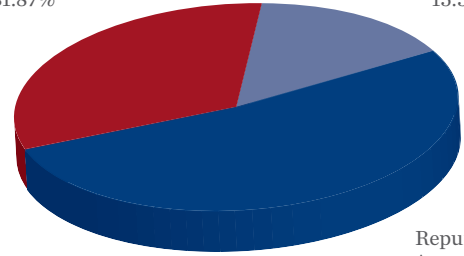
INFORMATION AT A GLANCE

PORTFOLIO BY TYPE OF INVESTMENT AS OF MAY 31, 2024



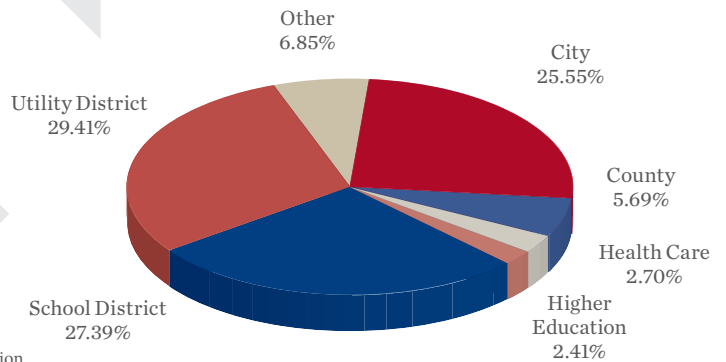
Treasuries
31.87%

Agencies
15.56%



Repurchase
Agreements
52.57%

PORTFOLIO BY MATURITY AS OF MAY 31, 2024 (1)



DISTRIBUTION OF PARTICIPANTS BY TYPE AS OF MAY 31, 2024

(1) Portfolio by Maturity is calculated using WAM (1) definition for stated maturity. See page 1 for definition

HISTORICAL PROGRAM INFORMATION

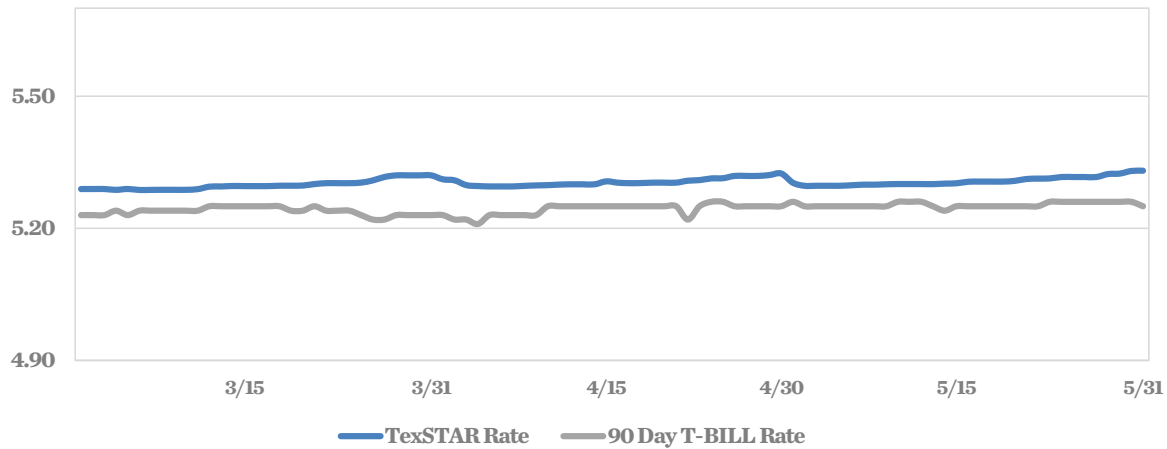
MONTH	AVERAGE RATE	BOOK VALUE	MARKET VALUE	NET ASSET VALUE	WAM (1)	WAL (2)	NUMBER OF PARTICIPANTS
May 24	5.3078%	\$10,946,135,253.27	\$10,946,064,280.53	0.999895	37	67	1037
Apr 24	5.3057%	11,388,285,240.44	11,386,977,182.36	0.999885	35	65	1031
Mar 24	5.2986%	11,373,415,394.49	11,372,687,872.41	0.999936	36	68	1025
Feb 24	5.3035%	11,928,691,803.89	11,927,911,436.19	0.999934	36	69	1024
Jan 24	5.3200%	11,483,316,119.03	11,483,741,551.85	1.000037	42	77	1024
Dec 23	5.3378%	10,557,076,424.02	10,557,101,303.24	0.999972	44	85	1037
Nov 23	5.3307%	10,148,883,026.83	10,148,191,305.12	0.999931	33	74	1034
Oct 23	5.3231%	10,017,668,653.01	10,016,121,800.83	0.999845	29	69	1031
Sep 23	5.3105%	9,992,445,950.80	9,990,730,955.61	0.999816	29	56	1028
Aug 23	5.2974%	10,207,693,267.12	10,205,377,223.94	0.999773	26	49	1023
Jul 23	5.1148%	10,852,471,505.08	10,849,665,890.42	0.999741	22	47	1021
Jun 23	5.0764%	10,475,876,514.08	10,473,945,855.73	0.999806	22	50	1020

PORTFOLIO ASSET SUMMARY AS OF MAY 31, 2024

	BOOK VALUE	MARKET VALUE
Uninvested Balance	\$ 847.60	\$ 847.60
Accrual of Interest Income	8,072,259.92	8,072,259.92
Interest and Management Fees Payable	(51,328,457.54)	(51,328,457.54)
Payable for Investment Purchased	(108,094,677.90)	(108,094,677.90)
Repurchase Agreement	5,834,226,999.98	5,834,226,999.98
Government Securities	5,263,258,281.21	5,263,187,308.47
TOTAL	\$ 10,946,135,253.27	\$ 10,946,064,280.53

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of TexSTAR. The only source of payment to the Participants are the assets of TexSTAR. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact TexSTAR Participant Services.

TEXSTAR VERSUS 90-DAY TREASURY BILL



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The TexSTAR management fee may be waived in full or in part at the discretion of the TexSTAR co-administrators and the TexSTAR rate for the period shown reflects waiver of fees. This table represents historical investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment of \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the TexSTAR pool to the T-Bill Yield, you should know that the TexSTAR pool consists of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-Day T-Bill. The TexSTAR yield is calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940 as promulgated from time to time by the federal Securities and Exchange Commission.

DAILY SUMMARY FOR MAY 2024

DATE	MNY MKT FUND EQUIV. [SEC Std.]	DAILY ALLOCATION FACTOR	INVESTED BALANCE	MARKET VALUE PER SHARE	WAM DAYS (1)	WAL DAYS (2)
5/1/2024	5.3036%	0.000145304	\$11,489,761,382.71	0.999896	38	69
5/2/2024	5.2967%	0.000145116	\$11,425,931,554.98	0.999910	38	69
5/3/2024	5.2968%	0.000145117	\$11,348,207,449.43	0.999902	37	68
5/4/2024	5.2968%	0.000145117	\$11,348,207,449.43	0.999902	37	68
5/5/2024	5.2968%	0.000145117	\$11,348,207,449.43	0.999902	37	68
5/6/2024	5.2979%	0.000145147	\$11,301,648,427.83	0.999910	37	67
5/7/2024	5.2993%	0.000145187	\$11,392,745,819.25	0.999907	36	67
5/8/2024	5.2993%	0.000145186	\$11,266,751,699.00	0.999911	38	68
5/9/2024	5.3002%	0.000145211	\$11,215,179,095.27	0.999918	38	68
5/10/2024	5.3007%	0.000145226	\$11,348,590,691.15	0.999895	36	66
5/11/2024	5.3007%	0.000145226	\$11,348,590,691.15	0.999895	36	66
5/12/2024	5.3007%	0.000145226	\$11,348,590,691.15	0.999895	36	66
5/13/2024	5.3005%	0.000145218	\$11,333,301,034.31	0.999905	36	66
5/14/2024	5.3017%	0.000145251	\$11,237,962,180.40	0.999911	36	67
5/15/2024	5.3024%	0.000145272	\$11,288,510,182.16	0.999930	38	67
5/16/2024	5.3059%	0.000145366	\$11,309,862,210.19	0.999926	37	67
5/17/2024	5.3063%	0.000145377	\$11,297,696,338.03	0.999915	36	65
5/18/2024	5.3063%	0.000145377	\$11,297,696,338.03	0.999915	36	65
5/19/2024	5.3063%	0.000145377	\$11,297,696,338.03	0.999915	36	65
5/20/2024	5.3079%	0.000145423	\$11,327,985,033.94	0.999919	37	66
5/21/2024	5.3122%	0.000145539	\$11,316,596,341.51	0.999925	37	66
5/22/2024	5.3131%	0.000145564	\$11,120,936,629.19	0.999909	38	68
5/23/2024	5.3135%	0.000145576	\$11,179,621,773.75	0.999914	38	68
5/24/2024	5.3167%	0.000145664	\$11,181,660,587.81	0.999886	37	66
5/25/2024	5.3167%	0.000145664	\$11,181,660,587.81	0.999886	37	66
5/26/2024	5.3167%	0.000145664	\$11,181,660,587.81	0.999886	37	66
5/27/2024	5.3167%	0.000145664	\$11,181,660,587.81	0.999886	37	66
5/28/2024	5.3235%	0.000145850	\$11,176,722,428.89	0.999902	39	68
5/29/2024	5.3245%	0.000145877	\$11,186,077,374.81	0.999894	39	68
5/30/2024	5.3305%	0.000146041	\$10,939,247,644.28	0.999900	40	71
5/31/2024	5.3311%	0.000146058	\$10,946,135,253.27	0.999895	39	69
Average	5.3078%	0.000145419	\$11,263,390,382.35		37	67



ECONOMIC COMMENTARY (cont.)

In the household survey, the labor force was mostly unchanged, and the unemployment rate moved up slightly to 3.9%. Elsewhere, wage growth rose to 0.2% m/m and moderated to 3.9% y/y. This marks the softest y/y increase in wages since June 2021. In addition, labor demand continued to normalize as the Job Openings and Labor Turnover Survey indicated the number of job openings decreased from 8.49 million in March to 8.06 million in April bringing the ratio of job openings to unemployed back to pre-Covid levels.

