



JUNE 26, 2013



CENTRAL TEXAS  
Regional Mobility Authority

**ADOPTED**  
**OPERATING BUDGET**  
**FY 2014**

The Central Texas Regional Mobility Authority is authorized by the Texas Legislature under Chapter 370 of the Transportation Code. Formed in 2002 as the State's first regional mobility authority, the Central Texas Regional Mobility Authority represents the Legislature's vision to give local communities greater flexibility to develop and implement innovative transportation programs. With the support and guidance of Travis and Williamson counties, the Mobility Authority has evolved into a vibrant, agile, highly effective organization. Celebrating its 10 year anniversary, the Authority opened the 183A extension in April 2012, 7 years ahead of original plans and the Manor Expressway Phase I opened for tolling in January of 2013. The Manor Expressway Phase II is under construction scheduled to open in 2014 and the MoPac Improvement Project will begin construction in the Fall of 2013.

**Board of Directors**

Ray A. Wilkerson, Chairman

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David B. Armbrust

David Singleton

Charles Heimsath

**Executive Director**

Mike Heiligenstein

# Central Texas Regional Mobility Authority

## Core Ideology

The Mobility Authority's core ideology describes our consistent identity that transcends all changes related to our relevant environment. Our core ideology consists of two notions: core purpose (our reason for being) and core values (the essential and enduring principles that guide our organization).

### Core Purpose

*Be the provider of high quality regional mobility services in Central Texas.*

### Core Values

**Integrity:** Demonstrated by honest communication, transparent transactions, ethical decisions and forthright behavior.

**Accountability:** Demonstrated in fiscal responsibility, commitment to our customers and constituents and collaboration with local and regional partners.

**Credibility:** Demonstrated in an earned reputation for fairness, dependability and dedication to public service.

**Innovation:** Demonstrated in visionary leadership, entrepreneurial spirit and tolerance for honest mistakes.

# FY 2014 Proposed Operating Budget

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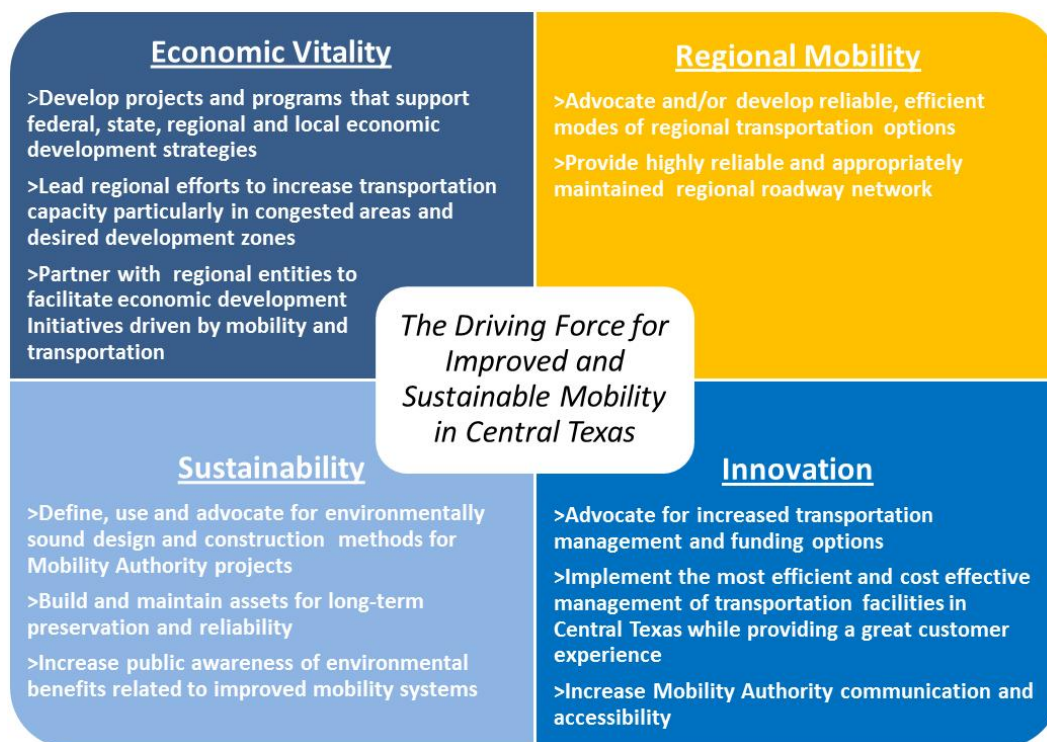
## FY 2014 Proposed Operating Budget Overview

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Presented are the Mobility Authority's proposed FY 2014 Operating and Capital Budgets. This document contains revenue estimates and departmental spending plans for the fiscal year beginning July 1, 2013 and ending June 30, 2014. The total proposed operating revenues are \$40,458,785. Total proposed operating expenses are \$46,317,887 inclusive of \$14,535,755 in non-cash items such as amortization, depreciation, bond issuance expense and accreted interest.

As discussed below, this budget is influenced by several factors including the Mobility Authority Strategic Plan, the opening of Phase I of the Manor Expressway in January of this year, the continued ramp up of the 183A extension which opened in April of 2012 and maintaining and improving current service levels.

### Strategic Plan



The Strategic Plan serves as a guiding document in the operations of the Mobility Authority and in the development of the proposed FY 2014 budget. The Plan summarized in the graphic states the Mobility Authority's vision for 2025 and establishes goals in context of four strategic initiative areas – Economic Vitality, Regional Mobility, Sustainability and Innovation. While all are interconnected, each initiative contains the

## FY 2014 Proposed Operating Budget Overview

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stated goals for that area. For this budget, located in the departmental narrative sections, each department has articulated a Strategic Plan connection between their FY 2013 accomplishments and their goals for the upcoming fiscal year.

### **Revenues**

Revenue estimates for FY 2014 are proposed at \$40.4 million which is an approximate 25.5% increase over FY 2013 budget. Toll revenue estimates were derived from the recently updated traffic and revenue (T&R) study completed for the 2013 revenue bond refunding transaction. This study reports projections on a calendar year basis, the Authority uses a combination of calendar year 2013 and calendar year 2014 of the study to develop the proposed revenue estimate. Based on current actual results, the Authority believes these projections are achievable. The revenue budget also includes \$1.2 million in grant funds for funding 80% of the expanded HERO program.

### **Expenses**

Expense estimates for FY 2014 are proposed at \$46.3 million which represents a 7.2% increase over the FY 2013 budget. The Authority reports on an accrual basis therefore, included in the expense estimates is \$14.5 million in non-cash expense items such as amortization, depreciation, bond issuance expense accruals and accreted interest expense. The expense budget is driven mainly by increased operating costs due to an anticipated rise in transactions associated with the 183A extension and full year impact of the opening of Manor Expressway Phase I. While interest expense on outstanding bonds comprises a large component of the expense budget (45%), the amount remained relatively steady to the FY 2013 budget.

The expense budget assumes a full year of operating costs for the 183A extension and Manor Expressway Phase I including increased costs for toll collection and video enforcement. While the Authority continues to reduce toll collection costs, the anticipated increase in transactions is driving the increased expense budget. The budget also assumes full year depreciation expenses for the 183A extension as well as Manor Expressway Phase I.

The proposed budget provides funding for a new position in the Toll Operations department for an Administrative Assistant to assist with processing the enhanced collection and court enforcement efforts. This program has already successfully reduced third party collection costs, increased revenue collection and revamped the pre-court process. In addition, a project funded position was created to address community relations for the Authority's construction projects. The Director of

## FY 2014 Proposed Operating Budget Overview

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Community relations will focus full-time on the MoPac Improvement Project and will be 100% funded by the project through its entirety.

Additional highlights include continued funding for expanding the coverage area on IH 35 and 183A for the highly successful HERO program. As discussed above, 80% of the expenses will be covered by grant funding. The budget also includes funding for a performance based maintenance contract in partnership with TxDOT. The contract provides comprehensive maintenance coverage and replaced individual contracts for the various maintenance components required to maintain 183A and the Manor Expressway in excellent condition.

The Mobility Authority entered into a new 10 year office lease and moved to new offices at the end of April 2013. Faced with rent more than doubling at the previous location, the new space cost is less per square foot and provides for a larger office space including a community room for on-site public meetings. The budget provides for increased funding associated with the new lease.

The remaining expense line items were developed in line with current operating goals and objectives as established by the Board of Directors through the Strategic Plan and Executive Director.

### **Operating Capital Budget and Capital Projects Budgets**

The proposed operating capital budget includes items for replacing some of the Authority's computer servers and equipment that are past their useful life, costs for additional furniture at the new offices, a vehicle for general staff use and an upgrade for the Authority's financial software to maintain office efficiency.

The Capital Projects budget reflects current and future construction projects the Mobility Authority is developing. Each of these projects is in various stages of development and may have various sources of funding which are identified in the schedule included in this document.

### **Future Projections, Cash Flow and Debt Service Coverage**

Cash flow will be monitored closely as the Authority completes construction on the full build of the Manor Expressway and revenues continue to ramp up from the opening of the 183A extension and Manor Expressway Phase I. While the projected expenses in the proposed budget exceed estimated revenues, when non-cash expenses are removed the current projections result in a net cash inflow of \$7.2 million at the end of



## FY 2014 Proposed Operating Budget Overview

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FY 2014. As discussed below, this inflow will be used to build the Authority's operating reserves.

The cash flow projections are utilized to anticipate cash flow requirements as well as ensure the Authority remains in compliance with trust indentures, debt service coverage requirements and cash reserve policies. The FY 2014 proposed budget provides for debt service coverage levels well above the requirements of the trust indentures.

### **Unrestricted Cash Reserves**

The Authority has a Board policy of maintaining unrestricted cash reserves to cover twelve months of cash expenses. It further allows the Executive Director to lower the requirement to nine months should he deem it in the best interest of the Authority and will not adversely affect the financial stability of the organization. As discussed in the previous FY 2013 budget, with the increased expenditures associated with the opening of a new project that can occur within one year, when new projects come on line it may take the Authority a few years to build up the reserves to cover a full year of cash expenses. Due to the increased expenses associated with the full year impact of the opening of the 183A extension in FY 2013, the Executive Director notified the Board that the Authority would maintain the nine months requirement and work toward building the cash reserves to a full year. The Authority remained in compliance with the nine month cash reserve requirement in FY 2013.

For the proposed FY 2014 budget, with the anticipated net cash flow of \$7.2 million by the end of June 2014, the authority would have an estimated \$31.4 million in cash. The budgeted cash expenses for FY 2014 are \$31.7 million, therefore not quite meeting the full year reserve policy but meeting the objective of working toward building the reserve back to a full year. We will continue to address this issue during the budget discussions.



