



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

July 24, 2019
AGENDA ITEM #4

Approve the minutes from the
June 26, 2019 Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the June 26, 2019 Regular Board Meeting.

Backup provided: Draft minutes, June 26, 2019 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, June 26, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted June 21, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/06262019-661>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors

After noting that a quorum of the Board was present, Vice Chair Meade called the meeting to order at 9:02 a.m. with the following Board members present: David Armbrust, Mark Ayotte, Mike Doss, John Langmore and David Singleton.

2. Opportunity for public comment

No comments were offered.

Vice Chair Meade announced that the Board would meet in Executive Session before proceeding with the rest of the Board Meeting.

At 9:03 a.m. Vice Chair Meade recessed the open meeting and the Board reconvened in Executive Session to deliberate the following items:

Executive Session Pursuant to Government Code, Chapter 551

- 13.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 14.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 15.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 9:41 a.m.

Consent Agenda

3. Approve minutes from the May 29, 2019 Regular Board Meeting.
4. Approve office sharing agreements with Atkins North America, Inc. and WSP USA Inc.

ADOPTED AS: RESOLUTION NO. 19-025

MOTION: Approve Item Nos. 3 &4 under the consent agenda
RESULT: Approved 5-0; (John Langmore was not on the dais during vote)
MOTION: Mike Doss
SECONDED BY: Mark Ayotte
AYE: Meade, Singleton, Armbrust, Ayotte, Doss
NAY: None.

Vice Chair Meade, acknowledged former CTRMA Chairman Ray Wilkerson as he provided public comment.

Regular Items

5. Accept the financial statements for May 2019.

Presentation by Mary Temple, Controller.

MOTION: Accept the financial statements for May 2019
RESULT: Approved 6-0
MOTION: John Langmore
SECONDED BY: Mike Doss
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-026

6. Discuss and consider adoption of the Fiscal Year 2020 Operating Budget.

Presentation by Mary Temple, Controller, Dee Anne Heath, Director of External Affairs, Media Relations, Justin Word, P.E., Director of Engineering, Tracie Brown, Director of Operations, Robert Goode, Deputy Executive Director and Bill Chapman, Chief Financial Officer.

MOTION: Adopt the Fiscal Year 2020 Operating Budget.
RESULT: Approved 6-0
MOTION: Mike Doss
SECONDED BY: Mark Ayotte
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-027

Vice Chair Meade announced that the Board Workshop would be postponed until new CTRMA Chair has joined the Board and tabled items 16 and 17.

7. Approve a toll rate for the Bergstrom Expressway (183 South) Project.

Presentation by Bill Chapman, Chief Financial Officer.

MOTION: Approve a toll rate for the Bergstrom Expressway (183 South) Project.
RESULT: Approved 6-0
MOTION: Mark Ayotte
SECONDED BY: David Singleton
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-028

8. Approve Amendment No. 1 to the Webber, LLC agreement to provide additional incentives for schedule acceleration on the Manor Expressway (290E) Phase III Project.

Presentation by Justin Word, P.E., Director of Engineering.

MOTION: Approve Amendment No. 1 to the Webber, LLC agreement to provide additional incentives for schedule acceleration on the Manor Expressway (290E) Phase III Project.
RESULT: Approved 6-0
MOTION: David Armbrust
SECONDED BY: David Singleton
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-029

9. Award a construction contract for the Elroy Road Project.

Presentation by Justin Word, P.E., Director of Engineering and Bubba Needham, Project Director, Atkins North America.

MOTION: Award a construction contract for the Elroy Road Project.
RESULT: Approved 6-0
MOTION: Mark Ayotte
SECONDED BY: Mike Doss
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-030

10. Authorize the Executive Director to negotiate and execute an interlocal agreement with Camino Real Regional Mobility Authority for transaction processing, image review and Pay By Mail billing services.

Presentation by Tracie Brown, Director of Operations.

MOTION: Authorize the Executive Director to negotiate and execute an interlocal agreement with Camino Real Regional Mobility Authority for transaction processing, image review and Pay By Mail billing services.
RESULT: Approved 6-0
MOTION: David Singleton
SECONDED BY: Mark Ayotte
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-031

11. Approve an agreement with GTS Technology Solutions, Inc. for the installation of automatic license plate reader technology for the Mobility Authority's habitual violator enforcement program.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve an agreement with GTS Technology Solutions, Inc. for the installation of automatic license plate reader technology for the Mobility Authority's habitual violator enforcement program.
RESULT: Approved 6-0
MOTION: David Singleton
SECONDED BY: Mike Doss
AYE: Meade, Singleton, Armbrust, Ayotte, Langmore, Doss

NAY: None.

ADOPTED AS: RESOLUTION NO. 19-032

Briefings and Reports

12. Executive Director Board Report.

A. WSP USA agreement extension.

Presentation by Mike Heiligenstein, Executive Director.

B. Presentation to Rollingwood council.

Presentation by Mike Heiligenstein, Executive Director.

C. Meeting with Austin City Council member regarding projects.

Presentation by Mike Heiligenstein, Executive Director.

D. SH 45SW Update.

Presentation by Mike Heiligenstein, Executive Director.

E. Status of 183 South, Phase I.

Presentation by Mike Heiligenstein, Executive Director and Justin Word, P.E.,
Director of Engineering.

F. Potential Loan for MoPac North.

Presentation by Mike Heiligenstein, Executive Director and Bill Chapman Chief
Financial Officer.

G. 183A Phase III Public Hearing on June 13, 2019.

Presentation by Mike Heiligenstein, Executive Director and Justin Word, P.E.,
Director of Engineering.

Workshop Agenda

16. Board Workshop & Policy Discussion

Item tabled.

A. Financial Forecast

- i. Revenue/Expense Projections
- ii. Reserve Funds
- iii. Capital Improvement Plan

B. Strategic Initiatives

- i. Park and Ride Program
- ii. Future Mobility Authority Expansion: Surrounding Counties

C. Board Input/Direction

- i. Approach to toll collection and discuss toll tag usage
- ii. Board authorization for procurement of goods/services
- iii. Actions requiring a Board determination
 - a. Review current list of Board Decision Items

D. Other Topics for Discussion or Future Consideration

- i. Annual Audit/Annual Operating Budget – changes to process?
- ii. Toll Rate Setting Policy
- iii. Staffing Model (GEC/CTRMA staffing)
- iv. Non-tolled transportation project development
- v. Workforce Development
- vi. Mobility Innovation/Future Technology Infrastructure (future ready)
- vii. Different business lines permitted by statute (Utilities, Trails, Airports, etc.)
- viii. Corporate Structure of the Agency - Succession planning for key positions, employee retention
- ix. Regional Infrastructure Fund (reimbursement schedule to CAMPO)
- x. AARO Primer on Transportation Planning/Funding

17. Closing remarks & Board direction on next Board Workshop.

Item tabled.

After confirming no member of the public wished to address the Board, Vice Chair Meade declared the meeting adjourned at 11:52 a.m.

18. Adjourn.