The April CPI report showed a small but welcome moderation in inflation, prompting many Fed policy makers, including Chair Powell, to express that further rate hikes are unlikely. Headline CPI rose 0.3% m/m and 3.4% y/y, while the core measure rose 0.3% m/m and 3.6% y/y. Energy prices rose due to a 2.8% m/m increase in gasoline prices, which, along with a 0.4% m/m increase in shelter, contributed over 70% of this month's headline inflation number. Core goods disinflation continued, as lower vehicle prices offset higher apparel prices. Core services inflation, boosted by auto insurance, remained elevated, although its 3-month annualized run rate fell to 6.3%. Elsewhere, headline and core PCE both held steady at 2.7% and 2.8% y/y, respectively.

As expected, the Federal Open Market Committee (FOMC) kept the federal funds rate steady at 5.25%-5.50% at its May 1st meeting and announced a slower pace of quantitative tightening beginning in June. The meeting minutes, released later in the month, indicated that many participants remained uncertain about the degree of policy restrictiveness given stronger than expected inflation prints in the first quarter. The Committee remained data dependent and reiterated its need for further evidence that inflation is moving sustainably towards its 2% target in order to consider policy easing. As economic data normalized in May, Treasury yields declined out the curve. The three-month Treasury bill yield barely moved, ending the month modestly up 1 basis point (bp) at 5.41%. Longer Treasury yields declined more dramatically with one- and two-year Treasury yields falling 6 bps and 16 bps, to 5.18% and 4.87%, respectively.

Outlook

Despite earlier fears about an overheating economy, recent data indicates that the economy is moving towards a soft-landing. Economic growth should continue to moderate from the heady pace in the second half of 2023. Two months into the second quarter, the Atlanta Fed GDPNow estimate for real GDP growth in Q2 is currently 1.8%, down from 2.7%. Given the concerns about a potential reacceleration of inflation in the first quarter, the Fed remains data dependent and will likely need to see a few more months of cooler inflation prints to gain confidence inflation is moving sustainably toward 2%. Overall, the labor market continues to show healthy job growth without renewing concerns about inflation. As the Fed remains on pause, easing pressure from shelter and auto insurance should allow inflation to slowly descend through the summer. We now believe there may be only one rate cut this year, most likely after the presidential election.

This information is an excerpt from an economic report dated May 2024 provided to TexSTAR by JP Morgan Asset Management, Inc., the investment manager of the TexSTAR pool.

TEXSTAR BOARD MEMBERS

Monte Mercer	North Central TX Council of Government	Governing Board President
David Pate	Richardson ISD	Governing Board Vice President
David Medanich	Hilltop Securities	Governing Board Secretary
Andrew Linton	J.P. Morgan Asset Management	Governing Board Asst. Sec./Treas
Brett Starr	City of Irving	Advisory Board
Sandra Newby	Tarrant Regional Water Dist/Non-Participant	Advisory Board
Ron Whitehead	Qualified Non-Participant	Advisory Board

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CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #5

Discuss and consider awarding contracts to firms qualified to perform traffic and revenue engineering services for the Mobility Authority

Strategic Plan Relevance:	Stewardship
Department:	Finance
Contact:	José Hernández, Chief Financial Officer
Associated Costs:	TBD
Funding Source:	Various
Action Requested:	Consider and act on draft resolution

Summary: The Central Texas Regional Mobility Authority (the Authority) has a continuing need to monitor traffic and revenue (T&R) for its existing toll projects and for new projects. The studies the Authority receives as a result of T&R consulting services contain a variety of elements related to our toll facility's traffic and revenue including corridor travel demands, future growth characteristics, market capture and demand share. The Authority's Master Indenture, which specifies conditions for debt issuance, also requires T&R services. These services are used throughout the life of projects from planning, feasibility, financing, construction, and monitoring. The resulting studies vary in confidence levels from sketch level to investment grade. Investment grade studies are required for project financing.

A Request for Qualifications to identify and obtain the services of a qualified engineering firm(s) to provide traffic and revenue engineering services was released on May 15, 2024. Three firms submitted responses to the RFQ. The responding firms included C&M Associates, Inc, CDM Smith Inc., and Stantec Consulting Services, Inc. An Evaluation Committee comprised of José Hernández, CFO; Ann Zigmond, Controller; Tracie Brown, Director of Operations; and Richard Ramirez, Financial Advisor, determined if the firms were qualified providers. The Evaluation Committee's recommendation was presented to the Executive Director at which time each firm's qualifications were reviewed in order to support the Evaluation Committee's recommendation.

Financing: Funding for the traffic and revenue consulting services will come from a variety of sources including the Operating Budget and Project Funding depending on the purpose of the T&R study.

Staff Recommendation - Staff recommends that the Board adopt the list of qualified providers to include:

- C&M Associates, Inc.
- CDM Smith Inc.
- Stantec Consulting Services, Inc.

Staff also recommends that the Board authorize the Executive Director to negotiate master agreements with all qualified providers. These master agreements will be brought to the Board for approval.

Backup provided: Draft resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**AWARDING CONTRACTS TO FIRMS QUALIFIED TO PERFORM
TRAFFIC AND REVENUE ENGINEERING SERVICES**

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) has an ongoing need for traffic and revenue engineering services on its existing toll projects and to develop new toll projects; and

WHEREAS, in order to ensure the Mobility Authority has access to professional traffic and revenue engineering services, the Executive Director issued a Request for Qualifications (RFQ) for traffic and revenue engineering services on May 15, 2024; and

WHEREAS, the Mobility Authority received timely responses to the RFQ from C&M Associates, Inc. (C&M), CDM Smith Inc. (CDM smith) and Stantec Consulting Services, Inc. (Stantec); and

WHEREAS, an Evaluation Committee comprised of the Mobility Authority's Chief Financial Officer, Controller, Director of Operations, and an outside financial adviser evaluated the responses based on the criteria set forth in the RFQ and recommended that the Mobility Authority should attempt to negotiate agreements with all three of the responding firms; and

WHEREAS, after reviewing the recommendation of the Evaluation Committee, the Executive Director requests that the Board to authorize him to negotiate separate contracts for traffic and revenue engineering services with C&M, CDM Smith and Stantec; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Executive Director to negotiate separate contracts for traffic and revenue engineering services with C&M Associates Inc., CDM Smith Inc., and Stantec Consulting Services, Inc.; and

BE IT FURTHER RESOLVED that once each agreement is reached, the Executive Director shall present that proposed contract to the Board for its approval.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #6

Discuss and consider adopting the
FY 2025 Five-Year Capital Plan

Strategic Plan Relevance:	Stewardship
Department:	Finance
Contact:	José Hernández, Chief Financial Officer
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on draft resolution

Project Description/Background: The purpose of the capital plan is to serve as a tool to inform the Board and staff on decision making for investments in the CTRMA System roadways, facilities, and the MoPac managed lanes. The capital plan is designed to provide a view of future potential projects needs and enhancements, as well as prospective associated funding requirements. The plan and process will allow the Board and staff to prioritize project selection and prepare for them in current and future work plans and funding cycles should the decision be made to pursue them.

Previous Actions & Brief History of the Program/Project: An outcome goal of the Board of Directors 2022 Strategic Plan was the development of a five-year capital plan. The plan will provide insight on current and future needs to maintain the system and MoPac at a desired level of service and contemplate system enhancements and expansion, as well as potential participation in other non-tolled projects in the local community. The document is a planning tool for the Board and staff and does not commit the Board to approve nor fund any projects beyond the first year of the plan. Projects in years two to five of the plan are subject to change, deferral, reprioritization, and deletion on an annual basis. This is the second iteration of producing of the five-year capital plan. The capital planning process has been incorporated as an annual practice concurrent with the annual operating budget preparation cycle.

Financing: N/A

Action requested/Staff Recommendation: Staff recommends adoption of the capital plan.

Backup provided: Draft Resolution
FY 2025 Five-Year Capital Plan

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

ADOPT THE FY 2025 CAPITAL PLAN

WHEREAS, the Central Texas Regional Mobility Authority (“CTRMA”) was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, pursuant to Texas Transportation Code Section 370.261 and CTRMA Policy Code Section 101.013(a), each even numbered year the Central Texas Regional Mobility Authority is required to prepare a Strategic Plan covering its next five fiscal years; and

WHEREAS, by Resolution No. 22-042, dated September 28, 2022, the board adopted the 2022 Mobility Authority Strategic Plan; and

WHEREAS, an outcome of the adopted 2022 Mobility Authority Strategic Plan includes the development of a Five Year Capital Plan to inform the Board and staff on decision making for investments in the Mobility Authority System roadways, facilities, and the MoPac managed lanes (the FY 2025 Capital Plan); and

WHEREAS, the FY 2025 Capital Plan is being prepared in concurrence with the Mobility Authority’s annual operating budget preparation phase; and

WHEREAS, the Executive Director recommends the board approve the proposed FY 2025 Capital Plan, a copy of which is attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves and adopts the proposed FY 2025 Capital Plan in the form attached hereto as Exhibit A.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

FY 2025 Capital Plan

(To be provided at the board meeting)



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #7

Discuss and adopt the FY 2025
Operating Budget

Strategic Plan Relevance: Stewardship
Department: Finance
Contact: José Hernández, Chief Financial Officer
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on draft resolution

Project Description/Background: Staff submitted a Preliminary FY 2025 Operating Budget to the Board on May 29, 2024. Staff refined several line-item expenses following discussion during the Budget Presentation held on May 29, 2024. Further adjustments have been finalized and submitted to the Board in preparation for this meeting.

