

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, April 26, 2017

The meeting was held in the Mobility Authority's Lowell H. H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted April 19, 2017 at the respective County Court Houses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

www.mobilityauthority.com/about/vod.php

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:04 a.m. with the following Board members present: David Singleton, Nikelle Meade, Charles Heimsath, David Armbrust, Amy Ellsworth and Mark Ayotte.

2. Opportunity for public comment.

3. Welcome newly appointed Board Member and administer the oath of office.

Chairman Wilkerson introduced Mark Ayotte, the new Board member replacing Jim Mills, and administered the oath of office.

Chairman Wilkerson recessed the Board Meeting and reconvened as the Audit Committee.

Audit Committee Meeting:

David Singleton, Chairman of the Audit Committee called the Audit Committee Meeting to order at 9:08 a.m.

- A. Mary Temple, Controller introduced auditor Michael Brian and Tino Robledo, from RSM US, LLP.
- B. Accept the letter of engagement for annual independent auditing services.

Michael O’Brian and Tino Robledo, RSM US, LLP spoke on this item.

Chairman Wilkerson mentioned that the Mobility Authority complies annually with audits and accountability reports that include an Independent External Audit, a Single Audit required by the federal government, an annual report to County Commissioner Courts, the annual disclosure report sent to Southwest Securities and posted electronically on EMMA, and numerous other reports filed with the Texas Transportation Commission and other agencies.

Audit Committee Chairman Singleton entertained a motion to accept the letter of engagement.

MOTION: Accept the letter of engagement for annual independent auditing services.

RESULT: Approved (Unanimous); 7-0

MOTION: Charles Heimsath

SECONDED BY: David Armbrust

AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None.

ADOPTED AS: **RESOLUTION NO. 17-019**

- C. Insurance Audit.

Bill Chapman, Chief Financial Officer presented this item. Mr. Chapman mentioned the Mobility Authority undergoes an insurance audit every three years as required by bond covenants.

- D. Adjourn Audit Committee.

After completing the Audit Committee, Chairman Singleton adjourned the Audit Committee meeting at 9:19 a.m. Chairman Wilkerson reconvened in open meeting at 9:20 a.m.

Regular Board Items

4. Approve the minutes from the March 29, 2017 Regular Board Meeting.

MOTION: Approval for the March 29, 2017, Board Meeting minutes.

RESULT: Approved (Mark Ayotte abstained); 6-0

MOTION: David Singleton

SECONDED BY: Charles Heimsath

AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth

NAY: None.

5. Accept the financial statements for March 2017.

Mary Temple, Controller presented this item.

MOTION: Accept the March 2017 financial statements.

RESULT: Approved (Unanimous); 7-0

MOTION: Amy Ellsworth

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None.

ADOPTED AS: RESOLUTION NO. 17-020

6. Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority and reaffirm the CTRMA investment policy.

Bill Chapman, Chief Financial Officer, presented this item.

MOTION: Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority.

RESULT: Approved (Unanimous); 7-0
MOTION: Meade
SECONDED BY: Heimsath
AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-021

7. Approve the annual compliance report to the Texas Department of Transportation required by 43 Texas Administrative Code § 26.65.

Bill Chapman, Chief Financial Officer presented this item.

MOTION: Approve the annual compliance report to the Texas Department of Transportation required by 43 Tex. Admin. Code § 26.65.

RESULT: Approved (Unanimous); 7-0
MOTION: Heimsath
SECONDED BY: Ayotte
AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-022

8. Exercise the option of the Mobility Authority under state law to develop, finance, construct, and operate the 183 North Project as a toll project.

Justin Word, Director of Engineering presented this item.

MOTION: Exercise the option of the Mobility Authority under state law to develop, finance, construct, and operate the 183 North Project as a toll project.

RESULT: Approved (Unanimous); 7-0
MOTION: Armbrust
SECONDED BY: Meade
AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-022

- 9. Discuss and consider approval of Amendment No. 4 to the Agreement for HNTB's General Consulting Civil Engineering Services and Supplement No. 4 to Work Authorization No. 16 for the MoPac Improvement Project.**

Justin Word, Director of Engineering provided presentation and mentioned this was a time extension only.

MOTION: Approve Amendment No. 4 to the HNTB Agreement for consulting engineering services and Supplement No. 4 to Work Authorization No. 16 for the MoPac Improvement Project.

RESULT: Approved (Unanimous); 7-0

MOTION: Heimsath

SECONDED BY: Meade

AYE: Wilkerson, Meade, Singleton, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None.

ADOPTED AS: RESOLUTION NO. 17-023

Briefings and Reports

10. Executive Director Report.

A. Quarterly update on transportation projects under construction.

I. 183 South Project.

Justin Word, Director of Engineering, Steve Pustelnyk, Director of Community Relations, and Dan Freeman, GEC Deputy Project Manager, Atkins presented.

II. SH 45 SW Project.

Justin Word, Director of Engineering and Cris Peña, GEC Project Manager, RS&H presented.

III. MoPac Improvement Project.

Steve Pustelnyk, Director of Community Relations presented.

IV. Status of Change Orders.

Justin Word, Director of Engineering and Mike Heiligenstein, Executive Director presented.

Executive Session Pursuant to Government Code, Chapter 551

- 11.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 12.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 13.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Chairman Wilkerson announced that the Board would not meet in Executive Session.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 10:38 a.m.

Approved 05/31/2017