



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #10

Discuss and consider approving an agreement with Carahasoft Technology Corp. for video streaming and related software and services for CTRMA Board meetings

Strategic Plan Relevance:	Stewardship
Department:	Information Technology
Contact:	Cory Bluhm, Assistant Director of Information Technology and Toll Systems
Associated Costs:	Not to exceed \$11,000.00
Funding Source:	Operating Budget
Action Requested:	Consider and act on draft resolution

Project Description/Background: The Mobility Authority utilizes certain software for Board Meeting videography and streaming-related services. The Mobility Authority's current commitment for this software and related services expires on June 30, 2024.

The current request seeks execution of a one-year agreement with Carahasoft Technology Corp. (Carahasoft) for Avior™ and EASE™ software, video streaming, and related services. This agreement will go through a Texas Department of Information Resources (DIR) contract. (DIR-TSO-4288).

Carahasoft offers a software package that allows for automation of what are typically labor-intensive tasks. The EASE™ software automates the following tasks:

- Video capture and encoding,
- Indexing and cross-linking,
- Agenda management integration, and
- Archiving.

Additionally, Avior™ software services include the following:

- Remote camera operation.

Previous Actions & Brief History of the Program/Project: The Mobility Authority has previously obtained Avior™ and EASE™ software and related services through a direct contract with Swagit Productions, LLC (Swagit).

The Mobility Authority entered into its initial contract with Swagit for Board meeting video streaming hardware and software and related services in 2015. This agreement included the purchase of the cameras and related hardware as well as the initial year of services, at a cost of \$36,702. The contract for software and services has since renewed automatically at an annual cost of \$8,820.

In October 2022, Swagit was purchased by another firm, but the Avior™ and EASE™ software and services are available through Carahsoft via DIR contract.

Financing: Operating Budget

Action requested/Staff Recommendation: Staff recommends executing an agreement with Carahsoft to provide one-year Avior™ and EASE™ software packages and related services, in the amount of \$11,000.

Backup provided: Draft Resolution
Pricing Proposal - Carahsoft

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 24-0XX

**APPROVING A CONTRACT WITH CARAHSOFT TECHNOLOGY CORPORATION FOR
CERTAIN SOFTWARE FOR BOARD MEETING VIDEOGRAPHY AND STREAMING
RELATED SERVICES**

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) currently utilizes Avior™ and EASE™ software and related services for certain software for board meeting videography and streaming related services through a contract with Swagit Productions, LLC; and

WHEREAS, the Mobility Authority's current Swagit Productions, LLC agreement expires on June 30, 2024; and

WHEREAS, Avior™ and EASE™ software and related services are offered by Granicus which can be purchased from Carahsoft Technology Corporation through Texas Department of Information Resources (DIR) Contract No. DIR-TSO-4288; and

WHEREAS, the Executive Director has obtained pricing for Avior™ and EASE™ software and related services from Carahsoft Technology Corporation which is attached hereto as Exhibit A; and

WHEREAS, pursuant to Texas Government Code Section 2054.0565 and Mobility Authority Policy Code Section 401.008, the Mobility Authority may use the DIR cooperative contract with Carahsoft Technology Corporation to procure Avior™ and EASE™ software and related services without the need to seek competitive bids; and

WHEREAS, the Executive Director recommends approving the acquisition of Avior™ and EASE™ software and related services in an amount not to exceed \$11,000.00 from Carahsoft Technology Corporation through their DIR cooperative contract.

NOW THEREFORE BE IT RESOLVED the Executive Director is hereby authorized to enter into an agreement with Carahsoft Technology Corporation for Avior™ and EASE™ software and related services for certain software for board meeting videography and streaming related services in an amount not to exceed \$11,000.00 through their cooperative contract with the Texas Department of Information Resources.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of June 2024.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

GOVERNMENT- PRICE QUOTATION

Granicus at Carahsoft



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARASOFT.COM | GRANICUS@CARASOFT.COM



TO: Cory Bluhm
IT Systems Manager
TX Central Texas Regional Mobility Authority
3300 N IH-35
Suite 300
Austin, TX 78705-1857 USA

FROM: Danielle Edwards
Granicus at Carahsoft
11493 Sunset Hills Road
Suite 100
Reston, Virginia 20190

EMAIL: cbluhm@ctrma.org

EMAIL: Danielle.Edwards@carahsoft.com

PHONE: (979) 220-2551

PHONE: (571) 591-6925

TERMS: DIR Contract No. DIR-TSO-4288
Expiration Date: February 21, 2025
FTIN: 52-2189693
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Texas VID#: 1522189693700
Sales Tax May Apply

QUOTE NO:	45845295
QUOTE DATE:	06/05/2024
QUOTE EXPIRES:	06/30/2024
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	\$10,182.62
TOTAL QUOTE:	\$10,182.62