Action Requested/Staff Recommendation – Staff recommends approval of the FY 2025 Operating Budget

Backup Provided: Draft Resolution
FY 2025 Proposed Operating Budget to be provided at the board meeting

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

APPROVING THE BUDGET FOR FISCAL YEAR 2025

WHEREAS, the Central Texas Regional Mobility Authority (CTRMA) was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the CTRMA Board of Directors (“Board”); and

WHEREAS, during the course of the year, CTRMA may issue one or more series of revenue bonds for the development of additional projects and issue refunding bonds as market opportunities arise; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for CTRMA operations for each fiscal year; and

WHEREAS, the Executive Director and staff have developed and recommend that the Board approve the budget for fiscal year 2024-2025 (the “FY 2025 Budget”) attached as Exhibit A; and

WHEREAS, the Board has considered adopting a cost-of-living adjustment for retirees receiving a pension as required by Policy Code § 101.0631(b) and has opted to award the cost-of-living adjustment retirees to be effective commencing on January 1, 2025.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the FY 2025 Budget attached as Exhibit A; and

BE IT FURTHER RESOLVED that the FY 2025 Budget may be amended from time-to-time by approval of the Board; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized to commit funds for non-project related services up to the amounts set forth in the FY 2025 Budget; and

BE IT FURTHER RESOLVED that the Executive Director is directed to provide a copy of this resolution with the attached FY 2025 Budget to Commissioners Courts for Williamson and Travis Counties; and

BE IT FURTHER RESOLVED that, by copy of this resolution, CTRMA hereby provides notice to the Commissioners Courts of Travis County, Texas and Williamson County, Texas of contemplated revenue bond issuances as required by Section 370.261, Texas Transportation Code.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

FY 2025 Budget

(To be provided at the Board Meeting)



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #8

Discuss and consider approving an agreement with Travis County Sheriff's Office for roadside enforcement services in support of the Mobility Authority's habitual violator program

Strategic Plan Relevance:	Collaboration, Stewardship
Department:	Operations Department
Contact:	Tracie Brown, Director of Operations
Associated Costs:	not to exceed \$475,000
Funding Source:	FY 2025 Operating Budget
Action Requested:	Consider and act on draft resolution

Project Description/Background: Most Mobility Authority customers pay for their toll usage promptly, either by electronic toll tag or through our courtesy Pay By Mail program. Non-payers undermine the ability of the Mobility Authority to pay back its bonds and finance future projects. It also presents an unfair burden to the paying customers.

Chapter 372 of the Texas Transportation Code provides enforcement tools for egregious toll violators. This statute authorizes additional remedies for "habitual violators," those who have accumulated 100 or more unpaid tolls in aggregate in a 12- month period and have been issued two notices of nonpayment that continue to go unpaid. The remedies include publication of the toll scofflaw's name, a vehicle registration block and a ban of the vehicle's use of the entity's toll facilities. In addition, traffic citations and vehicle impoundment are possible for those who violate the vehicle prohibition.

Action requested: Through an off-duty agreement with the Travis County Sheriff's Office, the Authority will contract for marked law enforcement vehicles, uniformed law enforcement officers, and all vehicular equipment necessary to identify offenders and enforce Texas Transportation Code Section 372 violation of an order prohibiting the operation of motor vehicles on CTRMA-operated toll facilities within Travis County or adjacent counties as permitted when the following criteria are met:

- i. the registered owner of the vehicle has been finally determined to be a habitual violator; and
- ii. the toll project entity has provided notice of the prohibition order to the registered owner.

Specific operations include active law enforcement, identifying and stopping certain vehicles via the use of license plate information provided by CTRMA, issuing a citation for violation of a prohibition order, issuing verbal and written notification to the violator of possible action to be taken if violator continues to use the facility, and directing the impoundment of the prohibited vehicle under the appropriate circumstances. Additional active law enforcement may include arrests, perpetrator transportation, impounding of vehicles, etc. The supervising officer will be required to provide written monthly reports noting the enforcement hours and a summary of the violations issued during the targeted enforcement period.

The \$85 hourly rate or “donation” for these services are prescribed by Travis County’s standard *Application for Secondary Employment of Law Enforcement*. A separate “donation” of \$20 per hour is required for the use of Travis County-owned vehicles. The combined Travis County rates are in line with that paid to Williamson County and its deputies for the same service.

The term of the proposed agreement will begin after full execution and terminate on December 31, 2024. TCSO will require execution of a new six-month agreement on January 1, 2025, which will conclude on June 30, 2025. The Agreement may be terminated by mutual written agreement, or after either party gives notice to the other party, whichever occurs first.

Previous Actions & Brief History of the Program/Project: In July 2019 the Mobility Authority’s Board of Directors authorized the Executive Director to negotiate agreements with Travis and Williamson Counties for habitual violator enforcement services. The Williamson County Commissioner’s Court approved a standard agreement for off-duty contracting of county constable deputies in December 2019 which sets an \$8 hourly rate for vehicle use and deputies be paid by the Mobility Authority directly as independent contractors.

Active on-road enforcement with those deputies began in February 2020. Enforcement was briefly halted in March 2020 for a 3-month period as the Deputies were required to focus on COVID-related matters for the county. Enforcement resumed in June 2020. The election of a new Constable in Precinct #1 necessitated the execution of a new ILA with Williamson County in December 2020 to continue these services.

In August 2021, the Board authorized the Executive Director to execute an off-duty agreement with the Travis County Sheriff's Office to provide on-road enforcement services. These services support the Authority's habitual violator program and allow the detainment of vehicles expressly prohibited by the Board from utilizing the Authority's toll facilities due to their unpaid toll obligations.

Because procurement of road enforcement services does not precisely align with normal acquisition of good and services, a change to the Mobility Authority's *Policy Code* was also approved to add these services to the list of items allowed under discretionary exemptions.

Financing: FY 2025 Operating Budget

Staff Recommendation: Staff recommends authorizing agreements with the Travis County Sheriff's Office for habitual violator road enforcement services.

Backup provided: Draft Resolution
TCSO Application for Secondary Employment of Law Enforcement
TCSO Vehicle Agreement
TCSO Liability Agreement

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**AUTHORIZING AGREEMENTS WITH THE TRAVIS COUNTY SHERIFF'S OFFICE
FOR HABITUAL VIOLATOR ROAD ENFORCEMENT SERVICES**

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) requires law enforcement services to enforce the Habitual Violator Program; and

WHEREAS, local law enforcement agencies have programs to allow third-parties to request off-duty services such as toll road enforcement but do not regularly respond to solicitations for these types of services; and

WHEREAS, the Travis County Sheriff's Office has indicated it is interested and willing to provide law enforcement services to the Mobility Authority through its off-duty program; and

WHEREAS, pursuant to Section 401.0061 of the Mobility Authority Policy Code, law enforcement services are exempted from competitive procurement requirements; and

WHEREAS, the Executive Director recommends and requests that he be authorized to take all actions necessary to enter into agreements with the Travis County Sheriff's Office for toll road enforcement services up to a cumulative amount not to exceed \$475,000 through their off-duty employment program.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors hereby authorizes and directs the Executive Director to take all actions necessary to enter into agreements with the Travis County Sheriff's Office for toll road enforcement services up to a cumulative amount not to exceed \$475,000 through their off-duty employment program in support of the Habitual Violator Program.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors



**Agreement With Regard To Use of Vehicle(s) In Connection
With Off Duty Employment of County Peace Officer(s)**

This Agreement is made and entered into by and between the following parties: Travis County, acting by and through the Travis County Sheriff's Office (hereinafter referred to as "COUNTY"), and _____, (hereinafter referred to as "CONTRACTOR").

CONTRACTOR will employ one or more off-duty officers to provide security services/traffic control services, etc. The services to be provided will involve the use of one or more COUNTY vehicles. The Sheriff has determined that the use of the COUNTY vehicle(s) will serve a public purpose (conserve the peace, protect life and property, ensure the public safety, etc.). To ensure that the public purpose is met, the Sheriff will at all times retain control over the vehicle(s). CONTRACTOR will compensate the off-duty officer(s) directly in accordance with a separate agreement or understanding entered into between the CONTRACTOR and the officer(s). CONTRACTOR will reimburse COUNTY \$20.00 per hour for use of the COUNTY vehicle. The parties agree that such reimbursement shall be deemed a donation to the COUNTY under section 81.032 of the Texas Local Government Code.

Job Date(s): _____

Job Location(s): _____

CONTRACTOR

COUNTY

Authorized Agent Signature

Authorized Agent Signature

Printed Name

Craig Smith

Printed Name

Position

Major

Position

Date

Date

Job No.: _____



THE TRAVIS COUNTY SHERIFF'S OFFICE RESERVES THE RIGHT TO DENY ANY REQUEST
APPLICATION FOR SECONDARY EMPLOYMENT OF LAW ENFORCEMENT

5555 Airport Blvd., Austin, Texas 78751, Desk: (512) 854-7271 - Fax: (512) 854-4554 - E-mail: off.duty@traviscountytx.gov

PERSON/BUSINESS/ORGANIZATION HIRING OFFICER: _____

ADDRESS (No PO Box): _____ City: _____ State: _____ Zip: _____

PERSON SUBMITTING APPLICATION: _____ BUSINESS PHONE: _____ PHONE: _____

E-MAIL: _____ DRIVER'S LICENSE/STATE: _____ SSN OR TAX ID: _____

TRAFFIC SECURITY NO. OF DEPUTIES*: _____ NO. OF VEHICLES*: _____ NO. OF EXPECTED GUESTS: _____

*WE WILL MAKE THE FINAL DETERMINATION ON NUMBER OF OFFICERS AND UNITS. WILL ALCOHOL BE AVAILABLE: Yes No

TEMPORARY PERIODICALLY (throughout year) FOR THIS CALENDAR YEAR

START DATE: _____ END DATE: _____ START TIME: _____ END TIME: _____ EVENT TITLE: _____

OFFICERS NEEDED FOR: _____

JOB LOCATION (include facility name and address): _____

JOB SITE POINT OF CONTACT: _____ CELL PHONE: _____

COMMENTS: _____

FROM THIS POINT FORWARD TRAVIS COUNTY SHERIFF'S OFFICE IS REFERRED TO AS TCSO, APPLICANT IS REFERRED TO AS CONTRACTOR.

ALL REQUESTS ARE SUBJECT TO APPROVAL: The Sheriff, acting personally or through a designee, reserves the right to deny any application for secondary employment of law enforcement.

