



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the November 20,
2013 Regular Board Meeting.

Department: Law
Associated Costs: None
Funding Source: None
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the November 20, 2013 Regular Board Meeting

Attached documentation for reference:

Draft Minutes for the November 20, 2013 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, November 20, 2013
9:30 A.M.

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr., Board Room at 3300 N Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted November 15, 2013 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N Interstate 35, #300, Austin, Texas 78705-1849.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 9:30 a.m. and called the roll. Directors present at the time the meeting was called to order were Mr. Jim Mills, Mr. David Singleton, and Mr. Bob Bennett. Mr. Charles Heimsath joined the dais at 9:33 a.m. Ms. Nikelle Meade joined the dais at 9:35 a.m. Mr. David Armbrust joined the dais at 9:50 a.m.

2. Open Comment Period.

No public comments were offered during the Open Comment Period.

3. Approve the minutes for the October 30, 2013, Regular Meeting of the Board of Directors.

Chairman Ray Wilkerson presented for Board consideration the minutes for the October 2, 2013, Regular Board Meeting. Mr. David Singleton moved to approve the minutes as drafted, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 4-0, and the minutes were approved as drafted.

4. Approve an amendment to the contract with Austin Traffic Signal Construction Company, L.P., relating to traffic signals and roadway illumination.

Mr. Wes Burford presented this item. The amendment is for the installation of an electronic signal at the intersection of Scottsdale Drive and the northbound 183A frontage road, and for potential future activities along the corridor.

Mr. David Singleton moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

5. Authorize procurement of a construction contract for the Manor Expressway maintenance facility.

Mr. Wes Burford presented this item. Staff requests Board approval to advertise, release bid documents, and receive bids, consistent with the Mobility Authority Procurement Policy, to construct the Manor Expressway maintenance facility and associated site improvements.

Mr. Jim Mills moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

6. Authorize issuing a request for information or a request for qualifications to procure software to assist in managing regional traffic congestion as a result of construction activities on the MoPac Improvement Project.

Mr. Mike Heiligenstein presented this item. The Mobility Authority staff understands there are software packages that may be available and appropriate to address regional traffic congestion. Staff seeks approval to identify and explore the appropriateness of such programs for use in helping manage traffic congestion on MoPac and other traffic corridors in the region that results from construction activity during the MoPac Improvement Project. Staff seeks authorization to prepare and issue a request for information or request for qualifications, as appropriate, to solicit software vendors who may have a product that could provide a feasible and effective method to relieve traffic congestion, specifically as caused by construction on MoPac. After reviewing and analyzing any responses that are received, staff will report its findings to the Board and recommend appropriate next steps.

Mr. Bob Bennett moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

10. Presentation on regional demographic trends.

Due to the presenter's time constraints, Chairman Wilkerson took item 10 out of sequence.

Mr. Ryan Robinson, City of Austin Demographer provided a brief presentation on demographic trends throughout central Texas.

7. Authorize a boundary adjustment for the Manor Expressway maintenance facility tract consistent with an application for plat approval submitted to the City of Austin by JB 290 Ltd.

Mr. Wes Burford presented this item. Staff requests approval of a boundary adjustment to the approximate 10 acre tract to be used for the Manor Expressway Maintenance Facility, together with Board authorization for the Executive Director to execute the appropriate documents to implement the adjustment. The tract is surrounded on three sides by property owned by JB 290 Ltd. ("Owner"). The Owner has requested a common boundary adjustment with the Authority's tract at no cost to the Mobility Authority, consistent with the Owner's plat application to the City of Austin. The adjustment will slightly increase the size of our tract. All expenses related to the plat application and recording will be paid by the Owner.

Mr. Charles Heimsath moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

8. Approve an amendment to the Policy Code relating to gateway monuments on Mobility Authority right-of-way.

This item was postponed until the December 18, 2013 Board Meeting.

9. Approve the financial statements for October, 2013.

Mr. Bill Chapman presented this item. There was nothing unusual to report on the financial statements.

Mr. David Singleton moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

Briefing and discussion on the following:

10. Monthly briefing on the MoPac Improvement Project.

Ms. Heather Reavey presented this item and provided the monthly update on the MoPac Improvement Project.

11. Executive Director's report.

Mr. Mike Heiligenstein presented this item and provided a brief update on the MAHA Loop Project in southeast Travis County.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 10:35 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

13. Discuss acquisition of one or more parcels or interests in real property needed for the Manor Expressway Project as authorized by §551.072 (Deliberation Regarding Real Property), and related legal issues as authorized by §551.071 (Consultation With Attorney).

14. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).

The Board reconvened in open meeting at 10:45 a.m., and Chairman Wilkerson announced that no action was taken in Executive Session.

15. Authorize negotiation and execution of a purchase contract, a settlement agreement, or both in a pending eminent domain proceeding to acquire the following described parcel or interest for the Manor Expressway Project:

A. Parcel 41 of the Manor Expressway Toll Project, a 0.505 acre tract in Travis County, as the west line of Johnny Morris Road, south of 290E, owned by C.L. Thomas, Inc.

Andrew Martin presented this item, with the staff recommending a purchase price of \$109,955.00 to acquire Parcel 41..

Mr. Jim Mills moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

16. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned at 10:47 a.m. with unanimous consent.