



**CENTRAL TEXAS  
Regional Mobility Authority**

January 27, 2016  
AGENDA ITEM # 8

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Approve the minutes for the December 16,  
2015, Regular Board Meeting.

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoffrey Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the December 16, 2015 Regular Board Meeting.

Backup provided: Draft Minutes, December 16, 2015, Regular Board Meeting

**MINUTES**  
**Regular Meeting of the Board of Directors**  
**of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**  
**Wednesday, December 16, 2015**  
**10:00 A.M.**

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted December 10, 2015 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting  
is available at: <http://www.mobilityauthority.com/about/vod.php>**

**1. Welcome and Opening Remarks by Chairman Ray Wilkerson.**

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 10:04 a.m. with the following Board members present: James H. Mills, David B. Armbrust, David Singleton and Charles Heimsath. Robert L. Bennett and Nikelle Meade were not present at the meeting.

**2. Opportunity for Public Comment.**

The Board heard public comment from Laura Crestwell, Bill Bunch, and Barbara Rush.

**Consent Board Items**

Chairman Ray Wilkerson presented Items 3 through 4 for Board consideration as the consent agenda:

**3. Approve a supplement to the work authorization with HNTB Corporation for oversight of the MoPac Improvement Project**

**MOTION:** Motion to move Item 3 to Regular Agenda.  
**RESULT:** Approved (Unanimous); 5-0  
**MOTION BY:** Ray Wilkerson  
**SECONDED BY:** James Mills  
**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton  
**NAY:** None

**ADOPTED AS:** N/A

*The supplement to HNTB Corporation work authorization was considered as Item 10 on the Regular Agenda.*

4. Approve a supplement to the work authorization with Atkins North America, Inc., for the oversight of the Manor Expressway (290E) Project.

**MOTION:** Approve consent agenda Item 4.  
**RESULT:** Approved (Unanimous); 5-0  
**MOTION BY:** David Singleton  
**SECONDED BY:** David Armbrust  
**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton  
**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-090**

#### **Regular Board Items**

5. Approve the minutes for the November 24, 2015, Regular Board Meeting

**MOTION:** Approval for November 24, 2015 Board Meeting minutes.  
**RESULT:** Approved (Unanimous); 5-0  
**MOTION BY:** Charles Heimsath  
**SECONDED BY:** David Singleton  
**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton  
**NAY:** None

**ADOPTED AS: N/A**

6. Accept the financial statements for November 2015.

Speaking on: Mary Temple, Controller

**MOTION:** Accept the financial statements for November, 2015.  
**RESULT:** Approved (Unanimous); 5-0  
**MOTION BY:** Charles Heimsath  
**SECONDED BY:** James Mills  
**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton  
**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-091**

7. Authorize procurement for construction engineering and inspection services for the 45 Southwest Project.

Speaking on: Justin Word, P.E., Director of Project Management

Public Comment: Bill Bunch

**MOTION:** Authorize procurement of construction engineering and inspection services.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** David Singleton

**SECONDED BY:** Charles Heimsath

**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton

**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-092**

8. Authorize execution of a contract with Edelman to provide communications and marketing consultant services.

Speaking on: Dee Anne Heather, Director of External Affairs

**MOTION:** Authorize a communications and marketing contract with Edelman.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** James Mills

**SECONDED BY:** David Armbrust

**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton

**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-093**

9. Approve Change Order No. 20 with Central Texas Mobility Constructors, LLC on the Manor Expressway (290E) Project.

Speaking on: Wes Burford, P.E., Director of Engineering

**MOTION:** Approve Change Order No. 20 on the Manor Expressway (290E) Project.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** David Armbrust

**SECONDED BY:** Charles Heimsath

**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton

**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-094**

10. Approve a supplement to the work authorization with HNTB Corporation for oversight of the MoPac Improvement Project.

Speaking on: Jeff Dailey, Deputy Executive Director

**MOTION:** Approve a revised supplement in the amount of \$4,500,00 for the MoPac Improvement Project .

**RESULT:** Approved (Unanimous)

**MOTION BY:** David Armbrust

**SECONDED BY:** Charles Heimsath

**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton

**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-095**

**Briefing and Discussion on the Following:**

**11. Executive Director's Report:**

A. Project updates

1. Direct Connectors at 45/35

Speaking on: Justin Word, P.E., Director of Program Management

B. Update on the Environmental Comment Process.

Speaking on: Sean Beal, P.E., Engineering Manager

C. Update on the GEC Procurement.

Speaking on: Jeff Dailey, P.E., Deputy Executive Director

D. Update on the TTI Advisory Council annual meeting.

Speaking on: Mike Heiligenstein, Executive Director

E. 183 South parcel acquisition information

Speaking on: Andrew Martin, General Counsel

**Executive Session Pursuant to Government Code, Chapter 551**

Chairman Wilkerson announced in open session at 11:10 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

12. Discuss acquisition of one or more parcels or interests in real property needed for the 183 South project and related legal issues, including consideration of the use of eminent

domain to condemn property, pursuant to §551.071 (Consultation With Attorney; Closed Meeting).

13. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).
14. Discuss legal issues relation to the procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).
15. Discuss personnel matters as authorized by §551.074 (Personnel Matters), including evaluation of performance of the Executive Director.

The Board then recessed into an executive session in the Travis Conference Room.

After completing the executive session, the Board reconvened in open meeting at 12:41 p.m. in the Lebermann Board Room.

15. Approve an amended employment agreement with the Executive Director, including compensation and other contract terms

Speaking on: Brian Cassidy, outside Legal Counsel.

**MOTION:** Approve an amended employment agreement with the Executive Director.

**RESULT:** Approved (Unanimous)

**MOTION BY:** David Singleton

**SECONDED BY:** James Mills

**AYE:** Wilkerson, Armbrust, Heimsath, Mills, Singleton

**NAY:** None

**ADOPTED AS: RESOLUTION NO. 15-096**

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 12:49 p.m.