TIMELINE SUBMISSION OF APPLICATION:

- Events under 500 people submit 30 days prior to event.
Events 500 - 1,000 people submit 60 days prior to event.
Events over 1,000 people, foot or bike races, submit 90 days prior to event.

OFFICER RESPONSIBILITIES: A TCSO Deputy's primary responsibility while working in a secondary employment capacity, is the enforcement of Federal and State laws and County ordinances; to protect life and property and to keep the peace.

Officers engaged in a secondary employment job will not refuse to assist any citizen requesting or needing assistance. Officers are expected to take necessary action in an attempt to assist citizens in need of help by calling on-duty officers, taking reports, effecting arrests, or providing any other services related with the duties of a peace officer.

CONTRACTOR'S RESPONSIBILITIES: The Contractor agrees to hold harmless TCSO and all TCSO personnel from losses of any kind caused while at the site of the secondary employment. All traffic control jobs must be approved by the jurisdictional authority, such as and not limited to the Texas Department of Transportation or Travis County Transportation and Natural Resources before we allow our officers to work.

REVOCAION OF APPROVED APPLICATIONS: The application/contract can be canceled at any time by the TCSO or the Contractor for no reason. Cancellation notice must be in writing by letter or email. Examples for revocation are for informational purposes only and are not intended to be exclusive of other reasons not contained therein: a conflict of interest develops between the County and the Contractor; non-payment of officers; Contractor is arrested; the Contractor is under investigation by the District or County Attorney's Office, or any Law Enforcement Agency for violations of law; the Contractor refuses to cooperate with an investigation related to the secondary employment job; the job becomes controversial, such as labor or civil disputes.

RATES: Payment due upon service rendered, or no later than 2- weeks for long-term contracts.

COUNTY-OWNED VEHICLES: \$20 per hour with a 2-hour minimum.

OFFICERS: \$50 per hour: General Security. 4-hour minimum for all rates, except Contract Coordinator.

\$53 per hour: Police Bicycle Certified Officers

\$50 per hour: Contract Coordinator. The coordinator may charge this rate for administrative duties performed.

\$60 per hour: Emergency requests received with less than 2 business days notice.

\$60 per hour: Supervisors when required. Requirement is determined by complexity of request.

\$65 per hour: Holidays: New Years Eve, New Years Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day (July 4th), Labor Day, Veteran's Day, Thanksgiving, Christmas Eve, and Christmas Day.

CANCELLATIONS: Any cancellation made after 4:00 PM Central Standard Time on the business day prior to the Contractor's scheduled event will result in a cancellation fee, equal to 4 hours at applicable Officer Pay Rate per scheduled Officer. Contractor must receive confirmation of receipt of cancellation request from TCSO to avoid cancellation fee.

CONTRACTOR

SIGNATURE: _____ PRINT NAME: _____ DATE: _____

[THIS SECTION FOR TCSO USE ONLY]

MAJOR SIGNATURE: _____ DATE: _____ APPROVE DENY CONTRACTOR ID: _____

MAJOR COMMENTS: _____ JOB ID: _____

COORDINATOR ASSIGNED: _____

**LIABILITY AGREEMENT FOR
LAW ENFORCEMENT RELATED SECONDARY EMPLOYMENT**

For and in consideration of the permission given by the Travis County Sheriff's Office (hereinafter TCSO) for _____ (hereinafter called CONTRACTOR) to engage as independent contractors employees of the TCSO (hereinafter EMPLOYEES), while said EMPLOYEES are not on duty with and for the TCSO, it is agreed as follows:

1. It is mutually agreed that while the EMPLOYEE performs services for the CONTRACTOR as an independent contractor, said EMPLOYEE is not acting as an employee of TCSO.

2. The CONTRACTOR, binding its heirs, administrators, executors, estate, successors, and assigns, hereby agrees to indemnify, protect, defend, and hold harmless Travis County, TCSO, and their elected officials, officers, employees and agents (the "Releasees") from any and all damages, including without limitation: interest, court costs, attorney's fees and other expenses which the Releasees may incur or become liable for as the result of any claim, demand, obligation, liability suit or cause of action arising in whole or part from the work of said EMPLOYEES for the CONTRACTOR, whether or not such claim, demand, or suit be frivolous, and whether or not it be made or brought by the CONTRACTOR or by a third person or entity.

3. It is understood by CONTRACTOR that TCSO shall retain the right to withdraw at any time its permission for its EMPLOYEES to work in a private capacity. If the permission of TCSO is withdrawn, the CONTRACTOR agrees to terminate its contracting relationships with said EMPLOYEES. The CONTRACTOR, as part of this agreement binds itself to release and hold harmless the Releasees from any liability or claim for damages in the event such permission is withdrawn by the TCSO.

4. The CONTRACTOR shall maintain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury.

5. This Agreement shall remain in effect for a period of one (1) year from the date of the last signature below.

TCSO Major Signature

Date

Employer or Authorized Agent of CONTRACTOR

Date



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #9

Discuss and consider approving an interlocal agreement with the Texas Department of Transportation to co-locate personnel at TxTag customer service centers

Strategic Plan Relevance:	Collaboration, Stewardship
Department:	Operations
Contact:	Tracie Brown, Director of Operations
Associated Costs:	\$0
Funding Source:	Not applicable
Action Requested:	Consider and act on draft resolution

Project Description/Background: To better serve the public, the Texas Department of Transportation and the Central Texas Regional Mobility Authority co-located staff at the TxTag Customer Service Center (CSC) to provide walk-up services to their respective customers. The services allow customers to resolve TxTag and CTRMA toll payments and inquiries in one location. Customers are also able to sign up for tag accounts at the TxTag CSC. The TxTag CSC is open Monday and Friday from 8:00 a.m. – 7:00 p.m. and Tuesday through Thursday from 8:00 a.m. – 5:00 p.m.

Action requested: The proposed ILA also provides flexibility for the services to extend to TxDOT’s Ridge Point location near 290 and 183. Additional locations may be added if mutually agreed to by both parties. There is no direct cost to the Mobility Authority for these co-location services as the staff and equipment are provided by ViaPlus (formerly Cofiroute) under the Pay By Mail program support services agreement.

The ILA terminates on September 1, 2026.

Previous Actions & Brief History of the Program/Project: The Mobility Authority

Board of Directors approved a similar resolution in August 2022 which expires on September 1, 2024.

Financing: Not applicable.

Staff Recommendation: Staff recommends approving this Interlocal Agreement with the Texas Department of Transportation to co-locate personnel for the purposes of serving the Mobility Authority's Pay By Mail customers.

Backup Provided: Draft resolution
Proposed Interlocal Agreement

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**APPROVING AN INTERLOCAL AGREEMENT WITH
THE TEXAS DEPARTMENT OF TRANSPORTATION TO CO-LOCATE PERSONNEL
AT TxTAG CUSTOMER SERVICE CENTERS**

WHEREAS, since 2016, the Central Texas Regional Mobility Authority (“Mobility Authority”) and the Texas Department of Transportation (“TxDOT”) have co-located staff at the TxTag Customer Service Center (CSC) to provide walk-up services to their respective customers; and

WHEREAS, the current interlocal agreement between the Mobility Authority and TxDOT for co-located personnel will expire on September 1, 2024 and both agencies wish to continue their co-location arrangement by entering into a new interlocal agreement at no cost to either agency; and

WHEREAS, the Executive Director recommends that the Board of Directors approve a new interlocal agreement with TxDOT for the co-location of personnel at TxTag Customer Service Centers in the form or substantially same form attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED that the proposed interlocal agreement is hereby approved; and

BE IT FURTHER RESOLVED that the Executive Director is authorized and directed to finalize and execute the interlocal agreement on behalf of the Mobility Authority in the form or substantially same form as Exhibit A hereto.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

THE STATE OF TEXAS §

THE COUNTY OF TRAVIS §

INTERLOCAL AGREEMENT

THIS CONTRACT is entered into by the Contracting Parties under Government Code, Chapter 791.

I. CONTRACTING PARTIES:

The Texas Department of Transportation	TxDOT
Central Texas Regional Mobility Authority	Local Government

II. PURPOSE: To better serve the public, the Texas Department of Transportation desires to share office space with the Local Government at locations managed by TxDOT.

III. STATEMENT OF SERVICES TO BE PERFORMED: The Local Government will undertake and carry out services described in **Attachment A**, Scope of Services.

IV. CONTRACT PAYMENT: The total amount of this contract shall not exceed **\$0.00** and shall conform to the provisions of **Attachment B**, Budget. Payments shall be billed monthly.

V. TERM OF CONTRACT: Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party. This contract begins when fully executed by both parties and terminates on **September 01, 2026**, or when otherwise terminated as provided in this Agreement.

VI. LEGAL AUTHORITY:

THE PARTIES certify that the services provided under this contract are services that are properly within the legal authority of the Contracting Parties

The governing body, by resolution or ordinance, dated _____, has authorized the Local Government to provide the scope of services.

This contract incorporates the provisions of **Attachment A**, Scope of Services, **Attachment B**, Budget, **Attachment C**, General Terms and Conditions, **Attachment D**, Resolution or Ordinance and **Attachment E**, Location Map Showing Project.