## Consolidated Summary of Revenues and Expenses

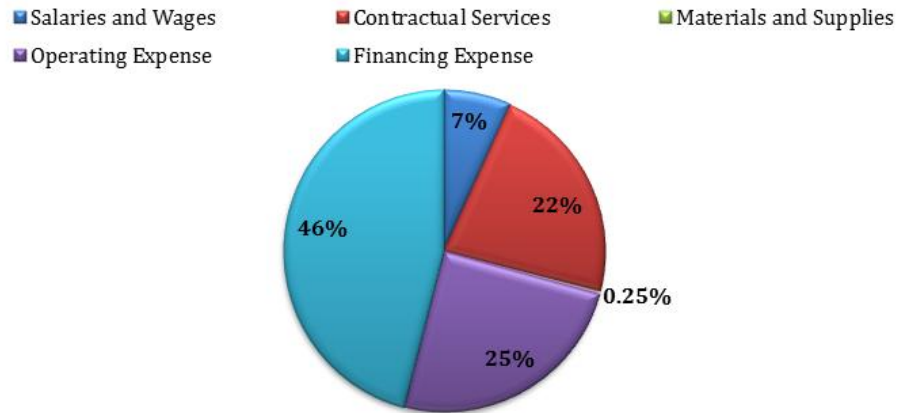
	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 Proposed Budget
<b>Revenues</b>			
<i>Operating Revenue:</i>			
Toll Revenue	\$ 22,463,200	25,675,782	32,412,071
Video Tolls	3,004,800	3,629,122	4,696,644
Fee Revenue	1,252,000	1,512,134	1,841,570
Total Operating Revenue	\$ 26,720,000	\$ 30,817,038	\$ 38,950,285
<i>Other Revenue:</i>			
Interest Income	180,000	180,000	180,000
Grant Revenue	800,000	1,236,000	1,236,000
Misc Revenue	2,200	2,500	92,500
Total Other Revenue	\$ 982,200	\$ 1,418,500	\$ 1,508,500
Total Revenue	\$ 27,702,200	\$ 32,235,538	\$ 40,458,785
<b>Expenses</b>			
<i>Administrative, Operating and Financing</i>			
Salaries and Wages	3,059,243	3,021,631	3,119,051
Contractual Services	7,744,841	9,001,451	10,321,831
Materials and Supplies	252,200	120,875	113,875
Operating Expense	7,817,645	10,346,035	11,470,375
Financing Expense	12,500,303	20,704,515	21,292,755
Total Expenses	\$ 31,374,232	\$ 43,194,507	\$ 46,317,887
<i>Less: Non Cash Expenses</i>			
Amortization Expense		(76,000)	(25,000)
Depreciation Expense		(9,591,400)	(10,645,000)
Bond Issuance Expense		(300,000)	(400,000)
Accreted Interest - CABS		(4,219,349)	(3,465,755)
Total Non Cash Expenses		\$ (14,186,749)	\$ (14,535,755)
<i>Plus: Cash Outlays</i>			
Operating Capital Budget			110,000
Debt Service - Principal Due			1,350,000
Net Cash Flow			\$ 7,216,653
Estimated Unrestricted Cash - July 1, 2013			24,200,000
Estimated Unrestricted Cash - June 30, 2014			\$ 31,416,653

## Consolidated Summary of Revenues and Expenses

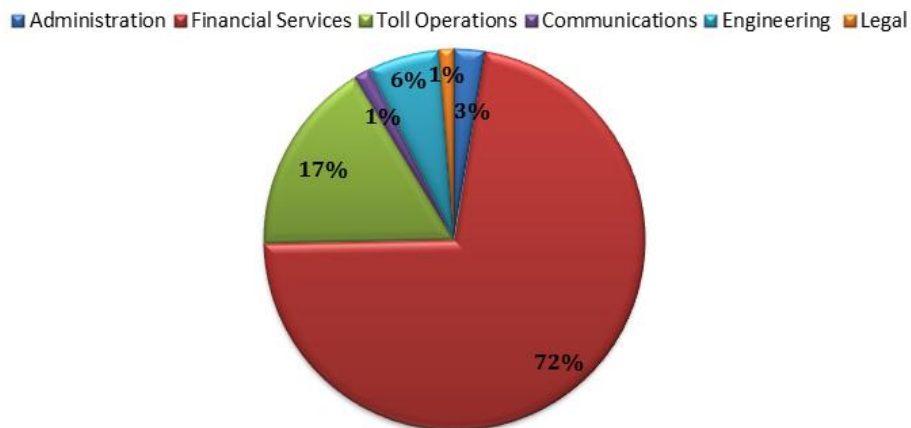
### Summary of Expenses:

	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 3,059,243	\$ 3,021,631	\$ 3,119,051	3.22%
Contractual Services	7,744,841	9,001,451	10,321,831	14.67%
Materials and Supplies	252,200	120,875	113,875	-5.79%
Operating Expense	7,817,645	10,346,035	11,470,375	10.87%
Financing Expense	12,500,303	20,704,515	21,292,755	2.84%
<b>Total Expenses</b>	<b>\$ 31,374,232</b>	<b>\$ 43,194,507</b>	<b>\$ 46,317,887</b>	<b>7.23%</b>

FY 2014 - All Departments Expenses by Category



FY 2014 Expenses by Department



## Consolidated Summary of Revenues and Expenses

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### Non Cash Expenditures

**Total FY 2014 Proposed Expenditures** \$ 46,317,887

#### Non Cash Expenditures:

**Amortization Expense** (25,000)

Dep Exp- Furniture & Fixtures (14,000)

Dep Expense - Equipment (17,000)

Dep Expense - Autos & Trucks (7,000)

Dep Expense-Buildng & Toll Fac (100,000)

Dep Expense-Highways & Bridges (9,000,000)

Dep Expense-Communic Equip (175,000)

Dep Expense-Toll Equipment (986,000)

Dep Expense - Signs (175,000)

Dep Expense-Land Improvemts (160,000)

Depreciation Expense-Computers (11,000)

**Total Depreciation Expense** (10,645,000)

**Bond Issuance Expense Operating** (400,000)

**Accreted Interest CABS** (3,465,755)

**Total Non Cash Expenditures** \$ (14,535,755)

**Total Cash Expenditures** \$ 31,782,132

**Revenue and Expense by Line Item  
All Operating Departments**

Account Name	Budget Amount FY 2013	Actual Year to Date 4/30/2013	Percent of Budget	Proposed Budget FY 2014	Percent Change Prior Year
<b>Revenue</b>					
<b>Operating Revenue</b>					
Toll Revenue-TxTag-183A	23,891,717	17,769,873	74.38%	29,507,860	23.51%
Toll Revenue-TxTag-Manor	\$ 574,358	\$ 626,242	109.03%	\$ 1,188,228	106.88%
Toll Revenue-HCTRA-183A	741,110	810,523	109.37%	884,163	19.30%
Toll Revenue-HCTRA-Manor	14,957	89,146	596.01%	173,689	1061.26%
Toll Revenue-NTTA-183A	444,666	545,077	122.58%	580,498	30.55%
Toll Revenue-NTTA-Manor	8,974	22,997	256.27%	77,633	765.09%
Video Tolls 183A	3,599,122	4,011,756	111.46%	4,243,980	17.92%
Video Tolls Manor Expressway	30,000	113,032	376.77%	452,664	1408.88%
Fee revenue 183A	1,502,134	1,463,891	97.45%	1,661,750	10.63%
Fee revenue Manor Expressway	10,000	59,469	594.69%	179,820	1698.20%
<b>Total Operating Revenue</b>	<b>30,817,038</b>	<b>25,512,006</b>	<b>82.79%</b>	<b>38,950,285</b>	<b>26.39%</b>
<b>Other Revenue</b>					
Interest Income	180,000	198,646	110.36%	180,000	0.00%
Grant Revenue	1,236,000	65,190,354	5274%	1,236,000	0.00%
Reimbursed Expenditures	-	34,774	-	-	-
Misc Revenue	2,500	223,260	8930%	92,500	3600.00%
Unrealized Loss	-	42,708	-	-	-
<b>Total Other Revenue</b>	<b>1,418,500</b>	<b>65,689,741</b>	<b>4631%</b>	<b>1,508,500</b>	<b>6.34%</b>
<b>Total Revenue</b>	<b>\$ 32,235,538</b>	<b>\$ 91,201,747</b>	<b>283%</b>	<b>\$ 40,458,785</b>	<b>25.51%</b>
<b>Expenses</b>					
<b>Salaries and Wages</b>					
Salary Expense-Regular	\$ 2,115,939	\$ 1,542,270	72.89%	\$ 2,185,005	3.26%
Part Time Salary Expense	12,000	480	4.00%	12,000	0.00%
Overtime Salary Expense	3,000	-	0.00%	3,000	0.00%
TCDRS	307,536	209,531	68.13%	317,550	3.26%
FICA	96,433	62,591	64.91%	102,241	6.02%
FICA MED	30,899	22,379	72.43%	31,900	3.24%
Health Insurance Expense	186,370	155,317	83.34%	193,060	3.59%
Life Insurance Expense	5,684	3,571	62.82%	5,874	3.34%
Auto Allowance Expense	10,200	-	0.00%	10,200	0.00%
Other Benefits	185,610	69,862	37.64%	190,261	2.51%
Unemployment Taxes	12,960	(15)	0.00%	12,960	0.00%
Salary Reserve	50,000	-	0.00%	50,000	0.00%
<b>Total Salaries and Wages</b>	<b>3,021,631</b>	<b>2,067,187</b>	<b>68%</b>	<b>3,119,051</b>	<b>3.22%</b>
<b>Contractual Services</b>					
<b>Professional Services</b>					
Accounting	12,000	6,950	57.92%	12,000	0.00%
Auditing	65,000	44,990	69.22%	65,000	0.00%
General Engineering Consultant	1,250,000	123,715	9.90%	1,250,000	0.00%
GEC-Financial Planning Support	-	35,554	-	-	-
GEC-Toll Ops Support	-	1,748	-	-	-
GEC-Roadway Ops Support	-	154,460	-	-	-
GEC-Technology Support	-	26,231	-	-	-
GEC-Public Information Support	-	7,673	-	-	-
GEC-General Support	-	182,690	-	-	-
General System Consultant	175,000	6,439	3.68%	175,000	0.00%
Image Processing - 183A	780,000	865,536	110.97%	1,140,000	46.15%
NEW - Image Processing - Manor	-	-	-	120,000	-

**Revenue and Expense by Line Item  
All Operating Departments**

Account Name	Budget Amount FY 2013	Actual Year to Date 4/30/2013	Percent of Budget	Proposed Budget FY 2014	Percent Change Prior Year
Facility maintenance	41,954	12,620	30.08%	-	-100.00%
HERO	1,629,000	933,380	57.30%	1,629,000	0.00%
Human Resources	25,000	11,196	44.78%	50,000	100.00%
Legal	270,000	198,229	73.42%	250,000	-7.41%
Photography	15,000	-	0.00%	10,000	-33.33%
Traffic & Revenue Consultants	-	2,999	-	5,000	-
<b>Total Professional Services</b>	<b>4,262,954</b>	<b>2,666,714</b>	<b>63%</b>	<b>4,706,000</b>	<b>10.39%</b>
<b>Other Contractual Services</b>					
IT Services	65,000	31,615	48.64%	63,000	-3.08%
Graphic Design Services	10,000	11,070	110.70%	40,000	300.00%
Website Maintenance	35,000	2,929	8.37%	35,000	0.00%
Research Services	50,000	3,154	6.31%	50,000	0.00%
Copy Machine	10,000	5,331	53.31%	10,000	0.00%
Software Licenses	17,200	19,968	116.09%	17,200	0.00%
ETC Maintenance Contract	1,029,900	427,951	41.55%	1,291,625	25.41%
ETC Development	125,000	-	0.00%	125,000	0.00%
ETC Testing	30,000	-	0.00%	30,000	0.00%
Communications and Marketing	140,000	162,655	116.18%	140,000	0.00%
Advertising Expense	60,000	69,205	115.34%	60,000	0.00%
Direct Mail	5,000	757	15.15%	5,000	0.00%
Video Production	5,000	20,920	418.40%	20,000	300.00%
Radio	10,000	-	0.00%	10,000	0.00%
Other Public Relations	2,500	-	0.00%	2,500	0.00%
Law Enforcement	250,000	134,581	53.83%	250,000	0.00%
Special assignments	5,000	-	0.00%	5,000	0.00%
Traffic Management	-	42,823	-	-	-
Emergency Maintenance	10,000	-	0.00%	10,000	0.00%
Security Contracts	600	114	18.94%	3,660	510.00%
NEW - Generator Maintenance	-	-	-	20,000	-
NEW - Generator Fuel	-	-	-	9,000	-
NEW - Elevator Maintenance	-	-	-	2,640	-
NEW - Refuse	-	-	-	780	-
NEW - Pest control	-	-	-	1,536	-
NEW - Custodial	-	-	-	4,440	-
Roadway Maintenance Contract	640,000	98,118	15.33%	750,000	17.19%
Landscape Maintenance	280,000	103,950	37.13%	250,000	-10.71%
Signal & Illumination Maint	-	46,743	-	-	-
Mowing and litter control	-	40,806	-	-	-
Hazardous Material Cleanup	-	-	-	-	-
Striping	-	-	-	-	-
Graffiti removal	-	225	-	-	-
Cell Phones	9,700	7,483	77.14%	10,000	3.09%
Local Telephone Service	18,000	12,276	68.20%	25,000	38.89%
Internet	4,500	-	0.00%	6,000	33.33%
Fiber Optic System	63,000	32,465	51.53%	30,000	-52.38%
Other Communication Expenses	11,500	127	1.11%	1,000	-91.30%
Subscriptions	1,850	500	27.04%	1,850	0.00%
Memberships	33,959	27,679	81.51%	34,600	1.89%
Continuing Education	7,300	2,845	38.97%	7,300	0.00%
Professional Development	14,000	-	0.00%	14,000	0.00%
Seminars and Conferences	33,000	17,346	52.57%	32,000	-3.03%
Staff-Travel	76,000	55,953	73.62%	89,000	17.11%
Other Contractual Svcs	200	-	0.00%	200	0.00%
TxTag Collection Fees	1,434,788	1,096,865	76.45%	2,013,000	40.30%
NEW - Court Enforcement Costs	-	-	-	15,000	-
Contractual Contingencies	250,500	649	0.26%	130,500	-47.90%