LINE NO.	PART NO.	DESCRIPTION	PRICING	QUOTE PRICE	QTY	EXTENDED PRICE
RENEWING SUBSCRIPTION FEES						
1	Granicus	Avior™ 15 - Annual Subscription Granicus - GOVM-SWG-A15-SUB Start Date: 07/01/2024 End Date: 06/30/2025	LIST: \$34,808.25 CONTR: \$34,112.09	\$10,182.62	TX DIR 1	\$10,182.62
2	Granicus	EASE™ 15 - Annual Subscription Granicus - GOVM-SWG-E15-SUB Start Date: 07/01/2024 End Date: 06/30/2025	LIST: \$18,680.88 CONTR: \$18,307.26	NSP	TX DIR 1	\$0.00
RENEWING SUBSCRIPTION FEES SUBTOTAL:						\$10,182.62
SUBTOTAL:						\$10,182.62
TOTAL PRICE:						\$10,182.62
TOTAL QUOTE:						\$10,182.62

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Period of Performance: 07/01/24 - 06/30/25

Please add the Contracts # on the PO Contract Number: TX DIR-TSO-4288

For govDelivery Customers Only:

Potential Users are based on the greater of quarterly website visits to the domains covered by a license or the subscriber base multiplied by 12, less 20% to account for inactive subscribers.

The Granicus Master Subscription Agreement can be found at <https://granicus.com/wp-content/uploads/application/pdf/Granicus-Master-Subscription-Agreement-GSA.pdf>

Granicus Order Form for Central Texas Regional Mobility Authority

ORDER DETAILS

Granicus Contact: Antonio Magadan
Email: antonio.magadan@granicus.com
Order #: Q-340424
Prepared On: 04 Jun 2024

ORDER TERMS

Currency: USD
Payment Terms: All fees set forth in the Quote from reseller/distributor to Client are due and payable in accordance with those terms. Use of the Products is governed by the terms of the Granicus Master Subscription Agreement or such other Agreement as agreed to by the parties.

Current Subscription
End Date: 30 Jun 2024
Period of Performance: 01 Jul 2024 - 30 Jun 2025

PRODUCT SUMMARY

The specifications and terms within this Order Form are specific to the products and volumes contained herein.

NOTE: Fees for the below Products will be as set forth in the quote from an authorized reseller.

Renewing Subscriptions		
Solution	Billing Frequency	Quantity/Unit
Avior™ 15	Annual	1 Each
EASE™ 15	Annual	1 Each

PRODUCT DESCRIPTIONS

Solution	Description
Avior™ 15	AVIOR™ 15 Managed Service SaaS: Remote Switching for up to 15 meetings per year.
EASE™ 15	EASE™ 15 Managed Service SaaS: Up To 15 Indexed Meetings per year (EASE™) - Includes Media On- Demand, 24/7 LIVE Stream and up to 120 hours of additional specialty content per year (No staff involvement—Hands Free).

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-340424 dated 04 Jun 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Central Texas Regional Mobility Authority to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Terms and Conditions are in accordance with the Granicus Texas Department of Information Resources agreement DIR-TSO-4288 and takes precedence over all other conflicting terms and conditions incorporated herein.

DIR Vendor Agreement

This is to signify that the Central Texas Regional Mobility Authority and Carahsoft Technology Corp. have entered into a one-year Agreement **in an amount not to exceed \$11,000.00** pursuant to Texas Government Code Section 2054.0565 utilizing Texas Department of Information Resources Contract No. #DIR-TSO-4288 for the video streaming software and services described in this proposal. All terms and conditions of Texas Department of Information Resources Contract No. #DIR-TSO-4288 are applicable to and made part of this agreement.

CARASOFT TECHNOLOGY CORP.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

Sean Hiebert

Sean Hiebert
Partner Alliance Manager

James M. Bass
Executive Director

6/13/24

Date

Date

Public Records Act Agreement

Contractor acknowledges and agrees that all records, documents, drawings, plans, specifications and other materials in the Authority's possession, including materials submitted by Contractor, are subject to the provisions of the Texas Public Information Act (see Texas Government Code § 552.001). Contractor shall be solely responsible for all determinations made by it under such law, and for clearly and prominently marking each and every page or sheet of materials with "Trade Secret" or "Confidential", as it determines to be appropriate. Contractor is advised to contact legal counsel concerning such law and its application to Contractor.

If any of the materials submitted by the Contractor to the Authority are clearly and prominently labeled "Trade Secret" or "Confidential" by Contractor, the Authority will endeavor to advise Contractor of any request for the disclosure of such materials prior to making any such disclosure. Under no circumstances, however, will the Authority be responsible or liable to Contractor or any other person for the disclosure of any such labeled materials, whether the disclosure is required by law, or court order, or occurs through inadvertence, mistake or negligence on the part of the Authority or its officers, employees, contractors or consultants.

In the event of litigation concerning the disclosure of any material marked by Contractor as "Trade Secret" or "Confidential," the Authority's sole obligation will be as a stakeholder retaining the material until otherwise ordered by a court, and Contractor shall be fully responsible for otherwise prosecuting or defending any action concerning the materials at its sole cost and risk; provided, however, that the Authority reserves the right, in its sole discretion, to intervene or participate in the litigation in such manner as it deems necessary or desirable. All costs and fees, including reasonable attorneys' fees and costs, incurred by the Authority in connection with any litigation, proceeding or request for disclosure shall be reimbursed and paid by Contractor.

CARAHSOFT TECHNOLOGY CORP.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

Sean Hiebert

Sean Hiebert
Partner Alliance Manager

James M. Bass
Executive Director

6/13/24

Date

Date