



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #5 SUMMARY

Approve the minutes for the May 27, 2015,
Regular Board Meeting.

Department: Law
Funding Source: None
Board Action Required: Yes (by Motion)
Description of Matter:

Approve the Minutes for the May 27, 2015, Regular Board Meeting.

Reference: Draft Minutes, May 27, 2015, Regular Board Meeting
Contact: Andrew Martin, General Counsel

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, May 27, 2015
9:00 A.M.

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted May 22, 2015 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An audio recording of this meeting is available at:

<https://soundcloud.com/mobilityauthority>

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:05 a.m. Directors present at the time the meeting was called to order were Mr. David Singleton, Ms. Nikelle Meade, Mr. Bob Bennett, and Mr. Jim Mills. Mr. David Armbrust was not present for the meeting. Mr. Charles Heimsath joined the dais during agenda item three.

2. Opportunity for Public Comment.

The Board received public comment from Greater Austin Chamber of Commerce President Mike Rollins.

Briefing and discussion on the following:

3. Presentation of draft budget for Fiscal Year 2015-2016.

Mr. Bill Chapman and Ms. Cindy Demers presented this item and provided an overview of the FY 2016 draft budget.

4. Approve the minutes for the April 22, 2015, Regular Board Meeting.

Chairman Ray Wilkerson presented for Board consideration the minutes for the April 22, 2015 Regular Board Meeting. Mr. David Singleton moved to approve the minutes as drafted, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 6-0, and the minutes were approved as drafted.

5. Approve the financial statements for April 2015.

Mr. Bill Chapman presented this item. There was nothing unusual to report on the March financial statements.

Mr. Charles Heimsath moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

6. Approve an updated and restated list of firms authorized to provide investment banking services to the Mobility Authority.

Mr. Bill Chapman presented this item. At the September 2014 Board meeting, the Board authorized issuing a request for qualifications to solicit responses from investment banking firms to provide investment banking services to the Mobility Authority on an “as needed” basis. After reviewing the responses to the RFQ, the Executive Director, Chief Financial Officer, and Controller recommend adding three new firms to the existing pool of investment banking firms: Academy Securities; Blaylock Veal Van, LLC; and FTN Financial. Two firms previously in the pool, Morgan Keegan and Southwest Securities, have merged with Ramond James & Associates and Southwest Capital Markets, Inc., respectively.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

7. Approve an amendment to the contract with Crosswind Communications, LLC, for communication and marketing consulting services.

Mr. Mario Espinoza presented this item. To provide ongoing marketing and communications services and support for ongoing operations and projects under development and construction, the Executive Director recommends amending the contract to provide additional funding for services provided under the contract, in an amount not to exceed \$300,000 for the extension ending December 31, 2015.

Mr. Bob Bennett moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

8. Amend an interlocal agreement with The University of Texas at Austin (Center for Transportation Research) for dynamic traffic modeling services

Mr. Justin Word presented this item. The University of Texas at Austin (Center for Transportation Research) will provide technical services as requested by the Mobility Authority. These activities will include developing and maintaining advanced modeling tools for use in the Austin region, and applying those tools to answer questions related to the planning and/or operations of roadway and transit services.

Ms. Nikelle Meade moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

9. Approve an amendment to the agreement with Gila Corporation d/b/a Municipal Services Bureau for violation processing and debt collection services.

Mr. Tim Reilly presented this item. The Mobility Authority's Agreement for Violation Processing and Debt Collection Services with Gila Corporation, d/b/a Municipal Services Bureau ("MSB") will terminate on January 14, 2016.

The proposed amendment will lower the charges for image review associated with Pay-By-Mail (video) tolls from \$.095 to \$.070 (per image) starting June 1, 2015, through December 31, 2015, and will be further reduced to \$.045 per image on and after January 1, 2016. The reduction in image review charges will increase Mobility Authority's net revenues. MSB also agrees to cap, at \$2,000 per license plate, the administrative fees it charged to a registered owner of a vehicle if toll charges are not timely paid. The amendment establishes a new expiration date for the Agreement of January 14, 2018, extending the Agreement for two additional years. All other terms and provisions of the Agreement remain in place.