**Revenue and Expense by Line Item  
All Operating Departments**

Account Name	Budget Amount FY 2013	Actual Year to Date 4/30/2013	Percent of Budget	Proposed Budget FY 2014	Percent Change Prior Year
Total Other Contractual Services	4,738,497	2,477,104	52.28%	5,615,831	18.52%
<b>Total Contractual Services</b>	<b>9,001,451</b>	<b>5,143,818</b>	<b>57.14%</b>	<b>10,321,831</b>	<b>14.67%</b>
<b>Materials and Supplies</b>					
Books & Publications	12,500	4,504	36.03%	6,500	-48.00%
Office Supplies	11,000	2,505	22.77%	10,000	-9.09%
Computer Supplies	12,500	6,023	48.18%	12,500	0.00%
Copy Supplies	2,200	742	33.71%	2,200	0.00%
Annual Report printing	7,000	5,534	79.06%	7,000	0.00%
Other Reports-Printing	10,000	3,408	34.08%	10,000	0.00%
Direct Mail Printing	5,000	-	0.00%	5,000	0.00%
Office Supplies-Printed	2,500	2,100	83.99%	2,500	0.00%
Maintenance Supplies-Roadway	9,175	-	0.00%	9,175	0.00%
Promotional Items	10,000	4,827	48.27%	10,000	0.00%
Displays	5,000	-	0.00%	5,000	0.00%
ETC spare parts expense	30,000	-	0.00%	30,000	0.00%
Tools & Equipment Expense	1,000	-	0.00%	1,000	0.00%
Misc Materials & Supplies	3,000	14	0.45%	3,000	0.00%
<b>Total Materials and Supplies</b>	<b>120,875</b>	<b>29,656</b>	<b>24.53%</b>	<b>113,875</b>	<b>-5.79%</b>
<b>Operating Expenses</b>					
Gasoline Expense	5,000	2,924	58.48%	5,500	10.00%
Mileage Reimbursement	5,950	4,520	75.96%	6,750	13.45%
Toll Tag Expense	3,120	1,716	54.99%	2,700	-13.46%
Parking	41,175	30,992	75.27%	3,175	-92.29%
Meeting Facilities	250	-	0.00%	250	0.00%
Community Meeting/Events	5,000	-	0.00%	5,000	0.00%
Meeting Expense	9,800	8,222	83.90%	17,300	76.53%
Public Notices	2,200	-	0.00%	2,000	-9.09%
Postage Expense	5,650	380	6.72%	5,650	0.00%
Overnight Delivery Services	1,600	264	16.49%	1,700	6.25%
Local Delivery Services	1,250	12	0.96%	1,150	-8.00%
Insurance Expense	90,000	54,389	60.43%	90,000	0.00%
Repair & Maintenance-General	500	926	185.27%	500	0.00%
Repair & Maintenance-Vehicles	500	203	40.54%	500	0.00%
Repair & Maintenance Toll Equip	5,000	400	8.01%	5,000	0.00%
Rent Expense	250,000	172,036	68.81%	400,000	60.00%
Water	7,500	5,293	70.57%	7,500	0.00%
Electricity	178,500	58,144	32.57%	180,000	0.84%
Other Licenses	640	729	113.91%	700	9.38%
Community Initiative Grants	65,000	30,000	46.15%	65,000	0.00%
<b>Non Cash Operating Expenses</b>					
Amortization Expense	76,000	264,757	348.36%	25,000	-67.11%
Dep Exp- Furniture & Fixtures	9,000	11,458	127.31%	14,000	55.56%
Dep Expense - Equipment	26,400	14,335	54.30%	17,000	-35.61%
Dep Expense - Autos & Trucks	7,000	5,749	82.12%	7,000	0.00%
Dep Expense-Buildng & Toll Fac	177,000	139,055	78.56%	100,000	-43.50%
Dep Expense-Highways & Bridges	8,000,000	5,475,681	68.45%	9,000,000	12.50%
Dep Expense-Communic Equip	195,000	150,639	77.25%	175,000	-10.26%
Dep Expense-Toll Equipment	965,000	799,384	82.84%	986,000	2.18%
Dep Expense - Signs	135,000	122,510	90.75%	175,000	29.63%
Dep Expense-Land Improvemts	67,000	119,942	179.02%	160,000	138.81%
Depreciation Expense-Computers	10,000	9,219	92.19%	11,000	10.00%

**Revenue and Expense by Line Item  
All Operating Departments**

Account Name	Budget Amount FY 2013	Actual Year to Date 4/30/2013	Percent of Budget	Proposed Budget FY 2014	Percent Change Prior Year
Total Operating Expenses	<b>10,346,035</b>	<b>7,483,878</b>	72.34%	<b>11,470,375</b>	10.87%
<b>Financing Expenses</b>					
Arbitrage Rebate Calculation	6,000	5,605	93.42%	6,000	0.00%
Loan Fee Expense	12,500	-	0.00%	5,000	-60.00%
Rating Agency Expense	35,000	40,300	115.14%	50,000	42.86%
Trustee Fees	6,000	6,500	108.33%	8,000	33.33%
Bank Fee Expense	8,000	4,815	60.19%	8,000	0.00%
Continuing Disclosure	4,000	-	0.00%	4,000	0.00%
Interest Expense	20,318,015	18,265,439	89.90%	20,796,755	2.36%
Contingency	15,000	-	0.00%	15,000	0.00%
<u>Non Cash Financing Expenses</u>					
Bond issuance expense	300,000	384,969	128.32%	400,000	33.33%
Total Financing Expenses	<b>20,704,515</b>	<b>18,707,627</b>	90.36%	<b>21,292,755</b>	2.84%
<b>Total Expenses</b>	<b>\$ 43,194,507</b>	<b>\$ 33,432,166</b>	77.40%	<b>\$ 46,317,887</b>	7.23%
Net Income	\$ (10,958,969)	\$ 57,769,581		\$ (5,859,102)	



## Administration

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The primary role of the Administration Department is oversight and daily management of the Mobility Authority's projects and activities. In addition to the Executive Director, this department includes the Deputy Executive Director, Executive Assistant and Receptionist. For FY 2014, the budget will reflect the newly filled Public Outreach Manager position previously budgeted in this division.

Under the direction of the Executive Director, this department is responsible for advancing the Mobility Authority's strategic mission and objectives. Serving as a direct liaison with governmental agencies and entities addressing transportation issues throughout the Central Texas region, the Executive Director serves as the primary communicator and provides information and available resources to assist in the development and implementation of the region's mobility plans and projects.

The Administration Department also provides community outreach and development and front-line customer service to the general public and all customers and elected officials who contact the Mobility Authority.

### ***Major Business Functions:***

Board of Directors: Provide administrative support for the Mobility Authority's Board of Directors.

Office of the Executive Director: Oversight and daily management of the Mobility Authority's projects and activities.

Public Outreach: Provide public outreach direction on all Mobility Authority projects under development and maintain working relationships with all transportation entities, neighborhoods, community organizations and the general public.

## Administration

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### ***FY 2013 Highlights and Accomplishments:***

- Successfully opened the first phase of the Manor Expressway in December 2012. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Very successful refunding of 183A outstanding debt in spring of 2013. *Strategic Initiatives: Economic Vitality, Innovation*
- Maintained a high level of involvement and strong, positive public opinion of the Mobility Authority's projects and efforts. *Strategic Initiatives: Regional Mobility, Innovation*

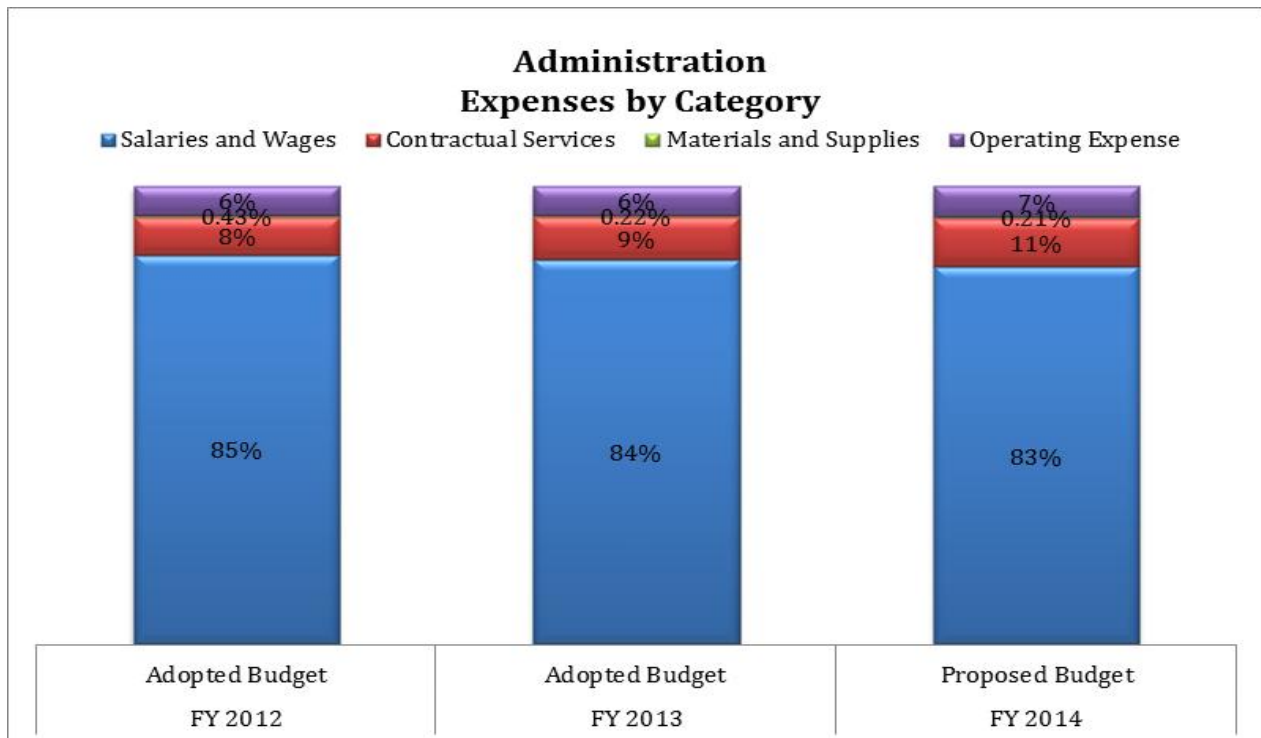
### ***FY 2014 Overview and Goals:***

- Successful opening of the entire Manor Expressway in 2014. *Strategic Initiative: Regional Mobility*
- Commence construction of the MoPac Improvement Project in late 2013. *Strategic Initiative: Regional Mobility*
- Remain a resource on regional mobility issues and a steadfast advocate for short- and long-term transportation solutions. *Strategic Initiatives: Regional Mobility, Innovation*

## Administration

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 980,055	\$ 966,151	\$ 977,764	1.20%
Contractual Services	94,500	109,000	124,600	14.31%
Materials and Supplies	5,000	2,500	2,500	0.00%
Operating Expense	72,400	72,500	80,000	10.34%
Financing Expense	0	0	0	
<b>Total Expenses</b>	<b>1,151,955</b>	<b>1,150,151</b>	<b>1,184,864</b>	<b>3.02%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
Executive Director	1	1	1
Deputy Director	1	1	1
Assistant to Executive Director	1	1	1
Receptionist	1	1	1
Community Relations Director**	0	0	1
Community Development Specialist	1	0	0
Public Outreach Manager	0	1	1
Intern*	1	1	1
<b>Total Positions - Administration</b>	<b>6</b>	<b>6</b>	<b>7</b>

\*Not currently Filled

\*\*For FY 2014 and FY 2015 this position is funded through the MoPac Improvement Project