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

By _____ Date _____
AUTHORIZED SIGNATURE

TYPED OR PRINTED NAME AND TITLE

Title _____

FOR THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

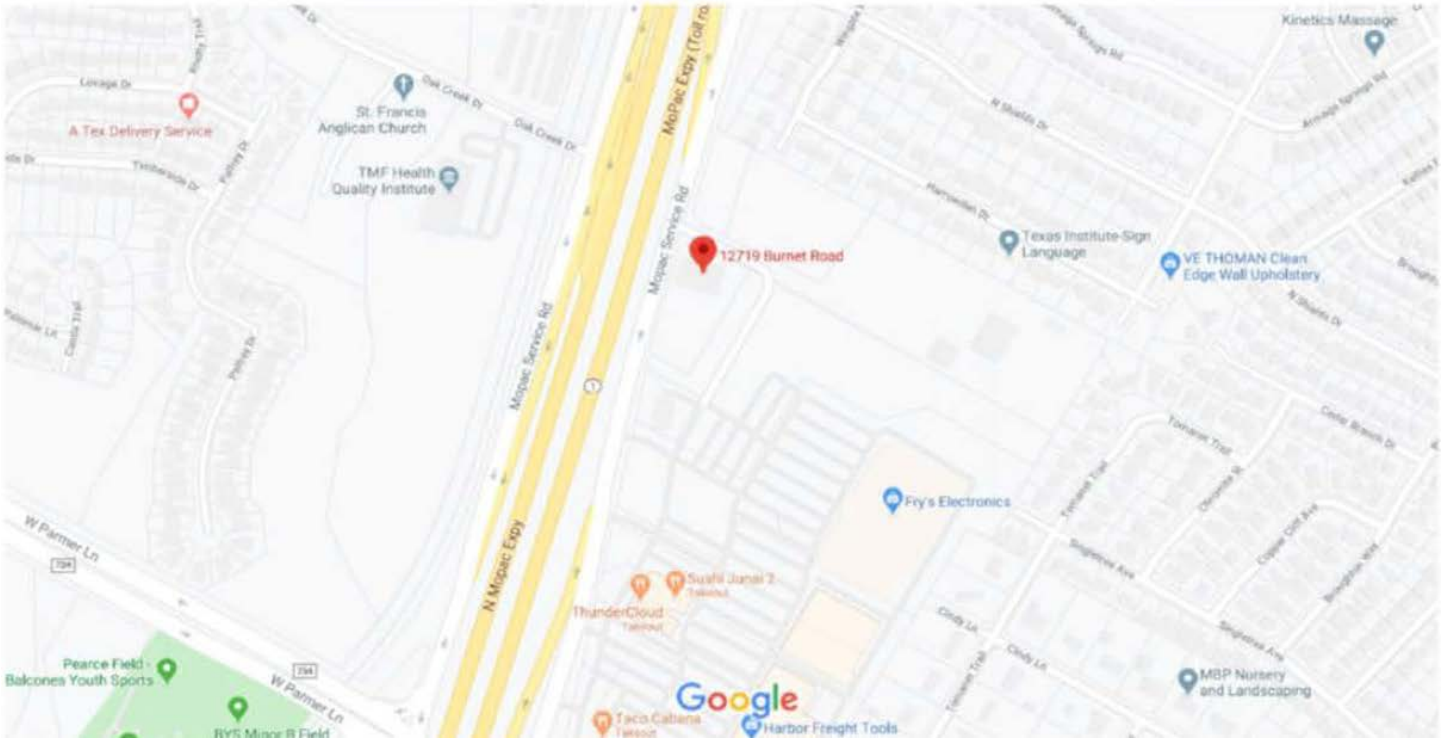
By _____ Date _____
Kenneth Stewart
Director of Contract Services

ATTACHMENT E

Location Maps Showing Project



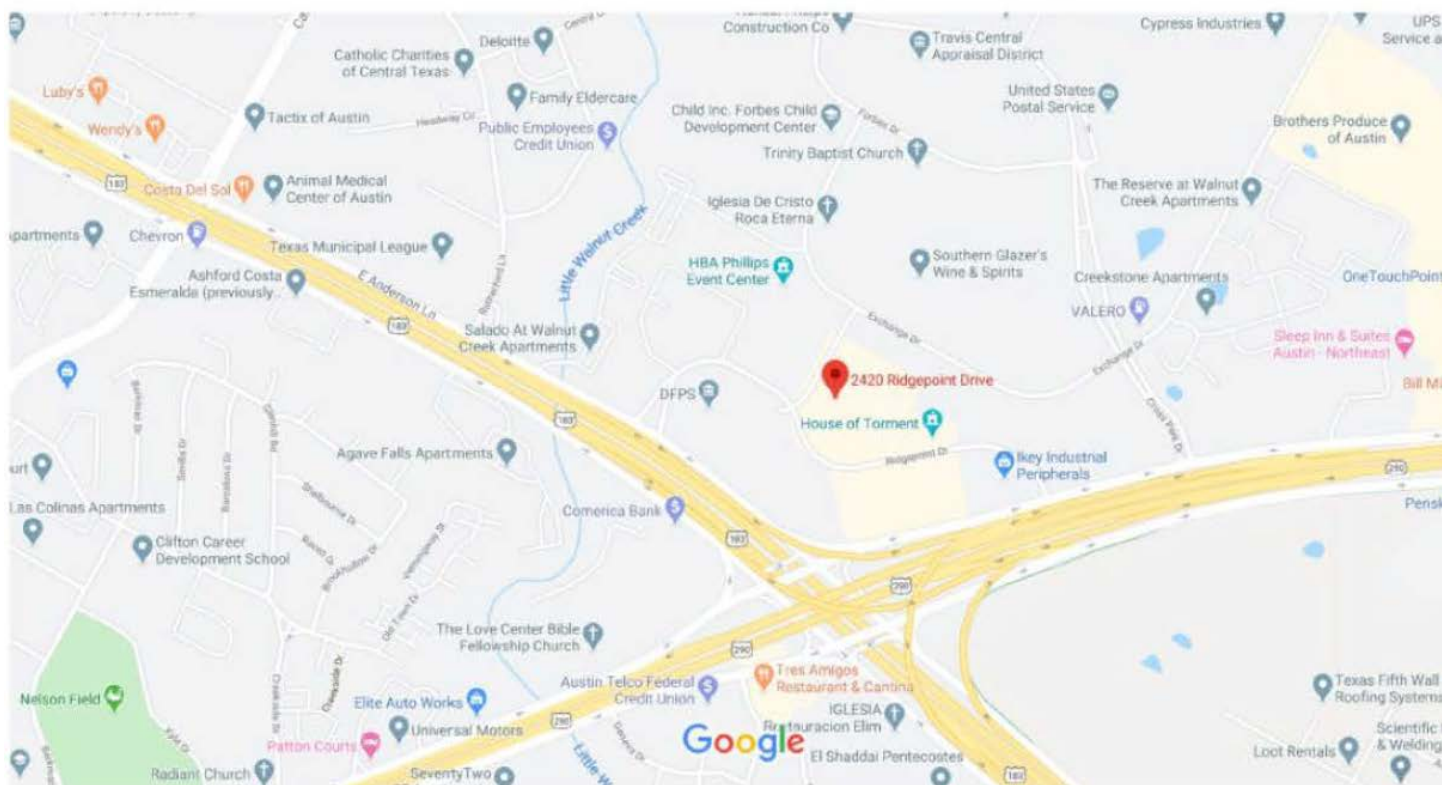
12719 Burnet Rd
TOD-CSC





2420 Ridgepoint Dr

TOD-TOC



ATTACHMENT D
Resolution or Ordinance

ATTACHMENT C

General Terms and Conditions

Article 1. Additional Work

- A. If the Local Government is of the opinion that any assigned work is beyond the scope of this contract and constitutes additional work, it shall promptly notify TxDOT in writing. The written notice shall present the relevant facts and show how the work constitutes additional work.
- B. If TxDOT in its sole discretion finds that the work does constitute additional work, TxDOT shall so advise the Local Government and a written amendment will be executed. The Local Government shall not perform any proposed additional work or incur any additional costs before the execution of an amendment.
- C. TxDOT shall not be responsible for actions by the Local Government or for any costs incurred by the Local Government relating to additional work that is performed before an amendment is executed or that is outside the scope of the contract, as amended.

Article 2. Amendments

This contract may only be amended by written agreement executed by both parties before the contract is terminated.

Article 3. Notice to Proceed

If Attachment A requires a notice to proceed, the Local Government shall not proceed with any work or incur any costs until TxDOT issues a written notice to the Local Government authorizing work to begin. Any costs incurred by the Local Government before receiving the notice are not eligible for reimbursement.

Article 4. Conflicts Between Agreements

If the terms of this contract conflict with the terms of any other contract between the parties, the most recent contract shall prevail.

Article 5. Nonconforming Work

If the Local Government submits work that does not comply with the terms of this contract, TxDOT shall instruct the Local Government to make any revisions that are necessary to bring the work into compliance with the contract. No additional compensation shall be paid for this work.

Article 6. Termination

This contract terminates at the end of the contract term, when all services and obligations contained in this contract have been satisfactorily completed, by mutual written agreement, or 30 days after either party gives notice to the other party, whichever occurs first. TxDOT shall compensate the Local Government only for those eligible expenses that are incurred during this contract and that are directly attributable to the completed portion of the work covered by this contract and only if the work has been completed in a manner satisfactory and acceptable to TxDOT. The Local Government shall neither incur nor be reimbursed for any new obligations after the date of termination.

Article 7. Funding – Not Applicable

TxDOT shall pay for services from appropriation items or accounts from which like expenditures would normally be paid. Payments received by the Local Government shall be credited to the current appropriation items or accounts from which expenditures of that character were originally made. If for any reason subcontractors and suppliers, if any, are not paid before TxDOT reimburses the Local Government for their services, the Local Government shall pay the subcontractors and suppliers all

undisputed amounts due for work no more than 10 days after the Local Government receives payment for the work unless a different time is specified by law. This requirement also applies to all lower-tier subcontractors and suppliers and must be incorporated in all subcontracts. If the Local Government fails to comply with this Article, TxDOT may withhold payments and suspend work until the subcontractors and suppliers are paid. The Local Government is authorized to submit requests for reimbursement no more frequently than monthly and no later than ninety (90) days after costs are incurred.

Article 8. Basis for Calculating Reimbursement Costs – Not Applicable

TxDOT will reimburse the Local Government for actual costs incurred in carrying out the services authorized in Attachment A, Scope of Services, subject to the cost categories and estimated costs set forth in Attachment B, Budget. TxDOT shall compensate the Local Government for only those eligible expenses incurred during this contract that are directly attributable to the completed portion of the work covered by this contract, provided that the work has been completed in a manner satisfactory and acceptable to TxDOT. The Local Government shall not incur or be reimbursed for any new obligations after the effective date of termination. The Local Government shall bill TxDOT for actual travel expenses, not to exceed the limits reimbursable under state law. Out-of-state or out-of-country travel by the Local Government requires prior approval by TxDOT.

