



**CENTRAL TEXAS  
Regional Mobility Authority**

December 21, 2016  
AGENDA ITEM #6

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Approve an administrative change order process for use on the SH 45SW Project.

Strategic Plan Relevance: Regional Mobility  
Department: Engineering  
Contact: Justin Word, P.E., Director of Engineering  
Associated Costs: None  
Funding Source: SH 45SW Project Funds  
Board Action Required: Yes

Summary:

This item authorizes the Executive Director to approve any change orders in an amount of up to \$3,000,000.00 each for the development of the SH 45SW Project, utilizing funds in the contingency reserve for the construction contract with McCarthy Building Companies, Inc. Under Section 101.038(b)(7), the Board may authorize the Executive Director to execute contract change orders “not exceeding amounts established in [the Resolution]” authorizing that action.

Given the critical importance of completing the SH 45SW Project on schedule, the Executive Director recommends that the Board authorize his approval of change orders to McCarthy Building Companies, Inc. in an amount not to exceed \$3,000,000.00 without specific prior Board action. For reference, \$3,000,000.00 equates to 4% of the initial construction contract value. This authorization will allow the Executive Director to more efficiently manage contract administration for the SH 45SW Project. The Executive Director will update the Board on all change orders through his monthly and quarterly project reports.

Backup Provided: Draft Resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 16-0XX**

**AUTHORIZING AN ADMINISTRATIVE CHANGE ORDER  
APPROVAL PROCESS FOR USE ON THE SH 45SW PROJECT**

WHEREAS, completion of the SH 45SW Project on schedule is one of the highest priorities of the Mobility Authority; and

WHEREAS, Section 101.038(b)(7) of the Policy Code provides that the Executive Director “may execute ... contract change orders ... not exceeding amounts established in Resolutions of the board;” and

WHEREAS, the Executive Director recommends that the Board authorize his approval of change orders utilizing funds within the contingency reserve for the construction contract with McCarthy Building Companies, Inc. in amounts not to exceed \$3,000,000.00, in order to allow him to efficiently administer the construction contract and ensure the timely development of the SH 45SW Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Executive Director to approve change orders to the construction contract with McCarthy Building Companies, Inc. for the SH 45SW Project, without prior Board consideration or approval, in an amount not to exceed the lesser of \$3,000,000.00 or the remaining contingency reserves for that contract.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 21<sup>st</sup> day of December 2016.

Submitted and reviewed by:

Approved:

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Geoffrey S. Petrov, General Counsel

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Ray A. Wilkerson  
Chairman, Board of Directors