**FY 2014 Proposed Operating Budget  
Administrative Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<b>Salaries and Wages</b>				
Salary Expense-Regular	578,100	502,482	626,451	635,555
Part Time Salary Expense	12,000	480	12,000	12,000
Overtime Salary Expense	3,000	-	3,000	3,000
Contractual Employees Expense	-	1,202	-	-
TCDRS	97,871	63,152	91,560	92,880
FICA	31,395	15,574	26,063	26,720
FICA MED	9,932	7,370	9,301	9,433
Health Insurance Expense	65,524	36,530	45,964	45,964
Life Insurance Expense	1,534	3,468	1,664	1,689
Auto Allowance Expense	9,000	-	10,200	10,200
Other Benefits	76,228	21,734	86,348	86,723
Unemployment Taxes	3,600	-	3,600	3,600
Salary Reserve	91,871	-	50,000	50,000
<b>Total Salaries and Wages</b>	<b>980,055</b>	<b>651,992</b>	<b>966,151</b>	<b>977,764</b>
<b>Contractual Services</b>				
Professional Services				
Human Resources	-	8,250	-	-
<b>Total Professional Services</b>	<b>-</b>	<b>8,250</b>	<b>-</b>	<b>-</b>
Other Contractual Services				
Cell Phones	3,500	-	3,000	3,600
Subscriptions	1,000	-	1,000	1,000
Memberships	25,000	500	27,500	27,500
Professional Development	5,000	32,827	7,500	7,500
Seminars and Conferences	15,000	-	15,000	15,000
Staff-Travel	45,000	-	45,000	60,000
Other Contractual Svcs	-	-	-	-
Contractual Contingencies	-	-	10,000	10,000
<b>Total Other Contractual Services</b>	<b>94,500</b>	<b>65,975</b>	<b>109,000</b>	<b>124,600</b>
<b>Total Contractual Services</b>	<b>94,500</b>	<b>74,225</b>	<b>109,000</b>	<b>124,600</b>
<b>Materials and Supplies</b>				
Books & Publications	1,000	-	500	500
Computer Supplies	1,000	-	500	500
Office Supplies-Printed	1,000	118	500	500
Tools & Equipment Expense	1,000	-	500	500

**FY 2014 Proposed Operating Budget  
Administrative Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
Misc Materials & Supplies	1,000	-	500	500
<b>Total Materials and Supplies</b>	<b>5,000</b>	<b>118</b>	<b>2,500</b>	<b>2,500</b>
<b><i>Operating Expenses</i></b>				
Mileage Reimbursement	2,000	887	1,500	1,500
Toll Tag Expense	500	7	250	250
Parking	1,000	53	1,000	1,000
Meeting Facilities	250	-	250	250
Meeting Expense	500	7,074	2,500	10,000
Postage Expense	750	273	500	500
Overnight Delivery Services	500	92	500	500
Local Delivery Services	1,200	12	500	500
Repair & Maintenance-General	500	523	500	500
Electricity	-	-	-	-
Other Licenses	-	97	-	-
Community Initiative Grants	65,000	30,000	65,000	65,000
<b>Total Operating Expenses</b>	<b>72,400</b>	<b>39,017</b>	<b>72,500</b>	<b>80,000</b>
<b>Total Expenses</b>	<b>\$ 1,151,955</b>	<b>\$ 765,352</b>	<b>\$ 1,150,151</b>	<b>\$ 1,184,864</b>

## Financial Services

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The primary role of the Financial Services Department is to provide financial leadership and oversight of the Mobility Authority. Under the direction of the Chief Financial Officer (CFO), the department is responsible for recommending and communicating strategic financial planning to the Executive Director and Board of Directors. The financial services department provides all accounting, financial, budgeting and debt management activities for the Authority.

### ***Major Business Functions:***

Financing: Provide direction and leadership on all Mobility Authority project financing.

Budget: Develop, propose and manage the Authority's annual budget.

Accounting: Responsible for maintaining all accounting records including processing payroll, accounts payable, reconciling records and monthly and annual financial reporting. Provide all operating and capital project accounting. Assist external auditors with annual financial audit.

Treasury: Responsible for cash management and investment of all Authority funds. Work closely with Trustee to manage cash flow and invest funds in accordance with the Texas Public Funds Investment Act and the Authority's Investment Policy. Maintain close working relationship with bank providers.

Human Resources: Provide human resources support for Mobility Authority staff.

### ***FY 2013 Highlights and Accomplishments:***

- Successfully refinanced a portion of the Mobility Authority's higher interest outstanding debt to provide for significant interest costs savings, improved debt service coverage as well as providing greater flexibility for future financial management of the Authority. The Authority received a bond rating upgrade from Moody's Investor Service. *Strategic Initiatives: Economic Vitality, Innovation*
- Secured short-term financing for future projects. *Strategic Initiatives: Economic Vitality, Regional Mobility*

## Financial Services

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### ***FY 2013 Highlights and Accomplishments (continued):***

- Continued refinement of the employee performance management system to provide a mechanism to more closely tie employee performance to organizational success. *Strategic Initiative: Innovation*
- Enhanced financial reporting and disclosure by developing a monthly cash flow statement. *Strategic Initiative: Innovation*

### ***FY 2014 Overview and Goals:***

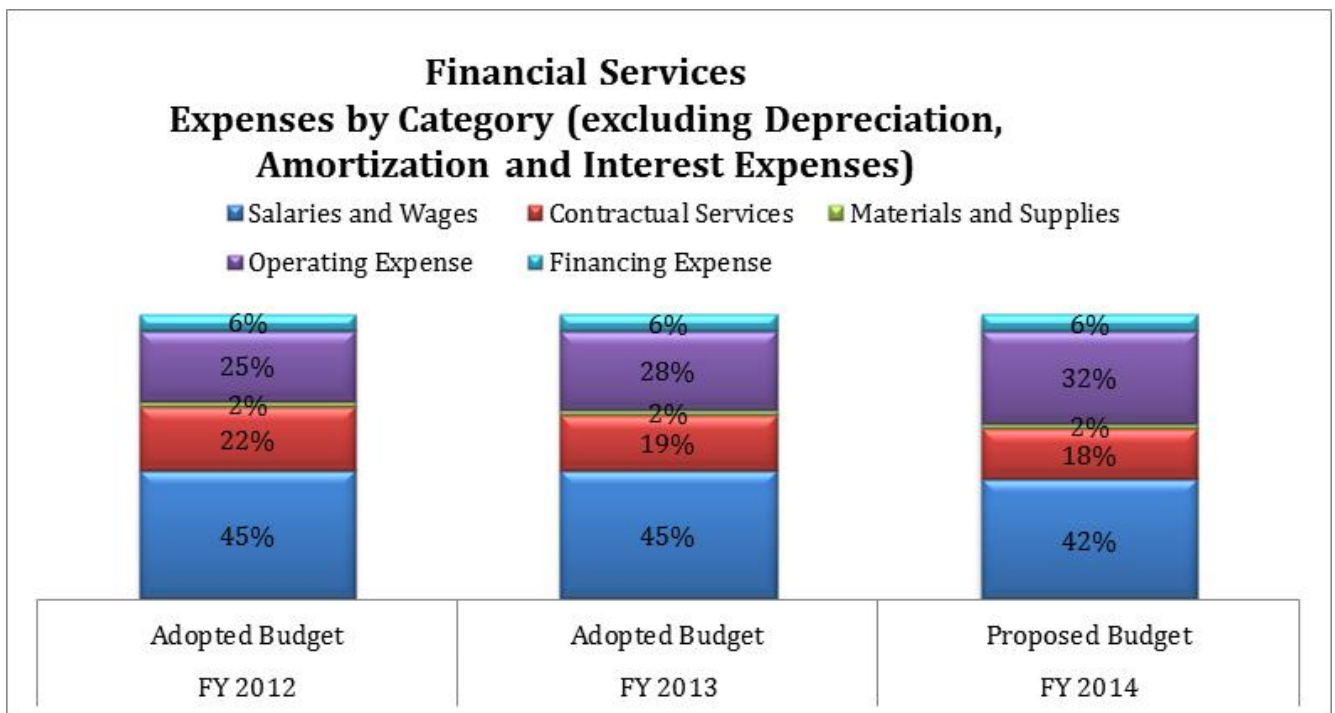
- Continue development of new funding mechanisms for the Authority's projects including the 183S (Bergstrom Expressway) project. *Strategic Initiative: Innovation*
- Enhance the investor relations section of the Authority's web site to provide more financial transparency and accountability. *Strategic Initiative: Innovation*
- Upgrade the Authority's financial accounting systems to take advantage of newer technology and improve financial reporting for operations and capital projects. *Strategic Initiative: Innovation*



## Financial Services

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 588,431	\$ 629,713	\$ 647,268	2.79%
Contractual Services	290,850	270,250	273,550	1.22%
Materials and Supplies	26,200	26,200	26,200	0.00%
Operating Expense	7,620,600	10,054,040	11,170,300	11.10%
Financing Expense	12,500,303	20,704,515	21,292,755	2.84%
<b>Total Expenses</b>	<b>21,026,384</b>	<b>31,684,718</b>	<b>33,410,073</b>	<b>5.45%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
CFO	1	1	1
Controller	1	1	1
Fiscal Analyst	1	1	1
<b>Total Positions - Financial Services</b>	<b>3</b>	<b>3</b>	<b>3</b>

**FY 2014 Proposed Operating Budget  
Financial Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<b>    <i>Salaries and Wages</i></b>				
Salary Expense-Regular	440,000	331,619	471,196	485,055
TCDRS	63,800	46,606	68,323	70,333
FICA	18,569	12,815	19,438	20,054
FICA MED	6,380	4,808	6,832	7,033
Health Insurance Expense	27,153	25,573	29,305	29,305
Life Insurance Expense	1,188	(81)	1,272	1,310
Other Benefits	29,181	8,044	31,187	32,018
Unemployment Taxes	2,160	(10)	2,160	2,160
<b>Total Salaries and Wages</b>	<b>588,431</b>	<b>429,373</b>	<b>629,713</b>	<b>647,268</b>
<b>    <i>Contractual Services</i></b>				
<b>Professional Services</b>				
Accounting	9,500	1,375	12,000	12,000
Auditing	55,000	44,990	65,000	65,000
Human Resources	80,000	2,946	25,000	50,000
Traffic & Revenue Consultants	-	2,999	-	5,000
<b>Total Professional Services</b>	<b>144,500</b>	<b>52,310</b>	<b>102,000</b>	<b>132,000</b>
<b>Other Contractual Services</b>				
IT Services	45,000	33,024	65,000	55,000
Copy Machine	9,000	5,331	10,000	10,000
Software Licenses	26,000	19,968	17,000	17,000
Security Contracts	600	-	600	600
Cell Phones	1,200	9,779	1,200	1,500
Local Telephone Service	6,000	-	8,000	10,000
Internet	4,500	127	3,000	1,000
Other Communication Expenses	1,500	345	1,500	1,000
Subscriptions	350	2,395	350	350
Memberships	600	-	600	600
Continuing Education	-	3,095	5,000	5,000
Professional Development	-	7,944	5,000	5,000
Seminars and Conferences	3,500	-	3,500	4,500
Staff-Travel	7,500	-	7,500	10,000
Contractual Contingencies	40,000	649	40,000	20,000
<b>Total Other Contractual Services</b>	<b>146,350</b>	<b>84,388</b>	<b>168,250</b>	<b>141,550</b>
<b>Total Contractual Services</b>	<b>290,850</b>	<b>136,698</b>	<b>270,250</b>	<b>273,550</b>
<b>    <i>Materials and Supplies</i></b>				
Office Supplies	10,000	2,462	10,000	10,000
Computer Supplies	12,000	6,023	12,000	12,000
Copy Supplies	2,200	742	2,200	2,200

**FY 2014 Proposed Operating Budget  
Financial Services**

Account Name	Budget Prior Year FY 2012	Actual Year to Date 4/30/13	Budget Amount FY 2013	Budget Request FY 2014
Office Supplies-Printed	2,000	423	2,000	2,000
<b>Total Materials and Supplies</b>	26,200	9,649	26,200	26,200
<b>Operating Expenses</b>				
Mileage Reimbursement	500	74	500	500
Toll Tag Expense	50	-	50	50
Parking	37,500	30,863	40,000	2,000
Meeting Expense	1,500	575	1,500	1,500
Overnight Delivery Services	1,000	153	1,000	1,000
Local Delivery Services	50	-	50	50
Insurance Expense	90,000	54,389	90,000	90,000
Rent Expense	190,000	172,036	250,000	400,000
Electricity	3,500	4,112	3,500	5,000
Other Licenses	-	163	40	200
<b>Non Cash Operating Expenses</b>				
Amortization Expense	1,230,000	264,757	76,000	25,000
Dep Exp- Furniture & Fixtures	16,500	11,458	9,000	14,000
Dep Expense - Equipment	14,500	14,335	26,400	17,000
Dep Expense - Autos & Trucks	5,000	5,749	7,000	7,000
Dep Expense-Buildng & Toll Fac	177,000	139,055	177,000	100,000
Dep Expense-Highways & Bridges	5,000,000	5,475,681	8,000,000	9,000,000
Dep Expense-Communic Equip	195,000	150,639	195,000	175,000
Dep Expense-Toll Equipment	465,000	799,384	965,000	986,000
Dep Expense - Signs	135,000	122,510	135,000	175,000
Dep Expense-Land Improvemts	52,000	119,942	67,000	160,000
Depreciation Expense-Computers	6,500	9,219	10,000	11,000
<b>Total Operating Expenses</b>	7,620,600	7,375,094	10,054,040	11,170,300

**FY 2014 Proposed Operating Budget  
Financial Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b><i>Financing Expenses</i></b>				
Arbitrage Rebate Calculation	2,500	5,605	6,000	6,000
Loan Fee Expense	12,500	-	12,500	5,000
Rating Agency Expense	33,000	40,300	35,000	50,000
Trustee Fees	2,000	6,500	6,000	8,000
Bank Fee Expense	7,500	-	8,000	8,000
Continuing Disclosure	4,000	4,815	4,000	4,000
Interest Expense	12,038,096	18,265,439	20,318,015	20,796,755
Contingency	15,000	-	15,000	15,000
 <i>Non Cash Financing Expenses</i>				
Bond issuance expense	385,707	384,969	300,000	400,000
<b>Total Financing Expenses</b>	<b>12,500,303</b>	<b>18,707,627</b>	<b>20,704,515</b>	<b>21,292,755</b>
 <b>Total Expenses</b>	 <b>\$ 21,026,384</b>	 <b>\$ 26,658,442</b>	 <b>\$ 31,684,718</b>	 <b>\$ 33,410,073</b>

## Toll Operations

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The Operations Department is responsible for all aspects of toll collection operations and toll systems maintenance. The department is responsible for toll systems integrity and the operations of the agency's video toll and violation enforcement processes to ensure the equitable and efficient collection of the toll revenues.