Mr. Charles Heimsath moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

10. Authorize negotiation and execution of a contract for public involvement services for the Bergstrom Expressway Project.

Mr. Justin Word presented this item. On February 25, 2015, the Board authorized issuing a request for proposals (RFP) from teams interested in providing public involvement services for the Bergstrom Expressway Project. The RFP was issued on April 3, 2015. Four responses were received on April 24, 2015. Responses included a cost proposal of hourly rates, and the selected proposer will be compensated based on the submitted rates.

A Selection Committee of Mobility Authority staff and consultants and led by Justin Word, P.E., Director of Project Management, evaluated the proposals against the criteria established by the RFP. The committee reviewed and scored the responses and recommended to the Executive Director the proposer whose proposal provides the best value to the Mobility Authority.

The Executive Director recommends Board approval of Group Solutions RJW, and Board approval to negotiate and execute a contract with Group Solutions RJW, for the requested public involvement services in an amount not to exceed \$3 million.

Mr. Charles Heimsath moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

11. Approve decision to discontinue study on VPPP 183A Downstream Impacts Program.

Mr. Tim Reilly presented this item. On April 25, 2012, the Board approved an Advanced Funding Agreement with TxDOT for implementation and oversight of this Program.

The Program has completed Task 1 - Stated Preference Survey and Task 2 - Origin and Destination Study. The Program has been evaluated and the results indicate that the desired and required outcomes will not be achieved. It is being recommended that the Board approve the No-Go decision to discontinue the study.

Mr. David Singleton moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously, 6-0.

Briefing and discussion on the following:

12. Briefing on design-build contract for the Bergstrom Expressway (183 South) Project.

Mr. Bill Chapman and Mr. Wes Burford presented this item and provided an overview of the design-build process.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 10:55 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following item:

14. Discuss legal issues related to claims by or against the Mobility Authority, pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).

15. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).

16. Discuss legal issues related to legislation proposed to the 84th Texas Legislature that could affect the Mobility Authority or its operations, as authorized by §551.071 (Consultation With Attorney).

17. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

The Board reconvened in open meeting at 12:08 a.m., and Chairman Wilkerson announced that no action was taken in Executive Session.

Briefing and discussion on the following:

13. Executive Director's report.

Mr. Mike Heiligenstein thanked Angelique Haseley for her ten years of service to the Mobility Authority.

Ms. Heather Reavey provided an update on the MoPac Improvement Project, and Mr. Steve Pustelnyk provided an update on the MoPac Improvement Project's Public Involvement activities.

Mr. Justin Word provided an update on the 290 East/SH 130 interchange.

18. Approve selection of the highest-ranked proposer to the request for detailed proposals for a design-build contract for the Bergstrom Expressway (183 South) Project, and authorize the Executive Director to negotiate and bring to the Board a final design-build contract for its approval.

Mr. Wes Burford presented this item. On September 24, 2014, the Board approved a shortlist of three proposers to advance to the detailed proposal stage of the design-build contract procurement for the Bergstrom Expressway (183 South) Project. The Final Request for Detailed Proposals (RFDP) was issued to the three proposers on December 18, 2014. Detailed proposals were received from each of the proposers prior to the April 16, 2015, 4:00 p.m., submittal deadline.

The Mobility Authority intends to award the design-build contract to the proposer that offers the highest ranking proposal based on the criteria established by the RFDP. After receipt of the Detailed Proposals, they were separated into Technical and Price Proposals such that the technical review team was unaware of any associated Price Proposals submitted. Upon completion of the technical evaluation, the Technical Proposal scores were combined with the associated Price Proposal scores to determine the highest-ranked proposer.

Based on these evaluations, the Executive Director recommends Board approval of Colorado River Constructors (an entity to be formed by Fluor and Balfour Beatty Infrastructure) as the highest-ranked proposer, so that Mobility Authority staff and Colorado River Constructors may commence negotiations and enter into a design-build contract for the design and construction of the Bergstrom Expressway (183 South) Project.

Mr. David Singleton moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

19. Report on legislative issues and possible action to revise the Mobility Authority legislative program for the 84th Texas Legislature.

Mr. Brian Cassidy provided an update of legislative issues.

Chairman Ray Wilkerson declared the meeting adjourned at 11:38 a.m. with unanimous consent.