Article 9. Gratuities

Any person who is doing business with or who reasonably speaking may do business with TxDOT under this contract may not make any offer of benefits, gifts, or favors to employees of TxDOT.

Article 10. Conflict of Interest

The Local Government shall not assign an employee to a project if the employee:

- A. owns an interest in or is an officer or employee of a business entity that has or may have a contract with the state relating to the project;
- B. has a direct or indirect financial interest in the outcome of the project;
- C. has performed services regarding the subject matter of the project for an entity that has a direct or indirect financial interest in the outcome of the project or that has or may have a contract with TxDOT; or
- D. is a current part-time or full-time employee of TxDOT.

Article 11. Local Government Resources

All employees of the Local Government shall have adequate knowledge and experience to enable them to perform the duties assigned to them. The Local Government certifies that it currently has adequate qualified personnel in its employment to perform the work required under this contract or will be able to obtain adequate qualified personnel from sources other than TxDOT. On receipt of written notice from TxDOT detailing supporting factors and evidence, the Local Government shall remove from the project any employee of the Local Government who is incompetent or whose conduct becomes detrimental to the work. Unless otherwise specified, the Local Government shall furnish all equipment, materials, supplies, and other resources required to perform the work.

Article 12. Assignment Subcontracts – Not Applicable

A subcontract may not be executed by the Local Government without prior written authorization by TxDOT. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this contract. No subcontract will relieve the Local Government of its responsibility under this contract. Neither party shall assign any interest in this agreement.

Article 13. Responsibilities of the Parties

Each party acknowledges that it is not an agent, servant, or employee of the other party. Each party is responsible for its own acts and deeds and for those of its agents, servants, or employees.

Article 14. Disputes

The Local Government shall be responsible for the settlement of all contractual and administrative issues arising out of procurements entered in support of contract services. TxDOT shall be responsible for the settlement of any dispute concerning this contract unless the dispute involves a subcontract.

Article 15. No Assignment

Neither party shall assign, sublet, or transfer any interest in this agreement.

Article 16. Remedies

This agreement shall not be considered as specifying the exclusive remedy for any default, but either party may avail itself of any remedy existing at law or in equity, and all remedies shall be cumulative.

Article 17. License for TxDOT Logo Use

- A. Grant of License; Limitations: The Local Government is granted a limited revocable non-exclusive license to use the registered TxDOT trademark logo (TxDOT Flying "T") on any deliverables prepared under this contract that are the property of the State. The Local Government may not make any use of the registered TxDOT trademark logo on any other materials or documents unless it first submits that request in writing to the State and receives approval for the proposed use. The Local Government agrees that it shall not alter, modify, dilute, or otherwise misuse the registered TxDOT trademark logo or bring it into disrepute.
- B. Notice of Registration Required: The Local Government's use of the Flying "T" under this article shall be followed by the capital letter R enclosed within a circle (®) that gives notice that the Flying "T" is registered in the United States Patent and Trademark Office (USPTO).
- C. No Assignment or Sublicense: The Local Government may not assign or sublicense the rights granted by this article without the prior written consent of the State.
- D. Term of License: The license granted to the Local Government by this article shall terminate at the end of the term specified by this contract.

Article 18. Records and Ownership – Not Applicable

- A. The Local Government agrees to maintain all books, documents, papers, accounting records, and other evidence pertaining to costs at its office during the contract period and for four years from the date of final payment under the contract. These materials shall be made available for inspection and copying by TxDOT, by the State Auditor's Office, and by their authorized representatives. If the contract is federally funded, these materials shall also be made available for inspection and copying by the U.S. Department of Transportation and by the Office of the Inspector General.
- B. After completion or termination of this contract, all documents prepared by the Local Government or furnished to the Local Government by TxDOT shall be delivered to and become the property of TxDOT. All sketches, photographs, calculations, and other data prepared under this contract shall be made available, on request, to TxDOT without restriction or limitation of further use.
- C. TxDOT shall own all title to, all interests in, all rights to, and all intellectual property (including copyrights, trade and service marks, trade secrets, and patentable devices or methods) arising from or developed under this contract.
- D. Except to the extent that a specific provision of this contract states to the contrary, all equipment purchased by the Local Government or its subcontractors under this contract shall be owned by TxDOT and will be delivered to TxDOT at the time the contract is completed or terminated.

- E. The State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit.

Article 19. Reference to Costs Principles and Circulars

Reimbursement with state or federal funds will be limited to costs determined to be reasonable and allowable under cost principles established in OMB Circular A-21, "Cost Principles for Educational Institutions," or 2 CFR 200. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR 200.

Article 20. Equal Employment Opportunity

The Local Government agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by Department of Labor regulations, 41 CFR Part 60. The Local Government agrees to consider minority universities for subcontracts when the opportunity exists. The Local Government warrants that it has developed and has on file appropriate affirmative action programs as required by applicable rules and regulations of the Secretary of Labor.

Article 21. Civil Rights Compliance

- A. Compliance with Regulations: The Local Government will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this agreement.
- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this contract and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this contract, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Local Government under the contract until the Local Government complies and/or
 - b. cancelling, terminating, or suspending of the contract, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

Article 22. Noncollusion

The Local Government warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Local Government, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. If the Local Government breaches or violates this warranty, the Texas Department of Transportation shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

Article 23. Lobbying Certification

In executing this agreement, each signatory certifies that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This statement is a material representation of fact upon which reliance was placed when this agreement was made or entered into. Submission of this statement is a prerequisite for making or entering into this agreement imposed by Title 31 U.S.C. §1352. Any person who fails to file the

required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

By executing this agreement, the parties affirm this lobbying certification with respect to the Project and affirm this certification of the material representation of facts upon which reliance will be made.

Article 24. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations and with the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. After receiving a written request from TxDOT, the Local Government shall furnish TxDOT with satisfactory proof of its compliance with this Article.

Article 25. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

Article 26. Notices

All notices to either party shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	Central Texas Regional Mobility Authority Director of Operations 3300 North Interstate 35, Suite #300 Austin, Texas 78705
TxDOT:	Texas Department of Transportation Director of Contract Services 125 East 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

Article 27. Pertinent Non-Discrimination Authorities

During the performance of this contract, the Local Government, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).

- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

ATTACHMENT B

Budget

No funds shall be exchanged under this agreement.

ATTACHMENT A
Scope of Services

- I. TxDOT will house representatives and equipment of the Local Government at locations managed by TxDOT to provide customer service to customers with inquiries on Local Government back-office system.
- II. Local Government shall respond to Local Government billing issues and any and all inquiries with their own equipment and back-office system.
- III. Local Government shall not operate outside of the hours of operations of TxDOT for all locations.
- IV. TxDOT reserves the right to add or delete locations under this contract. TxDOT will coordinate with the Local Government for locations to be added. TxDOT will provide ten business days written notice to the Local Government for locations to be deleted.
- V. Local Government representative(s) shall not be granted access to or use any TxDOT equipment or back-office system. TxDOT employee(s) will not be granted access to or use any Local Government equipment or Local Government back-office system.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #10

Discuss and consider approving an agreement with Carahasoft Technology Corp. for video streaming and related software and services for CTRMA Board meetings

Strategic Plan Relevance:	Stewardship
Department:	Information Technology
Contact:	Cory Bluhm, Assistant Director of Information Technology and Toll Systems
Associated Costs:	Not to exceed \$11,000.00
Funding Source:	Operating Budget
Action Requested:	Consider and act on draft resolution

Project Description/Background: The Mobility Authority utilizes certain software for Board Meeting videography and streaming-related services. The Mobility Authority's current commitment for this software and related services expires on June 30, 2024.

The current request seeks execution of a one-year agreement with Carahasoft Technology Corp. (Carahasoft) for Avior™ and EASE™ software, video streaming, and related services. This agreement will go through a Texas Department of Information Resources (DIR) contract. (DIR-TSO-4288).

Carahasoft offers a software package that allows for automation of what are typically labor-intensive tasks. The EASE™ software automates the following tasks:

- Video capture and encoding,
- Indexing and cross-linking,
- Agenda management integration, and
- Archiving.

Additionally, Avior™ software services include the following:

- Remote camera operation.

Previous Actions & Brief History of the Program/Project: The Mobility Authority has previously obtained Avior™ and EASE™ software and related services through a direct contract with Swagit Productions, LLC (Swagit).

The Mobility Authority entered into its initial contract with Swagit for Board meeting video streaming hardware and software and related services in 2015. This agreement included the purchase of the cameras and related hardware as well as the initial year of services, at a cost of \$36,702. The contract for software and services has since renewed automatically at an annual cost of \$8,820.

In October 2022, Swagit was purchased by another firm, but the Avior™ and EASE™ software and services are available through Carahsoft via DIR contract.

Financing: Operating Budget

Action requested/Staff Recommendation: Staff recommends executing an agreement with Carahsoft to provide one-year Avior™ and EASE™ software packages and related services, in the amount of \$11,000.

Backup provided: Draft Resolution
Pricing Proposal - Carahsoft

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-XX

**APPROVING A CONTRACT WITH CARAHSOFT TECHNOLOGY CORPORATION FOR
CERTAIN SOFTWARE FOR BOARD MEETING VIDEOGRAPHY AND STREAMING
RELATED SERVICES**

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) currently utilizes Avior™ and EASE™ software and related services for certain software for board meeting videography and streaming related services through a contract with Swagit Productions, LLC; and

WHEREAS, the Mobility Authority’s current Swagit Productions, LLC agreement expires on June 30, 2024; and

WHEREAS, Avior™ and EASE™ software and related services are offered by Granicus which can be purchased from Carahsoft Technology Corporation through Texas Department of Information Resources (DIR) Contract No. DIR-TSO-4288 (the “DIR Cooperative Contract”); and

WHEREAS, the Executive Director has obtained pricing for Avior™ and EASE™ software and related services from Carahsoft Technology Corporation which is attached hereto as Exhibit A; and

WHEREAS, pursuant to Texas Government Code Section 2054.0565 and Mobility Authority Policy Code Section 401.008, the Mobility Authority may use the DIR Cooperative Contract with Carahsoft Technology Corporation to procure Avior™ and EASE™ software and related services without the need to seek competitive bids; and

WHEREAS, the Executive Director recommends approving the acquisition of Avior™ and EASE™ software and related services in an amount not to exceed \$11,000.00 from Carahsoft Technology Corporation through their DIR Cooperative Contract.