### ***Major Business Functions:***

Toll Collection Systems Management: Manage new toll collection systems installations, oversee daily operation of the electronic toll collection systems operations. Monitor system performance and transaction reconciliation. Oversee system maintenance to ensure accuracy and dependability.

Toll Facility Maintenance: responsible for campus and building maintenance for the Mobility Authority Field Office Building.

Traffic Management: Manage the third party Agreements that provide law enforcement services, courtesy patrol, traffic management and incident response for Mobility Authority facilities.

Customer Service and Violation Enforcement: Manage the contract that provides Pay-by-Mail processing, customer support and violation processing.

### ***FY 2013 Highlights and Accomplishments:***

Fiscal year 2013 saw the installation and integration of four new tolling points with the successful completion of the 290E Phase I toll road. Other notable accomplishments in this fiscal year included:

- Expansion of the HERO program for an additional 22 miles of coverage on I-35 and 12 miles of US 183. *Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation*
- Reduction to image review costs from an average of \$.13 per transaction to \$.095 per transaction. *Strategic Initiatives: Economic Vitality, Innovation*
- Reduced third party collection costs and increased revenue collection through the revamping of the pre-court process and implementation of innovative targeted collection campaigns. *Strategic Initiatives: Economic Vitality, Innovation*
- Complete final testing of 183A to reconcile transactions from the lane to the back office to ensure accurate posting and reconciliation. *Strategic Initiatives: Economic Vitality, Sustainability*

## Toll Operations

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### ***FY 2013 Highlights and Accomplishments (continued):***

- Implemented improvements to reporting capabilities resulting in better operational oversight. *Strategic Initiatives: Economic Vitality, Sustainability*
- Initiated improvements to the interactive voice recognition system and the Pay by Mail website resulting in enhanced customer communications. *Strategic Initiatives: Economic Vitality, Innovation*

### ***FY 2014 Overview and Goals:***

The Operations department's primary goals for fiscal year 2014 include the successful installation and integration of the remainder of 290-E toll system and to continue efforts to decrease costs through continued improvements to revenue collection techniques.

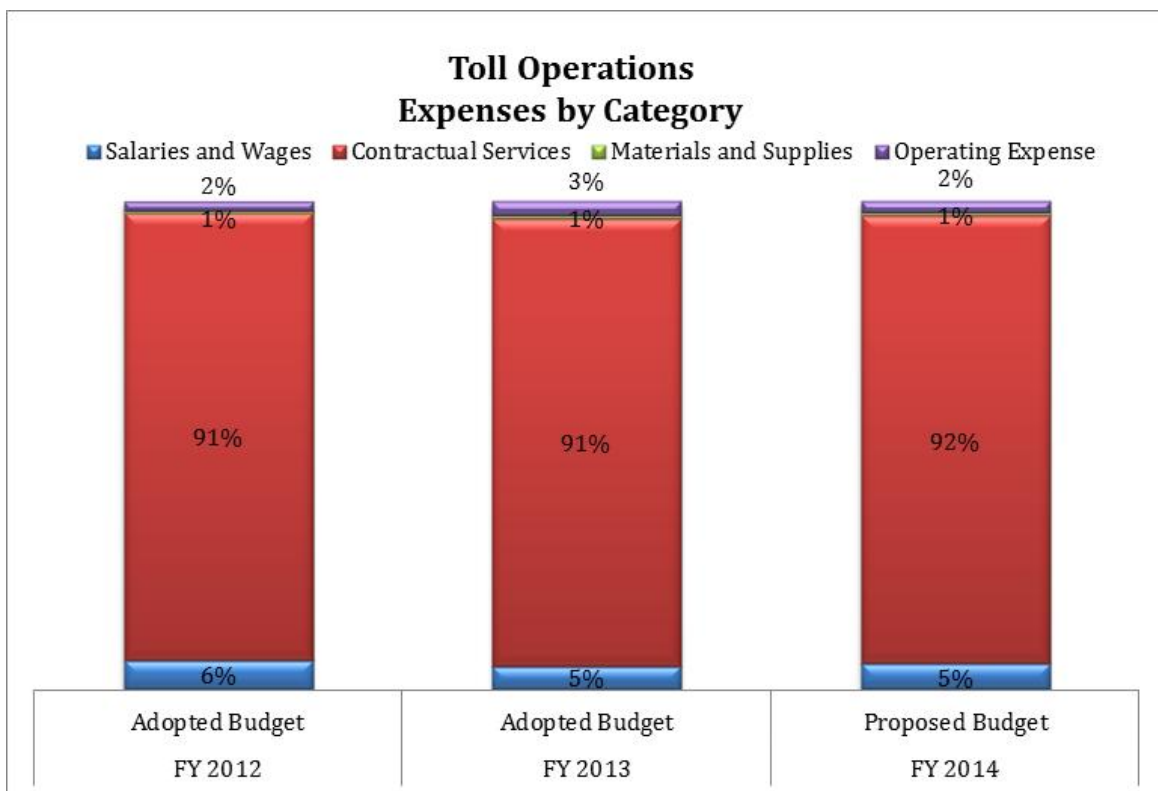
To that end, the team has developed plans to:

- Complete the toll operations and traffic management center to coincide with the completion of 290E *Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation, sustainability*
- Complete work on the development of the dynamic toll system for the MoPac improvement project. *Strategic Initiatives: Regional Mobility, Innovation*
- Increase revenue collection efforts through a heightened focus on Business and commercial accounts. *Strategic Initiatives: Economic Vitality, Sustainability*
- Continue efforts towards regional and national toll interoperability. *Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation*
- Continue partnerships with other Texas Regional Mobility Authorities. *Strategic Initiatives: Regional Mobility, Sustainability*
- Complete planning and begin implementation of the two Value Pricing Pilot Programs for 183A: Variable pricing and Real-time Rideshare. *Strategic Initiatives: Regional Mobility, Innovation*

## Toll Operations

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 308,443	\$ 307,863	\$ 405,471	31.71%
Contractual Services	4,633,991	5,743,201	7,053,781	22.82%
Materials and Supplies	31,000	41,175	41,175	0.00%
Operating Expense	95,725	189,075	189,575	0.26%
Financing Expense	0	0	0	
<b>Total Expenses</b>	<b>5,069,159</b>	<b>6,281,314</b>	<b>7,690,002</b>	<b>22.43%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
Operations Director	1	1	1
Customer Service and Toll Operations Manager	1	1	1
Administrative Assistant	0	0	1
<b>Total Positions - Toll Operations</b>	<b>2</b>	<b>2</b>	<b>3</b>



**FY 2014 Proposed Operating Budget  
Toll Operations**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<b>Salaries and Wages</b>				
Salary Expense-Regular	221,000	186,696	233,320	283,232
TCDRS	32,045	26,296	33,831	41,069
FICA	10,602	7,773	10,870	13,881
FICA MED	3,205	2,679	3,383	4,107
Health Insurance Expense	24,796	12,678	8,892	40,680
Life Insurance Expense	597	211	630	765
Other Benefits	14,758	11,143	15,497	19,577
Unemployment Taxes	1,440	(78)	1,440	2,160
<b>Total Salaries and Wages</b>	<b>308,443</b>	<b>247,397</b>	<b>307,863</b>	<b>405,471</b>
<b>Contractual Services</b>				
<b>Professional Services</b>				
General Engineering Consultant	50,000	-	50,000	50,000
General System Consultant	175,000	6,439	175,000	175,000
Image Processing 183A	600,000	865,536	780,000	1,140,000
NEW - Image Processing Manor				120,000
Facility maintenance	20,000	12,620	41,954	-
HERO	820,000	933,380	1,629,000	1,629,000
Human Resources	-		-	
Legal	-	648	-	-
<b>Total Professional Services</b>	<b>1,665,000</b>	<b>1,818,624</b>	<b>2,675,954</b>	<b>3,114,000</b>
<b>Other Contractual Services</b>				
ETC Maintenance Contract	840,000	427,951	1,029,900	1,291,625
ETC Development	125,000	-	125,000	125,000
ETC Testing	30,000	-	30,000	30,000
Law Enforcement	250,000	134,581	250,000	250,000
Special assignments	5,000	-	5,000	5,000
Traffic Management	84,000	42,823	-	-
Fire & Burglar Alarm	-	114	-	3,060
NEW - Generator Maintenance				20,000
NEW - Generator Fuel				9,000
NEW - Elevator Maintenance				2,640
NEW - Refuse				780
NEW - Pest control				1,536
NEW - Custodial				4,440
Cell Phones	1,200	988	1,200	1,200
Local Telephone Service	10,000	2,498	10,000	15,000
Internet	1,500	-	1,500	5,000
Fiber Optic System	63,000	32,465	63,000	30,000
Memberships	1,000	2,500	2,859	3,500

**FY 2014 Proposed Operating Budget  
Toll Operations**

Account Name	Budget Prior Year FY 2012	Actual Year to Date 4/30/13	Budget Amount FY 2013	Budget Request FY 2014
Continuing Education	-	-	1,500	1,500
Professional Development	-	-	1,500	1,500
Seminars and Conferences	3,500	800	4,000	4,000
Staff-Travel	7,000	3,955	7,000	7,000
Other Contractual Svcs	100,000	-	-	-
TxTag Collection Fees	1,347,791	1,096,865	1,434,788	2,013,000
NEW - Court Enforcement Costs				15,000
Contractual Contingencies	100,000	-	100,000	100,000
<b>Total Other Contractual Services</b>	2,968,991	1,745,539	3,067,247	3,939,781
<b>Total Contractual Services</b>	4,633,991	3,564,163	5,743,201	7,053,781
<b>Materials and Supplies</b>				
Maintenance Supplies-Roadway	-	-	9,175	9,175
ETC spare parts expense	30,000	-	30,000	30,000
Misc Materials & Supplies	1,000	-	2,000	2,000
<b>Total Materials and Supplies</b>	31,000	-	41,175	41,175
<b>Operating Expenses</b>				
Mileage Reimbursement	2,000	451	1,000	1,500
Toll Expense	1,000	15	300	300
Parking	25	-	25	25
Meeting Expense	-	76	200	200
Postage Expense	-	-	50	50
Repair & Maintenance-General	-	403	-	-
Repair & Maintenance Toll Equip	5,000	400	5,000	5,000
Water	7,500	5,293	7,500	7,500
Electricity	80,000	54,032	175,000	175,000
<b>Total Operating Expenses</b>	95,725	60,671	189,075	189,575
<b>Total Expenses</b>	<b>\$ 5,069,159</b>	<b>\$ 3,872,231</b>	<b>\$ 6,281,314</b>	<b>\$ 7,690,002</b>

## Communications

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The primary role of the Communications and Marketing Department is the development and facilitation of programs that advance the mission of the agency through strategic interaction with customers and the media. These efforts are generally classified into four general areas of specialization that include communications, marketing, media relations, and customer service.

