

**January 26, 2011 CTRMA BOARD OF DIRECTORS MEETING
Summary Sheet**

AGENDA ITEM # 10

Discussion and possible action authorizing the procurement of Landscape Maintenance Contract Services for the 183A Turnpike.

Department: Engineering

Associated Costs: T.B.D.

Funding Source: General Fund

Board Action Required: YES

Description of Matter:

The current contract was advertized and bids were opened on December 4, 2008, and the Contract was executed on January 8, 2009. A Change Order No. 3 to the Contract was executed, effective on December 18, 2009, extending the term of the Contract for an additional year through December 31, 2010.

Since the current contract has expired it is necessary to make provisions for continuation of landscape maintenance services of the landscaped areas along the 183A Turnpike corridor. Solicitation of a separate contract for landscape maintenance services offers an opportunity for local contractors to become involved with CTRMA.

A Request for Proposals and associated documents have been prepared for the landscape maintenance services in anticipation of advertising. Following receipt of proposals and evaluation of the proposals to determine the "Best Value", a recommendation will be presented to the Board of Directors by staff for final approval of the award of contract.

Attached documentation for reference:

None

Contact for further information:

Wesley M. Burford, P.E., Director of Engineering

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE CENTRAL TEXAS
REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 11-___

**Authorizing Procurement of Landscape Maintenance Services
Along the 183A Turnpike Corridor.**

WHEREAS, the Board desires that the Executive Director procure bids to provide landscape maintenance services for the 183A Turnpike Project (the "Project") from firms interested in providing such services, and to evaluate all such responses and make recommendations to the Board for its final approval and award of a contract for landscape maintenance services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors authorizes and directs the Executive Director to develop and issue a request for proposals from firms interested in providing landscape maintenance services on and along the Authority's right-of-way for the 183A Turnpike; and

BE IT FURTHER RESOLVED, that the Executive Director shall establish a process to review responses to the request for proposals and shall make a recommendation to the Board of Directors to award a contract to the "best value" proposal based on the criteria set forth in the request for proposals.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of January, 2011.

Submitted and reviewed by:

Approved:

Andrew Martin, General Counsel
Central Texas Regional Mobility Authority

Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number 11-___
Date Passed: 1/26/11