NOW THEREFORE BE IT RESOLVED the Executive Director is hereby authorized to enter into an agreement with Carahsoft Technology Corporation for Avior™ and EASE™ software and related services for certain software for board meeting videography and streaming related services in an amount not to exceed \$11,000.00 through their cooperative contract with the Texas Department of Information Resources.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

GOVERNMENT- PRICE QUOTATION

Granicus at Carahsoft



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARASOFT.COM | GRANICUS@CARASOFT.COM



TO: Cory Bluhm
IT Systems Manager
TX Central Texas Regional Mobility Authority
3300 N IH-35
Suite 300
Austin, TX 78705-1857 USA

FROM: Danielle Edwards
Granicus at Carahsoft
11493 Sunset Hills Road
Suite 100
Reston, Virginia 20190

EMAIL: cbluhm@ctrma.org

EMAIL: Danielle.Edwards@carahsoft.com

PHONE: (979) 220-2551

PHONE: (571) 591-6925

TERMS: DIR Contract No. DIR-TSO-4288
Expiration Date: February 21, 2025
FTIN: 52-2189693
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Texas VID#: 1522189693700
Sales Tax May Apply

QUOTE NO:	45845295
QUOTE DATE:	06/05/2024
QUOTE EXPIRES:	06/30/2024
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	\$10,182.62
TOTAL QUOTE:	\$10,182.62

LINE NO.	PART NO.	DESCRIPTION	PRICING	QUOTE PRICE	QTY	EXTENDED PRICE
RENEWING SUBSCRIPTION FEES						
1	Granicus	Avior™ 15 - Annual Subscription Granicus - GOVM-SWG-A15-SUB Start Date: 07/01/2024 End Date: 06/30/2025	LIST: \$34,808.25 CONTR: \$34,112.09	\$10,182.62	TX DIR 1	\$10,182.62
2	Granicus	EASE™ 15 - Annual Subscription Granicus - GOVM-SWG-E15-SUB Start Date: 07/01/2024 End Date: 06/30/2025	LIST: \$18,680.88 CONTR: \$18,307.26	NSP	TX DIR 1	\$0.00
RENEWING SUBSCRIPTION FEES SUBTOTAL:						\$10,182.62
SUBTOTAL:						\$10,182.62
TOTAL PRICE:						\$10,182.62
TOTAL QUOTE:						\$10,182.62

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Period of Performance: 07/01/24 - 06/30/25

Please add the Contracts # on the PO Contract Number: TX DIR-TSO-4288

For govDelivery Customers Only:

Potential Users are based on the greater of quarterly website visits to the domains covered by a license or the subscriber base multiplied by 12, less 20% to account for inactive subscribers.

The Granicus Master Subscription Agreement can be found at <https://granicus.com/wp-content/uploads/application/pdf/Granicus-Master-Subscription-Agreement-GSA.pdf>

Granicus Order Form for Central Texas Regional Mobility Authority

ORDER DETAILS

Granicus Contact: Antonio Magadan
Email: antonio.magadan@granicus.com
Order #: Q-340424
Prepared On: 04 Jun 2024

ORDER TERMS

Currency: USD
Payment Terms: All fees set forth in the Quote from reseller/distributor to Client are due and payable in accordance with those terms. Use of the Products is governed by the terms of the Granicus Master Subscription Agreement or such other Agreement as agreed to by the parties.

Current Subscription
End Date: 30 Jun 2024
Period of Performance: 01 Jul 2024 - 30 Jun 2025

PRODUCT SUMMARY

The specifications and terms within this Order Form are specific to the products and volumes contained herein.

NOTE: Fees for the below Products will be as set forth in the quote from an authorized reseller.

Renewing Subscriptions		
Solution	Billing Frequency	Quantity/Unit
Avior™ 15	Annual	1 Each
EASE™ 15	Annual	1 Each

PRODUCT DESCRIPTIONS

Solution	Description
Avior™ 15	AVIOR™ 15 Managed Service SaaS: Remote Switching for up to 15 meetings per year.
EASE™ 15	EASE™ 15 Managed Service SaaS: Up To 15 Indexed Meetings per year (EASE™) - Includes Media On- Demand, 24/7 LIVE Stream and up to 120 hours of additional specialty content per year (No staff involvement—Hands Free).

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-340424 dated 04 Jun 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Central Texas Regional Mobility Authority to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Terms and Conditions are in accordance with the Granicus Texas Department of Information Resources agreement DIR-TSO-4288 and takes precedence over all other conflicting terms and conditions incorporated herein.

DIR Vendor Agreement

This is to signify that the Central Texas Regional Mobility Authority and Carahsoft Technology Corp. have entered into a one-year Agreement **in an amount not to exceed \$11,000.00** pursuant to Texas Government Code Section 2054.0565 utilizing Texas Department of Information Resources Contract No. #DIR-TSO-4288 for the video streaming software and services described in this proposal. All terms and conditions of Texas Department of Information Resources Contract No. #DIR-TSO-4288 are applicable to and made part of this agreement.

CARASOFT TECHNOLOGY CORP.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

Sean Hiebert

Sean Hiebert
Partner Alliance Manager

James M. Bass
Executive Director

6/13/24

Date

Date

Public Records Act Agreement

Contractor acknowledges and agrees that all records, documents, drawings, plans, specifications and other materials in the Authority's possession, including materials submitted by Contractor, are subject to the provisions of the Texas Public Information Act (see Texas Government Code § 552.001). Contractor shall be solely responsible for all determinations made by it under such law, and for clearly and prominently marking each and every page or sheet of materials with "Trade Secret" or "Confidential", as it determines to be appropriate. Contractor is advised to contact legal counsel concerning such law and its application to Contractor.

If any of the materials submitted by the Contractor to the Authority are clearly and prominently labeled "Trade Secret" or "Confidential" by Contractor, the Authority will endeavor to advise Contractor of any request for the disclosure of such materials prior to making any such disclosure. Under no circumstances, however, will the Authority be responsible or liable to Contractor or any other person for the disclosure of any such labeled materials, whether the disclosure is required by law, or court order, or occurs through inadvertence, mistake or negligence on the part of the Authority or its officers, employees, contractors or consultants.

In the event of litigation concerning the disclosure of any material marked by Contractor as "Trade Secret" or "Confidential," the Authority's sole obligation will be as a stakeholder retaining the material until otherwise ordered by a court, and Contractor shall be fully responsible for otherwise prosecuting or defending any action concerning the materials at its sole cost and risk; provided, however, that the Authority reserves the right, in its sole discretion, to intervene or participate in the litigation in such manner as it deems necessary or desirable. All costs and fees, including reasonable attorneys' fees and costs, incurred by the Authority in connection with any litigation, proceeding or request for disclosure shall be reimbursed and paid by Contractor.

CARAHSOFT TECHNOLOGY CORP.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

Sean Hiebert

Sean Hiebert
Partner Alliance Manager

James M. Bass
Executive Director

6/13/24

Date

Date



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #11

Project Updates

Strategic Plan Relevance: Stewardship, Service & Safety
Department: Engineering
Contact: Mike Sexton, Director of Engineering
Associated Costs: N/A
Funding Source: N/A
Action Requested: Briefing and Board Discussion Only

Description/Background: Presentation on project under construction, 183A Phase III Project and 183 North Project.

Backup provided: None



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #12

Executive Director Board Report

Strategic Plan Relevance: Stewardship, Collaboration, Innovation, Service & Safety

Department: Executive

Contact: James M. Bass, Executive Director

Associated Costs: N/A

Funding Source: N/A

Action Requested: Briefing and Board Discussion Only

Project Description/Background:

Executive Director Report.

- A. Recent agency staff activities.
- B. Agency performance metrics.

Backup provided: None



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #13

Executive Session

Executive Session:

Discuss the acquisition of one or more parcels or interests in real property needed for a Mobility Authority headquarters, including facilities for traffic and incident management and other agency functions, pursuant to §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #14

Executive Session

Executive Session:

Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #15

Executive Session

Executive Session:

Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #16

Executive Session

Executive Session:

Discuss personnel matters related to the executive director's employment agreement, as authorized by §551.074 (Personnel Matters).



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #17

Discuss and consider authorizing the Executive Director to negotiate and execute a Purchase and Sale Agreement for a new headquarters building and to take other related actions with approval from the CTRMA Executive Committee

Strategic Plan Relevance: Stewardship
Department: Executive
Contact: James M. Bass, Executive Director
Associated Costs: N/A
Funding Source: FY 2024 Capital Budget
Action Requested: Consider and act on draft resolution

Project Description/Background: The Central Texas Regional Mobility Authority (CTRMA or the Authority) in identifying the optimal real estate solution for the organization is focusing on the acquisition of a freestanding office building within the Austin metropolitan area. CTRMA has identified potential available options relevant to the Authority's needs. To complete the purchase of a property, the Authority must conduct certain investigative activities that will require the services of third parties to identify any deficiencies and/or provide assurance the facility is in a desirable condition. These activities may include building inspections, architectural, survey, and engineering.

The anticipated execution of a Purchase and Sale Agreement for a property will commence a 90-day period for the CTRMA to complete these investigative activities. To facilitate the completion of these activities within that timeframe, an exemption from the Authority's procurement requirements within the CTRMA Policy Code is recommended.

Previous Actions & Brief History of the Program/Project: CTRMA has been in its current office space since 2010. The Authority has considered purchasing or building a new location for the CTRMA headquarters in lieu of leasing as a more economical method of securing long-term office space. The Executive Director informed the board

of the procurement of a real estate consultant services at the June 26, 2023 board meeting. After evaluating several properties, the Authority staff has narrowed the search to a property that best meets the organization's future space needs. Funds were also allocated in the fiscal year (FY) 2024 capital budget for the potential purchase of a CTRMA headquarters building, including these investigative activities.