### ***Major Business Functions:***

Communications: This business function involves the development of communication tools such as publications, collateral material, videos, websites, displays, presentations and social media to inform customers and stakeholders about the work of the Mobility Authority. The communication function also handles customer and stakeholder inquiries and assists with dispute resolution related to agency operations. Another major communication function is the coordination and promotion of events such as groundbreakings, ribbon cuttings, and stakeholder presentations.

Marketing: Activities in the marketing area revolve primarily around the strategic promotion of the Mobility Authority, TxTag and Pay by Mail in the form of paid advertising. This can include direct mail, television, radio, print ads and sponsorships.

Media Relations: Work in the media relations area involves developing media outreach strategies, writing and distributing media alerts and news releases, building relationships with members of the media, soliciting coverage from the media, responding to media inquiries, coordinating interviews, managing the flow of information, monitoring media coverage and documenting results.

Customer Service: The Communication Department is the main point of contact for customers and members of the public seeking information or assistance. The Communication Department responds to phone calls and email inquiries from the public and assists the agency with the development of responses to written correspondence.

### ***FY 2013 Highlights and Accomplishments:***

- Maintained strong community relations on the Manor Expressway project, hosting a number of neighborhood events and successfully opening Phase 1 of the project. *Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation*
- Successfully completed the MoPac Environmental Study and began implementation of the public outreach program for construction using Bleiker strategy. *Strategic Initiative: Economic Vitality, Regional Mobility, Innovation*

## Communications

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### ***FY 2013 Highlights and Accomplishments (continued):***

- Implemented the public outreach program for the Bergstrom Expressway. Established a logo and web site, held numerous open houses and small group meetings, and began developing context sensitive design for corridor. *Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation*
- Implemented public outreach program for the Oak Hill Parkway project utilizing Bleiker strategy. Held community contest to develop project brand, created project web site, held first open house, conducted small working group meeting to address community issues with project and generated positive press and positive community feedback regarding the process. *Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation, sustainability*
- Continued support for various mobility related events including project graduation and Liberty Hill's Rip Roar'in Ride. *Strategic Initiatives: Regional Mobility*
- Extended partnerships with the Texas Stars and the Round Rock Express to promote toll traffic while supporting these two regional attractions. *Strategic Initiatives: Economic Vitality*
- Produced agency video highlighting projects and accomplishments. *Strategic Initiative: Economic Vitality, Regional Mobility, Innovation, sustainability*

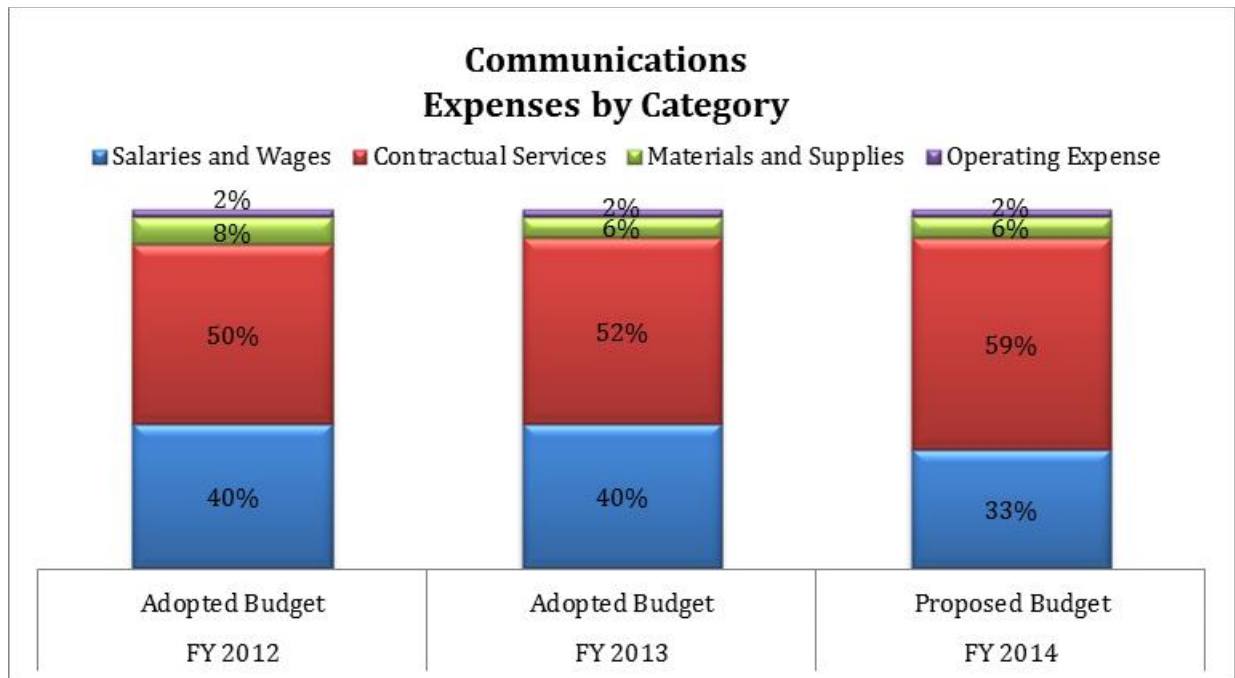
### ***FY 2014 Overview and Goals:***

- The main focus of the communications team in FY 2014 will be media relations activities for the five environmental studies that will be underway including the MoPac South, Oak Hill, Manchaca, Bergstrom and US 183 North projects. *Strategic Initiative: Regional Mobility*
- The communications team plans to continue our partnerships with the Texas Stars and Round Rock Express. We will also continue to support local chambers of commerce through membership and the participation in various advertising opportunities. We will also pursue opportunities to partner with various businesses to promote economic development and increase toll road traffic. *Strategic Initiative: Economic Vitality*
- The team will develop an opening strategy for the Manor Expressway project that includes advertising to promote use of the roadway and TxTag. A Grand Opening event will also be planned. *Strategic Initiative: Regional Mobility, Economic Vitality*
- The team will work with the MoPac Project team to implement an advertising campaign to promote the start of construction on the project. *Strategic Initiative: Regional Mobility, Innovation*

## Communications

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 265,509	\$ 270,944	\$ 216,043	-20.26%
Contractual Services	327,600	348,200	380,600	9.30%
Materials and Supplies	50,000	37,000	37,000	0.00%
Operating Expense	14,700	14,700	14,100	-4.08%
Financing Expense	0	0	0	
<b>Total Expenses</b>	<b>657,809</b>	<b>670,844</b>	<b>647,743</b>	<b>-3.44%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
Communications and Marketing Director	1	1	0
Communications and Marketing Manager	0	0	1
Communications and Marketing Specialist	1	1	1
Intern*	1	1	1
<b>Total Positions - Communications</b>	<b>3</b>	<b>3</b>	<b>3</b>

\*Not currently filled

**FY 2014 Proposed Operating Budget  
Communications and Marketing**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<b>Salaries and Wages</b>				
Salary Expense-Regular	190,600	151,256	189,073	155,400
TCDRS	26,187	21,322	27,416	22,533
FICA	10,825	8,142	10,377	10,174
FICA MED	2,764	2,191	2,742	2,253
Health Insurance Expense	20,308	23,482	26,701	14,284
Life Insurance Expense	488	216	510	420
Other Benefits	12,177	9,402	12,685	10,259
Unemployment Taxes	2,160	18	1,440	720
<b>Total Salaries and Wages</b>	<b>265,509</b>	<b>216,030</b>	<b>270,944</b>	<b>216,043</b>
<b>Contractual Services</b>				
Professional Services				
Photography	15,000	-	15,000	10,000
<b>Total Professional Services</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>	<b>10,000</b>
Other Contractual Services				
Graphic Design Services	10,000	11,070	10,000	40,000
Website Maintenance	25,000	2,929	35,000	35,000
Research Services	25,000	3,154	50,000	50,000
Communications and Marketing	170,000	162,655	140,000	140,000
Advertising Expense	40,000	69,205	60,000	60,000
Direct Mail	5,000	757	5,000	5,000
Video Production	5,000	20,920	5,000	20,000
Radio	15,000	-	10,000	10,000
Other Public Relations	2,500	-	2,500	2,500
Cell Phones	600	1,170	1,200	600
Subscriptions	500	-	500	500
Memberships	1,000	900	1,000	1,000
Seminars and Conferences	5,000	2,894	5,000	3,000
Staff-Travel	8,000	5,471	8,000	3,000
<b>Total Other Contractual Services</b>	<b>312,600</b>	<b>281,125</b>	<b>333,200</b>	<b>370,600</b>
<b>Total Contractual Services</b>	<b>327,600</b>	<b>281,125</b>	<b>348,200</b>	<b>380,600</b>
<b>Materials and Supplies</b>				
Annual Report printing	10,000	5,534	7,000	7,000
Other Reports-Printing	20,000	3,408	10,000	10,000
Direct Mail Printing	5,000	-	5,000	5,000
Office Supplies-Printed	-	1,560	-	-

**FY 2014 Proposed Operating Budget  
Communications and Marketing**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
Promotional Items	10,000	4,827	10,000	10,000
Displays	5,000	-	5,000	5,000
<b>Total Materials and Supplies</b>	<b>50,000</b>	<b>15,329</b>	<b>37,000</b>	<b>37,000</b>
<b><i>Operating Expenses</i></b>				
Mileage Reimbursement	1,500	1,240	1,500	1,000
Toll Tag Expense	200	48	200	100
Community Meeting/Events	5,000	-	5,000	5,000
Meeting Expense	500	300	500	500
Public Notices	2,000	-	2,000	2,000
Postage Expense	5,000	-	5,000	5,000
Local Delivery Services	500	-	500	500
<b>Total Operating Expenses</b>	<b>14,700</b>	<b>1,587</b>	<b>14,700</b>	<b>14,100</b>
<b>Total Expenses</b>	<b>\$ 657,809</b>	<b>\$ 514,070</b>	<b>\$ 670,844</b>	<b>\$ 647,743</b>

## Law Department

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The Law Department exists to provide trusted legal advice and counsel to support and advance the mission of the Mobility Authority. The General Counsel and Legal Assistant work with the Board of Directors, the Executive Director, staff, and consultants to anticipate, identify, consider, and respond to legal issues. The Law Department provides information, advice, and guidance on compliance with applicable laws and represents the Authority's interests in its relationships with customers, other agencies, consultants, vendors, and the public. The Law Department coordinates and collaborates with outside counsel to provide resources and expertise to support the Mobility Authority's projects, programs, and operations.

### ***Major Business Functions:***

- Identify, research, and advise the Board, Executive Director, and staff on legal issues that arise in connection with Mobility Authority operations and functions.
- Ensure that the Board and management receive timely, sound legal advice concerning compliance with laws and regulations.
- Coordinate, review, and prepare the agenda and backup materials for Board meetings.
- Draft, review, and advise on documents that implement Mobility Authority programs and operations, including:
  - Resolutions and policy code provisions enacted by the Board;
  - Procurement documents such as bid solicitations, requests for information, requests for qualifications, requests for proposals, and other related documents;
  - Contracts with vendors and interlocal agreements other government agencies;
  - Documents required by open government and ethics laws, including responses to requests for public information and disclosures of conflicts of interest and personal financial information.
- Advise on the implementation, construction, and application of existing agreements and legal issues that may arise under those agreements.
- Collaborate with Mobility Authority staff and court officials in Williamson and Travis Counties to continuously improve toll collection and enforcement practices and strategies.
- Assist in managing Mobility Authority records and document retention systems to ensure compliance with legal requirements and best practices.
- Manage the appropriate, efficient use of resources and expertise for legal services provided by outside counsel.



## Law Department

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### ***FY 2013 Highlights and Accomplishments:***

- Worked with outside counsel and Mobility Authority staff to respond to proposals in the 83rd Legislature that could affect the operations of the Mobility Authority.

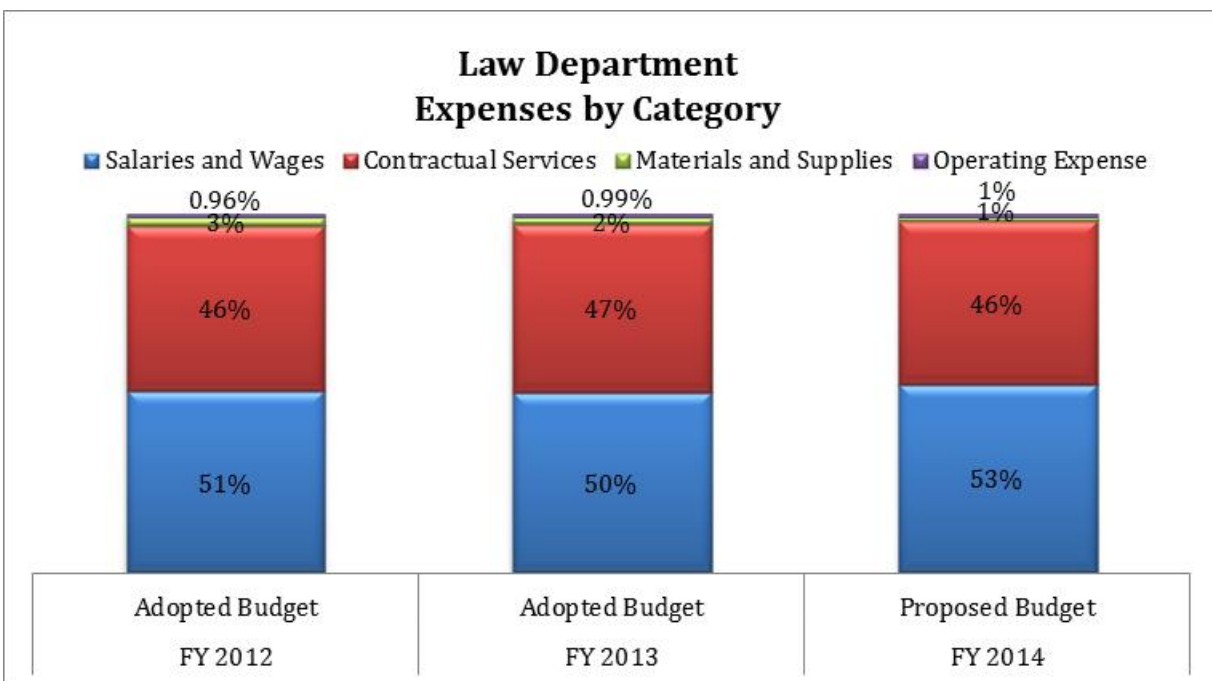
### ***FY 2014 Overview and Goals:***

- Continue to manage and provide legal support for Mobility Authority governance, projects, and operations.
- Create, review, and update document templates and systems to increase efficiency and best practices in Mobility Authority contracting and agenda preparation processes.
- Provide support and focus on strategies and procedures to improve toll collections by implementing creative enforcement strategies and methods authorized by state law.
- Continue to review, analyze, and recommend Policy Code revisions to comply with evolving legal requirements and best practices, and to provide necessary or desirable improvements.

## Law Department

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 288,480	\$ 300,839	\$ 308,979	2.71%
Contractual Services	260,800	279,800	267,800	-4.29%
Materials and Supplies	15,000	12,000	6,000	-50.00%
Operating Expense	5,450	5,920	5,700	-3.72%
Financing Expense	0	0	0	
<b>Total Expenses</b>	<b>569,730</b>	<b>598,559</b>	<b>588,479</b>	<b>-1.68%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
Legal Counsel	1	1	1
Administrative Assistant	1	1	1
<b>Total Positions - Legal</b>	<b>2</b>	<b>2</b>	<b>2</b>

**FY 2014 Proposed Operating Budget  
Legal Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<i><b>Salaries and Wages</b></i>				
Salary Expense-Regular	212,000	174,016	217,509	223,906
TCDRS	30,885	24,518	31,539	32,466
FICA	10,075	7,527	10,168	10,490
FICA MED	3,089	2,517	3,154	3,247
Health Insurance Expense	15,153	19,466	21,905	21,905
Life Insurance Expense	572	206	587	605
Other Benefits	14,266	10,868	14,537	14,920
Unemployment Taxes	1,440	(71)	1,440	1,440
<b>Total Salaries and Wages</b>	<b>288,480</b>	<b>239,046</b>	<b>300,839</b>	<b>308,979</b>
<i><b>Contractual Services</b></i>				
Professional Services				
Legal	250,000	197,581	270,000	250,000
<b>Total Professional Services</b>	<b>250,000</b>	<b>197,581</b>	<b>270,000</b>	<b>250,000</b>
Other Contractual Services				
IT Services	-	4,165	-	8,000
Software Licenses	-	-	200	200
Cell Phones	600	350	600	600
Memberships	1,500	166	2,000	2,000
Continuing Education	2,000		800	800
Seminars and Conferences	2,500	540	2,500	2,500
Staff-Travel	3,500	1,572	3,000	3,000
Other Contractual Svcs	200		200	200
Contractual Contingencies	500		500	500
<b>Total Other Contractual Services</b>	<b>10,800</b>	<b>6,793</b>	<b>9,800</b>	<b>17,800</b>
<b>Total Contractual Services</b>	<b>260,800</b>	<b>204,374</b>	<b>279,800</b>	<b>267,800</b>

**FY 2014 Proposed Operating Budget  
Legal Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b><i>Materials and Supplies</i></b>				
Books & Publications	15,000	4,504	12,000	6,000
Office Supplies	-	43	-	
<b>Total Materials and Supplies</b>	<b>15,000</b>	<b>4,547</b>	<b>12,000</b>	<b>6,000</b>
<b><i>Operating Expenses</i></b>				
Mileage Reimbursement	500	92	250	250
Toll Tag Expense	50	1	20	
Parking	50	7	50	50
Meeting Expense	4,150	-	5,000	5,000
Public Notices	200	-	200	
Postage Expense	200	94	100	100
Overnight Delivery Services	100	11	100	200
Local Delivery Services	200	-	200	100
<b>Total Operating Expenses</b>	<b>5,450</b>	<b>204</b>	<b>5,920</b>	<b>5,700</b>
<b>Total Expenses</b>	<b>\$ 569,730</b>	<b>\$ 448,172</b>	<b>\$ 598,559</b>	<b>\$ 588,479</b>

## Engineering

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The primary role of the Engineering Department is to provide leadership and direction for all engineering functions within the Mobility Authority.

### ***Major Business Functions:***

Project Inception and Feasibility: Coordinate with other transportation providers in the region (TxDOT, City of Austin, Travis County, and Williamson County) to assure that mobility needs for the region are defined and included in the Long Range Transportation Plan. Provide feasibility analysis for selected projects to evaluate implementation priority.

Project Development: Accurately program and develop priority projects to the appropriate level for implementation based on coordination with stakeholders. Stakeholders would include external – federal and state agencies, local governments and the general public. Internal stakeholders would include the Board of Directors, the Executive Director, Legal Department, Financial Team, Toll Operations Department, General Engineering Consultants and Public Relations Department. The deliverable may include schematic level design, or more complete design as well as the appropriate level of environmental documentation and clearance.

Project Implementation: Determine the appropriate project delivery method and oversight to provide the Authority with a project of the highest quality that meets the financial and timing constraints.

Roadway Maintenance: Quantifiable definition of appropriate levels of roadway maintenance that will drive the estimated maintenance costs for any given project over the life of any debt and beyond. Programmatic annual assessment of roadway conditions and estimated maintenance costs (needs) for the next fiscal year. Oversight of all maintenance activities performed on Authority roadways or other assets.

### ***FY 2013 Highlights and Accomplishments:***

- Final Acceptance of the 183A Phase II toll project. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Open to traffic and Final Acceptance of the direct connectors on the 290E toll project to and from US 183 using “economic stimulus” funding. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Significant progress on the design-build Comprehensive Development Agreement (CDA) for the 290E toll project from US 183 east to SH 130. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Assisted the North East Texas Regional Mobility Authority (NET RMA) with procurement of General Engineering Consultant services.

## Engineering

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### ***FY 2013 Highlights and Accomplishments (continued):***

- Negotiation and award of a Best Value – Design/Build contract to CH2M Hill for the design and construction of the MoPac Improvement Project. *Strategic Initiative: Regional Mobility, Economic Vitality*
- Procurement of CP&Y as Project Consultant to produce environmental documentation for the 183(N) Express Lanes from Loop 1 north to 183A. *Strategic Initiative: Regional Mobility, Economic Vitality*
- Procurement of Jacobs Engineering as Project Consultant to produce environmental documentation for the Loop 1 (S) Express Lanes from Ladybird Lake south to Slaughter Lane. *Strategic Initiative: Regional Mobility, Economic Vitality*
- Deployment of the project development teams performing the environmental documentation for the 183(S) project and the US 290(W)/ SH 71(W) interchange project. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Hired a new Construction and Maintenance Manager for the engineering department to provide oversight for all construction and maintenance activities. *Strategic Initiatives: Regional Mobility, Innovation*
- Entered into a new Interlocal Agreement with TxDOT for Performance Based Maintenance Contracting affecting all open Mobility Authority roadways. *Strategic Initiative: Innovation*

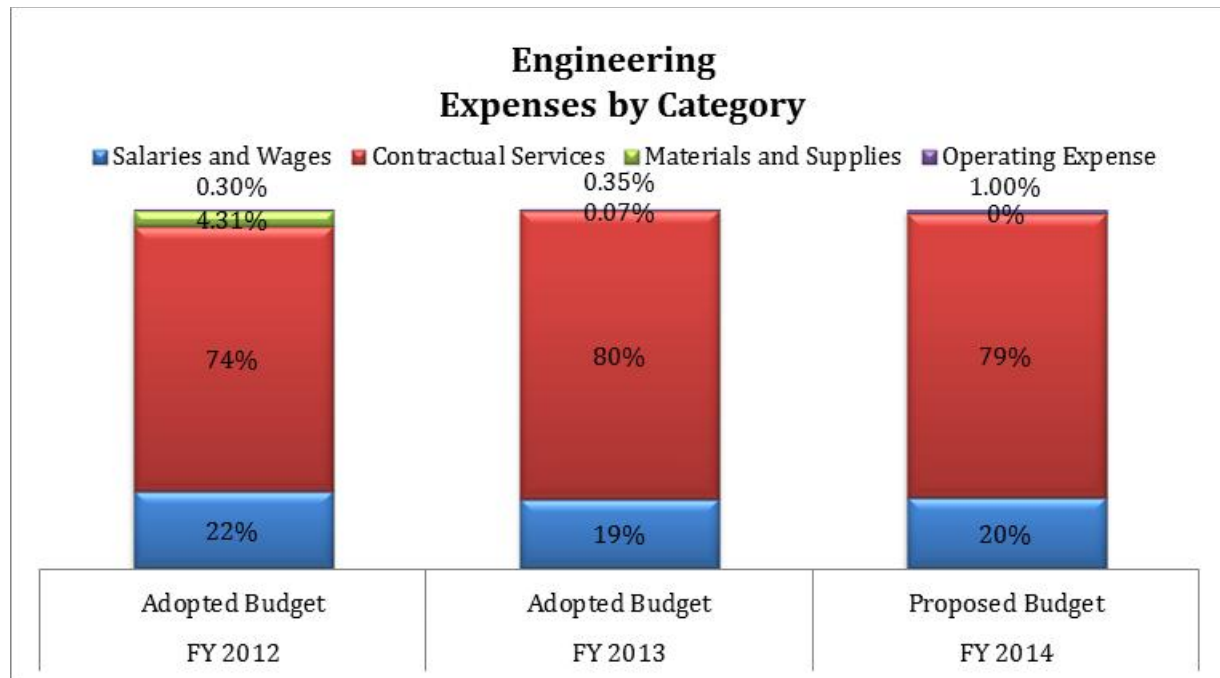
### ***FY 2014 Overview and Goals:***

- Continue program support from our two General Engineering Consultant's (GEC's) for all annual Operations Budget activities. *Strategic Initiative: Innovation*
- Completion of modifications to the Project Dashboard website making project and program data more user friendly. *Strategic Initiatives: Innovation*
- Completion of the 183S (Bergstrom Expressway) environmental process. *Strategic Initiatives: Regional Mobility, Economic Vitality*
- Significant environmental documentation progress for 183(N) Exp. and Loop 1 (S) Exp. projects. *Strategic Initiatives: Regional Mobility, Sustainability*
- Conduct in depth research and begin formulating an asset management strategy for the Authority. *Strategic Initiative: Sustainability*
- Research appropriate performance measures for the Engineering Department as well as the Authority with respect to transportation project implementation. *Strategic Initiative: Innovation*