Financing: FY 2024 Capital Budget

Action requested/Staff Recommendation: Authorize the Executive Director to proceed with securing the needed third parties to complete investigative activities needed prior to a final purchase of a Mobility Authority headquarters and exempting the selection of the third parties from certain CTRMA Policy Code procurement policies to the extent allowable.

Backup provided: Draft Resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A
PURCHASE AND SALE AGREEMENT FOR A NEW HEADQUARTERS BUILDING
AND TO TAKE OTHER RELATED ACTIONS WITH APPROVAL FROM THE
CTRMA EXECUTIVE COMMITTEE**

WHEREAS, the Mobility Authority is contemplating the acquisition of a freestanding office building within the Austin area to serve at the Mobility Authority's headquarters (the Headquarters Building); and

WHEREAS, the Executive Director retained the services of a real estate brokerage firm to identify feasible options to serve as the Headquarters Building; and

WHEREAS, the Executive Director has identified a potential property to serve as the Headquarters Building (the Subject Property) and, pursuant to the nonbinding Letter of Intent, dated June 12, 2024, attached hereto as Attachment "A" (the LOI), has agreed to the terms of a transaction to purchase the Subject Property; and

WHEREAS, the terms outlined in the LOI are subject to the negotiation of a definitive and comprehensive Purchase and Sale Agreement (PSA); and

WHEREAS, the Executive Director recommends that the Board authorize him to negotiate and execute a PSA for the Subject Property, consistent with the terms set forth in the LOI; and

WHEREAS, following execution of the PSA, the Mobility Authority will perform due diligence and feasibility assessments to determine whether the Subject Property is suitable for the Mobility Authority's intended use, which may include, but is not limited to, confirming the current zoning and entitlements, evaluating environmental conditions, and conducting other physical inspections and financial investigations as deemed necessary (the Feasibility Investigation); and

WHEREAS, the actions required to complete the Feasibility Investigation are estimated to cost up to \$350,000.00 (the Feasibility Investigation Costs); and

WHEREAS, the Executive Director recommends that the Board authorize: (i) the Executive Director to take all actions necessary to ensure the completion of the Feasibility Investigation, for an amount not to exceed the Feasibility Investigation Costs; (ii) the Executive Committee to approve any necessary expenditures of funds in excess of the Feasibility Investigation Costs; and (iii) the Executive Committee to approve any waiver of provisions of the Mobility Authority Policy Code regarding the procurement of services required to complete the Feasibility Investigation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the Executive Director to negotiate and execute a PSA to purchase real property needed for a Mobility Authority headquarters, consistent with the terms set forth in the LOI, attached hereto as Attachment "A"; and

BE IT FURTHER RESOLVED, that the Board of Directors hereby authorizes the Executive Director to take all actions necessary to ensure the completion of the Feasibility Investigation, for an amount not to exceed the Feasibility Investigation Costs; and

BE IT FURTHER RESOLVED, that the Board of Directors hereby authorizes the Executive Committee to approve any necessary expenditures of funds in excess of the Feasibility Investigation Costs; and

BE IT FURTHER RESOLVED, that the Board of Directors hereby authorizes the Executive Committee to approve any waiver of provisions of the Mobility Authority Policy Code regarding the procurement of services required to complete the Feasibility Investigation.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #18

Discuss and consider amending
Mobility Policy Code § 101.038
authorizing the Executive Director to
negotiate and execute certain
settlement claims by or against the
Mobility Authority

Strategic Plan Relevance: Stewardship
Department: Administration
Contact: James Bass, Executive Director
Associated Costs: Not Applicable
Funding Source: Not Applicable
Action Requested: Consider and act on draft resolution

Project Description/Background:

In its normal course of business, claims are brought upon the Mobility Authority. In some instances, it is in the best interest of the Mobility Authority to settle claims administratively rather than taking a claim through the court system. The proposed policy change seeks to streamline the process of claims settlement by delegating the authority for claims settlement to the Executive Director for claims that do not exceed \$50,000.

Errors and omissions by professional service providers (“providers”) occur on complex design and construction projects. While not ideal, these do occur on Mobility Authority projects, however, contract terms are in place to protect the Mobility Authority. As a part of the settlement process with providers, the Mobility Authority receives compensation to offset expenses related to the error or omission. In some cases, providers do request to be provided a release for any additional claims in the future related to the specific error or omission being addressed. These releases are very narrowly focused so that the provider is not released from any more liability than the specific issue being addressed. The proposed policy change seeks to streamline the settlement of errors and omissions to provide the Executive Director the authority to

execute and issue the settlement and release related to errors and omissions.

Previous Actions & Brief History of the Program/Project: The Mobility Authority's Policy Code was approved by the CTRMA Board of Directors in February 2012. Numerous amendments have been made since the Policy Code's adoption.

Financing: Not applicable

Action requested/Staff Recommendation: Staff recommends approval of a change to Article 3 of the *Mobility Authority Policy Code* regarding resolving claims and errors and omissions.

Backup provided: Draft Resolution Chapter 1, Article 3 of the Mobility Authority Policy Code

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

AMENDING MOBILITY AUTHORITY POLICY CODE SECTION 101.038

WHEREAS, by Resolution No. 12-016 dated February 29, 2012, the Board of Directors adopted the Mobility Authority Policy Code (“Policy Code”); and

WHEREAS, subsequent to its initial adoption, the Board of Directors has amended the Policy Code from time to time in order to modify existing policies and incorporate new policies beneficial to the operation of the Central Texas Regional Mobility Authority (“Mobility Authority”); and

WHEREAS, throughout the Mobility Authority’s ordinary course of business, claims are brought by or against the Mobility Authority; and

WHEREAS, it is desirable to settle claims administratively rather than the judicial process; and

WHEREAS, the Executive Director recommends amending the Policy Code Section 101.038 as shown in Exhibit A to delegate the authority to negotiate and execute settlement claims by or against the Mobility Authority not exceeding \$50,000.00 to the Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby amends Section 101.038 of the Mobility Authority Policy Code as shown in Exhibit A attached hereto.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

101.038 Executive Director

(a) The executive director will be selected by the board and shall serve at the pleasure of the board, performing all duties assigned by the board and implementing all resolutions adopted by the board.

(b) In addition, the executive director:

(1) shall be responsible for general management, hiring and termination of employees, and day-to-day operations of the authority;

(2) shall be responsible for preparing a draft of the Strategic Plan for the authority's operations, as described in Section 101.013;

(3) shall be responsible for preparing a draft of the authority's written Annual Report, as described in Section 101.013;

(4) at the invitation of a Commissioners Court of a county in the authority, shall appear, with representatives of the board, before the Commissioners Court to present the authority's Annual Report and respond to questions and receive comments regarding the Report or the authority's operations;

(5) may initiate procurements for goods and services, consulting and professional services, and construction services in accordance with the procedures established in this Policy Code, including soliciting proposals and advertising contracts for bids;

(6) may execute inter-agency and interlocal contracts, service contracts, and employment agreements provided that obligations assumed pursuant to such agreements are within limits specified in the most recent budget approved by the board;

(7) may execute contracts, contract supplements, contract change orders, and purchase orders not exceeding amounts established in Resolutions of the board;

(8) may negotiate and execute a settlement and release for a claim:

(a) by or against the authority that does not exceed \$50,000. Except as provided in (b) below, claims by or against the authority in excess of \$50,000 may be compromised or settled only with the approval of the board; or,

(b) by the authority for design errors and omissions that does not exceed the maximum amount for change orders that the executive director is authorized to issue for the project without board approval. The executive director shall report any such settlement in excess of \$50,000 to the board at or prior to the next board meeting following execution of the settlement and release; and

(9) shall have such obligations and authority as may be described in one or more Resolutions enacted from time to time by the board.

(c) The executive director may delegate the foregoing duties and responsibilities as the executive director deems appropriate, provided such delegation does not conflict with applicable law or any express direction of the board.

101.038 Executive Director

(a) The executive director will be selected by the board and shall serve at the pleasure of the board, performing all duties assigned by the board and implementing all resolutions adopted by the board.

(b) In addition, the executive director:

(1) shall be responsible for general management, hiring and termination of employees, and day-to-day operations of the authority;

(2) shall be responsible for preparing a draft of the Strategic Plan for the authority's operations, as described in Section 101.013;

(3) shall be responsible for preparing a draft of the authority's written Annual Report, as described in Section 101.013;

(4) at the invitation of a Commissioners Court of a county in the authority, shall appear, with representatives of the board, before the Commissioners Court to present the authority's Annual Report and respond to questions and receive comments regarding the Report or the authority's operations;

(5) may initiate procurements for goods and services, consulting and professional services, and construction services in accordance with the procedures established in this Policy Code, including soliciting proposals and advertising contracts for bids;

(6) may execute inter-agency and interlocal contracts, service contracts, and employment agreements provided that obligations assumed pursuant to such agreements are within limits specified in the most recent budget approved by the board;

(7) may execute contracts, contract supplements, contract change orders, and purchase orders not exceeding amounts established in Resolutions of the board;

(8) may negotiate and execute a settlement and release for a claim:

(a) by or against the authority that does not exceed \$50,000. Except as provided in (b) below, claims by or against the authority in excess of \$50,000 may be compromised or settled only with the approval of the board; or,

(b) may negotiate and execute a settlement, from the provider to the Mobility Authority, by the authority for a claim arising from design errors and omissions that does not exceed the maximum amount for change orders that the executive director is authorized to issue for the project without board approval. The Executive Director shall will must submit a report any such settlement in excess

~~of \$50,000 to the board at or prior to the next board meeting following execution of the settlement and release to the Board on the resolution of any such claim that involved a Change Order requiring the approval of the Board may be compromised or settled by the executive director;~~ and

(98) shall have such obligations and authority as may be described in one or more Resolutions enacted from time to time by the board.

(c) The executive director may delegate the foregoing duties and responsibilities as the executive director deems appropriate, provided such delegation does not conflict with applicable law or any express direction of the board.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #19

Adjourn Meeting

Adjourn Board Meeting.