## Engineering

### Summary of Expenses:

	FY 2012 Budget	FY 2013 Budget	FY 2014 Proposed Budget	Increase (Decrease)
Salaries and Wages	\$ 628,325	\$ 546,121	\$ 563,526	3.19%
Contractual Services	2,137,100	2,251,000	2,221,500	-1.31%
Materials and Supplies	125,000	2,000	1,000	-50.00%
Operating Expense	8,770	9,800	10,700	9.18%
Financing Expense	0	0	0	
<b>Total Expenses</b>	<b>2,899,195</b>	<b>2,808,921</b>	<b>2,796,726</b>	<b>-0.43%</b>



### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
Engineering Director	1	1	1
Engineering Manager	1	1	1
Maintenance Manager	1	1	0
Construction and Maintenance Manager	0	0	1
Administrative Assistant	0	1	1
<b>Total Positions - Engineering</b>	<b>3</b>	<b>4</b>	<b>4</b>

**FY 2014 Proposed Operating Budget  
Engineering Services**

<b>Account Name</b>	<b>Budget Prior Year FY 2012</b>	<b>Actual Year to Date 4/30/13</b>	<b>Budget Amount FY 2013</b>	<b>Budget Request FY 2014</b>
<b>Expenses</b>				
<b>Salaries and Wages</b>				
Salary Expense-Regular	368,601	196,201	378,390	401,857
Contractual Employees Expense	105,000	-	5,000	5,000
TCDRS	53,447	27,637	54,867	58,269
FICA	16,390	10,760	19,517	20,922
FICA MED	5,345	2,814	5,487	5,827
Health Insurance Expense	51,593	37,589	53,603	40,922
Life Insurance Expense	995	(450)	1,021	1,085
Other Benefits	24,695	8,670	25,356	26,764
Unemployment Taxes	2,259	126	2,880	2,880
<b>Total Salaries and Wages</b>	<b>628,325</b>	<b>283,348</b>	<b>546,121</b>	<b>563,526</b>
<b>Contractual Services</b>				
<b>Professional Services</b>				
General Engineering Consultant	1,200,000	123,715	1,200,000	1,200,000
GEC-Trust Indenture Support	-	52,303	-	-
GEC-Financial Planning Support	-	35,554	-	-
GEC-Toll Ops Support	-	1,748	-	-
GEC-Roadway Ops Support	-	154,460	-	-
GEC-Technology Support	-	26,231	-	-
GEC-Public Information Support	-	7,673	-	-
GEC-General Support	-	182,690	-	-
<b>Total Professional Services</b>	<b>1,200,000</b>	<b>584,374</b>	<b>1,200,000</b>	<b>1,200,000</b>
<b>Other Contractual Services</b>				
Emergency Maintenance	10,000	-	10,000	10,000
Roadway Maintenance Contract	300,000	98,118	640,000	750,000
Landscape Maintenance	280,000	103,950	280,000	250,000
Signal & Illumination Maint	175,000	46,743	-	-
Mowing and litter control	40,000	40,806	-	-
Hazardous Material Cleanup	10,000	-	-	-
Striping	75,000	-	-	-
Graffiti removal	10,000	225	-	-
Cell Phones	3,600	2,198	2,500	2,500
Other Communication Expenses	-	-	10,000	-
Continuing Education	-	450	-	-
Seminars and Conferences	3,000	2,185	3,000	3,000
Staff-Travel	5,500	4,183	5,500	6,000
Contractual Contingencies	-	-	100,000	-



**FY 2014 Proposed Operating Budget  
Engineering Services**

Account Name	Budget Prior Year FY 2012	Actual Year to Date 4/30/13	Budget Amount FY 2013	Budget Request FY 2014
Total Other Contractual Services	937,100	298,858	1,051,000	1,021,500
<b>Total Contractual Services</b>	<b>2,137,100</b>	<b>883,232</b>	<b>2,251,000</b>	<b>2,221,500</b>
<b><i>Materials and Supplies</i></b>				
Office Supplies	-	-	1,000	
Ice Control Materials	25,000	-	-	
Maintenance Supplies-Roadway	100,000	-	-	
Tools & Equipment Expense	-	-	500	500
Misc Materials & Supplies	-	14	500	500
<b>Total Materials and Supplies</b>	<b>125,000</b>	<b>14</b>	<b>2,000</b>	<b>1,000</b>
<b><i>Operating Expenses</i></b>				
Gasoline Expense	5,000	2,924	5,000	5,500
Mileage Reimbursement	1,000	1,776	1,200	2,000
Toll Tag Expense	2,300	1,645	2,300	2,000
Parking	20	69	100	100
Meeting Expense	100	197	100	100
Postage Expense	-	13	-	-
Overnight Delivery Services	-	8	-	
Repair & Maintenance-Vehicles	100	203	500	500
Other Licenses	250	470	600	500
<b>Total Operating Expenses</b>	<b>8,770</b>	<b>7,305</b>	<b>9,800</b>	<b>10,700</b>
<b>Total Expenses</b>	<b>\$ 2,899,195</b>	<b>\$ 1,173,899</b>	<b>\$ 2,808,921</b>	<b>\$ 2,796,726</b>

## Consolidated Staffing Schedule

### Authorized Personnel:

	Positions		
	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Proposed
<b><u>Administration</u></b>			
Executive Director	1	1	1
Deputy Director	1	1	1
Assistant to Executive Director	1	1	1
Receptionist	1	1	1
Community Relations Director**	0	0	1
Community Development Specialist	1	0	0
Public Outreach Manager	0	1	1
Intern*	1	1	1
<b><u>Financial Services</u></b>			
CFO	1	1	1
Controller	1	1	1
Fiscal Analyst	1	1	1
<b><u>Toll Operations</u></b>			
Operations Director	1	1	1
Customer Service and Toll Operations Manager	1	1	1
Administrative Assistant (new for FY 2014)	0	0	1
<b><u>Communications and Marketing</u></b>			
Communications and Marketing Director	1	1	0
Communications and Marketing Manager	0	0	1
Communications and Marketing Specialist	1	1	1
Intern*	1	1	1
<b><u>Legal</u></b>			
Legal Counsel	1	1	1
Administrative Assistant	1	1	1
<b><u>Engineering</u></b>			
Engineering Director	1	1	1
Engineering Manager	1	1	1
Maintenance Manager	1	1	0
Construction and Maintenance Manager	0	0	1
Administrative Assistant	1	1	1
<b>Total Positions</b>	<b>20</b>	<b>20</b>	<b>22</b>

\*Positions currently not filled

\*\*For FY 2014 and 2015 this position is funded through the MoPac Improvement Project

## Operating Capital Budget

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### FY 2014 Operating Capital Budget

Server and other hardware replacements	\$	25,000
Furniture		15,000
Vehicle		30,000
Financial Software Upgrade		40,000
<b>Total Operating Capital Budget</b>	<b>\$</b>	<b>110,000</b>

## System Operating Budget

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### System Operating Costs

Toll Operations	Operating Expenses	\$	7,690,002
Finance Department	Insurance Expense		90,000
Finance Department	Trustee Expense		8,000
Finance Department	Salaries		323,634
Finance Department	Rent		400,000
Finance Department	Contractual		165,100
Finance Department	Materials and Supplies		19,650
Legal	Salaries		123,592
Legal	Contractual		125,000
Communications	Salaries		108,022
Communications	Contractual		130,000
Communications	Materials and Supplies		8,100
Engineering	Salaries		169,058
Engineering	Contractual		361,250
Administration	Salaries		391,106

<b>Total System Operating Costs</b>			<b>\$ 10,112,513</b>
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## Debt Service Schedules

**Central Texas Regional Mobility Authority  
Schedule of Outstanding Debt  
Fiscal Year 2014**

<b>Debt Issue</b>	<b>Date of Issue</b>	<b>Date of Maturity</b>	<b>Average Interest Rates</b>	<b>Amount Issued</b>	<b>Amount Outstanding 7/1/2013</b>
2013 Senior Lien Revenue Refunding Bonds	5/1/2013	1-Jan-2043	3.00% - 5.00%	\$ 155,810,000	\$ 155,810,000
2013 Senior Lien Revenue Put Bonds	5/1/2013	4-Jan-2016	3.00%	30,000,000	30,000,000
2013 Subordinate Lien Revenue Refunding Bonds	5/1/2013	1-Jan-2042	3.00% - 5.00%	103,960,000	103,960,000
2011 Regions Loan (Revolving Line of Credit)	1-Nov-2011	1-Nov-2014	30 bps over LIBOR	5,000,000	1,600,000
2011 Senior Lien Revenue Bonds	29-Jun-2011	1-Jan-2046	5.75% - 6.25%	295,930,000	295,930,000
2011 Senior Lien Capital Appreciation Bonds	29-Jun-2011	1-Jan-2026	5.90% - 6.50%	9,999,944	9,999,944
2011 Subordinated Lien Revenue Bonds	29-Jun-2011	1-Jan-2041	6.75%	70,000,000	70,000,000
2010 Senior Lien Revenue Bonds	1-Mar-2010	1-Jan-2040	5.75%	59,880,000	59,880,000
2010 Senior Lien Capital Appreciation Bonds	1-Mar-2010	1-Jan-2040	7.20% - 7.85%	34,999,710	34,999,710
<b>Total Debt Service</b>				<b>\$ 475,809,654</b>	<b>\$ 472,409,654</b>

## Debt Service Schedules

### Debt Service Schedule Fiscal Year 2014

	Principal	Regular Interest	Accreted Interest	Capitalized Interest
<b>2013 Senior Lien Refunding Bonds</b>				
1/1/2014	1,100,000	3,873,475		
7/1/2014		3,856,975		
<b>2013 Put Bonds</b>				
1/1/2014		450,000		
7/1/2014		450,000		
<b>2013 Subordinate Lien Refunding Bonds</b>				
1/1/2014	250,000	2,590,600		
7/1/2014		2,586,850		
<b>2010 Senior Lien CABs</b>				
1/1/2014			1,700,563	
7/1/2014			1,765,192	
<b>2010 Senior Lien Current Interest Bonds</b>				
1/1/2014		1,721,550		
7/1/2014		1,721,550		
<b>2011 Senior Lien</b>				
1/1/2014				8,946,606
7/1/2014				8,946,606
<b>2011 Senior Lien CABs</b>				
1/1/2014			355,434	
7/1/2014			366,809	
<b>2011 Subordinated Lien</b>				
1/1/2014				2,362,500
7/1/2014				2,362,500
<b>2011 Regions Loan</b>		80,000		
<b>Total Debt Service</b>	<b>\$ 1,350,000</b>	<b>\$ 17,331,000</b>	<b>\$ 4,187,998</b>	<b>\$ 22,618,212</b>

#### Reconciliation

Interest Expense (non capital)	20,796,755
Capitalized Interest (projects)	22,618,212
Accreted Interest (projects)	722,243
Total Interest FY 2014	44,137,210
Principal	1,350,000
Total Debt Service	<u>\$ 45,487,210</u>

## Capital Improvement Program

### Capital Improvement Projects as of July 1, 2013

Project Name	Estimated Total Project Cost	State/Federal Funding	Funding Source
Manor Expressway Phase II (to completion)	\$ 353,100,000	\$ 128,900,000	Bond Financing, Category 2 Funding
Mopac Express Lanes Project - North (to completion)	208,345,100	199,500,000	Category 2, Category 7, Category 12 Funding
US 183 South (to environmental clearance)	726,000,000	126,000,000	and Short-Term Financing for gap Category 2 and Category 12 Funding
Value Pricing Project	1,525,530	1,220,424	80% Federal Grant; 20% General Fund match
Ride Share Project	150,000	120,000	80% Federal Grant; 20% General Fund match
US 183/183A Intersection Improvements (to completion)	3,200,000	-	TxDOT Pass-Through Agreement, Private Developer; General Fund
Mopac Express Lanes Project - South (to construction)	16,500,000	16,500,000	Proposition 12 Funding
SH 45 SW (to environmental clearance)	2,000,000	2,000,000	Category 2 and Category 12 Funding
US 290 West - The "Y" (to environmental clearance)	3,100,000	3,100,000	Category 2 and Category 12 Funding
US 183 N Express Lanes (to environmental clearance)	7,200,000	7,200,000	Category 7 Funding
	<b>\$ 1,321,120,630</b>	<b>\$ 484,540,424</b>	

#### Funding Sources Descriptions:

Category 2 - Metropolitan Area Corridor Projects (Federal)  
 Category 7 - Statewide Transportation Program - Metropolitan Mobility/Rehabilitation (Federal)  
 Category 12 - Commission Strategic Priority (State/Federal)  
 Proposition 12 - General Obligation Bond Projects (State)